

**BISHOPSTONE PARISH COUNCIL**

**Minutes of the Parish Council Meeting  
held at 7:30 p.m.  
on Monday 2<sup>nd</sup> February 2015  
at Bishopstone Village Hall**

**Those Present:** Ian Thompson (Chair), Lesley Drewett (Clerk), Ian Thomas (Vice Chair), Nigel Crisp, Douglas Stevens, Val Brodin, Stuart McGuigan, Andy Greenhalgh, Julian Cooke, Cllr Andrew Bennett.

The Chair explained that as Thames Water, and a member of the public were in attendance, he would deal with this part of the meeting before starting the formal meeting in order that members of the public could participate.

Thames Water and their contractor, Optimise, gave an update to the planned works on the new sewer at The Forty. Work will commence 2<sup>nd</sup> March and will last for approximately 8 weeks. During this time the road will be closed and diversions will be signposted. There will be a public consultation at Bishopstone village hall for anyone who has concerns or is interested in the project. The date is to be confirmed.

The Parish Council expressed their thanks to Thames Water and Optimise for attending and presenting such a clear plan of action.

**1. Approved Apologies**

Tom Green.

**2. Declaration of Interests**

Councillor Stevens declared a non pecuniary interest in item 6.4, Upper Farm Planning Pending Determination.

**3. Public Question Time**

One member of the public had been in attendance but the matters had been covered in the discussion with Thames Water and they had left the meeting.

**Minutes of Last Meeting**

The Chair asked for a proposition that the minutes of the January meeting be accepted as a true record. The proposition was put forward by Cllr Stevens and unanimously agreed by those present. The minutes were to be signed by the Chair after the meeting.

**4. Matters Arising**

All actions from the previous meeting had been completed except for the following:

Permissive footpath - installation of dog bin

Cllr Stevens still has to install the dog bin.

**Action: Cllr Thomas is to look for a post for installation.**

Archiving

The archiving of the documents in the village hall archive room has been delayed and the item has been carried forward to the next meeting.

**Action: The Chair, Cllrs Crisp and Greenhalgh are to co-ordinate the disposal of documents.**

Passing Places

Cllrs Thomas & McGuigan are waiting for a date to meet with representatives from SBC and Henry Stoye on site.

**Action: This item is to be carried forward to the next meeting. (Complete)**

Dog Bin Emptying Service

This item is to be carried forward as no response had been received from SBC.

**Action: The Clerk is to follow up on this item.**

Signed: .....

Date: .....

### Body Horse Hill

This item is still outstanding. SBC have agreed to put 200 metres of white warning lines on Body Horse Hill and will repair the road. Yellow markings are now in place to identify the location for the works. Cllrs were still concerned with regard to the dangerous conditions and considered that there should be an alternative diversion away from this area for heavy vehicles whilst scheduled road works were taking place at City Corner; in particular, vehicles should be directed via Fox Hill and Hatchet Hill.

**Action: Cllr Bennett is to contact SBC. (Complete)**

**Action: The Clerk is to reiterate the preferred diversion to Paul Spice (SBC). (Complete)**

### Cress Beds

Cllr Thomas explained that Rob Selbourne is to talk to the Church Commissioners; a workable option could be some clearance of the cress beds and an information board to show the history of the beds. It was also suggested that a stile could be situated in the gateway at the top of the bank, as the small field is 1 of only 2 countryside rights of way areas in the whole Parish where there is general access over the whole field. Cllrs agreed that this was an excellent idea.

**Action: The Clerk is to add this item to the next agenda. (Complete)**

### Permissive Path

The following item was carried forward. A Cllr reported that a slab had been placed in the ground where the permissive footpath joins the Ridgeway, which had made conditions much better.

**Action: Cllr Stevens is to pass on his thanks to the landowner.**

### Section of Ridgeway

The erosion on the Ridgeway had not been repaired. A Cllr reported that the damage was much worse than Martin Fry (SBC) had described.

**Action: The Clerk is to chase progress on the works to be carried out by SBC.**

**(Complete)**

**Action: Cllr Greenhalgh is to forward photographs of the damage to the Clerk for onward circulation to Martin Fry of SBC. (Complete)**

## 5. **Planning**

The following planning applications had been received.

- **S/LDE/14/2144 SASM** – Certificate of Lawful Development (Existing) for the conversion of part of garage to habitable space – Trainers Cottage, Russley Park, Baydon  
No response was necessary.

- **S/LBC/15/0027/HC** – Rebuilding of a collapsed section of wall – Prebendal Farm, Icknield Way, Bishopstone

Councillors wholly supported the above planning application.

**Action: The Clerk is to write to SBC. (Complete)**

### **Late Receipt of Planning Notifications**

No late planning applications had been received after the agenda had been issued. However, an appeal had been received.

- **APP/U3935/W/15/3002268 – S/14/1096** – Erection of 1 no dwelling and associated works - Land Adjacent Willow House, Church Row, Hinton Parva

Cllrs agreed that the previous objections should be restated and that in addition it should be made clear that if the appeal was allowed to go through it would set an enormous precedent for development outside the rural settlement boundary.

**Action: Cllr Thomas is to prepare a response for the Planning Inspectorate.**

### **PENDING DETERMINATION**

- **S/PRIOR/14/1955SASM** – Prior approval notification for the change of use from Agricultural building to 1 residential dwelling (class C3) – Upper Farm, Hinton Parva Lane, Hinton Parva. Councillors had no objections.

**GRANTED**

No GRANTED schedules had been received.

**REFUSAL**

No refusal schedules had been received.

Chalet – Hinton Parva

The Chair explained that to date the Parish Council had not formally taken part in any action with regard to the Chalet. A discussion followed around the works being undertaken at The Chalet, Hinton Parva. SBC had issued an enforcement notice on the owner of the property in December to remove a flue that had been installed. This notice expired at the beginning of January and the flue had not been removed. There had not been any activity since. It was agreed that the Parish Council should remind SBC of the outstanding enforcement notice that had not been complied with and urge enforcement action. Cllr Bennett explained that he had been urging SBC officers to take appropriate action.

**Action: The Clerk is to write to SBC reminding them of the enforcement notice. (Complete)**

**6. Reports from Ward Councillor**

Cllr Bennett informed those present that Hinton Parva Village Hall had been awarded £1,000 towards the cost of fixing the floor. All of the paperwork had been agreed.

Andrew had received the specifications and location map for the works at the Dingle from Martin Fry. Cllr Thomas is to check these. Cllr Bennett explained that there was a notional start date and Cllr Thomas said that Martin had last promised a completion date as the end of March.

A Cllr asked Cllr Bennett if he was aware of a major project that was due to start in June. The water pipeline was to be replaced from the Lower Upham reservoir via Wanborough to the pumping station opposite the Poplars. Cllr Bennett was unaware of the works. Cllr Cooke was affected as he farms some of the affected land.

The latest Local Plan should be available at the beginning of March. Cllr Bennet then went on to talk about Neighbourhood plans and explained that Wanborough was having their second meeting with local landowners. He still considered it would be appropriate for the Parish. The Chair explained the Parish Council could review its position once they had seen the Local Plan.

**7. Reports from Sub Committees**

There were no reports from any sub committees.

**8. Main Points**Sewage – Thames Water Report

This item had been covered prior to the meeting.

Eastern Villages Expansion

Cllr Green was not in attendance.

**Action: The Clerk was asked to keep this item on the next agenda. (Complete)**

Defibrillator

Cllr McGuigan explained that he had responded to Jane McCutcheon re her concerns around thefts of defibrillators. Reported thefts had been mainly in Bristol from locked cabinets.

Concerns had also been expressed by other parishioners but Cllrs considered that on balance the defibrillator was best left unlocked as the ambulance service will replace any damaged or stolen defibrillators.

True Heart

No updates had been received. The Clerk had moved the March meeting to Bishopstone to accommodate a public meeting if this was needed.

**Action: The Clerk was asked to keep this item on the next agenda. (Complete)**

Signed: .....

Date: .....

Work to the Dingle

This had been covered under item 7.

**Action: The Clerk was asked to keep this item on the next agenda. (Complete)**

Article 4 Direction

Cllr Thomas explained that this was now out to public consultation. Bishopstone residents had received letters from SBC. A long consultation period had been provided.

**Action: The Clerk is to keep this item on the next agenda. (Complete)**

Rural Broadband

Cllr Greenhalgh explained that there had been no further progress to date. Cllr Greenhalgh is to keep a watching brief.

**Action: The Clerk was asked to keep this item on the next agenda. (Complete)**

Community Speedwatch

The Chair explained that traffic speed monitors had been placed in both villages. However the sites the Chair had agreed with SBC had not been used and that any resultant data would be of lesser value as a result.

**Action: The Chair is to contact SBC to ask why the requested sites were not used. (Complete)**

**Action: The Clerk is to keep this item on the next agenda. (Complete)**

Village Clean Up

8<sup>th</sup> march 2015 was agreed as the date for the village clean up.

**Article: The Chair is to provide an article for the main newsletter.**

**Action: The Clerk is to request "litter pickers", bags and Hi-Vis vests from SBC. (Complete)**

**9. Accounts to be Paid**

The cheques shown in Appendix 1 of the Agenda were presented for approval.

The Clerk's salary and timesheet had been sent to the Chair of the Finance Sub-Committee for checking before the agenda had been issued.

The cheques were proposed for payment by Cllr Thomas, seconded by Cllr Greenhalgh and agreed unanimously by those present.

**10. Correspondence**

The Chair asked whether anyone wished to see any items of correspondence; none did.

**11. Parishioners Feedback/Complaints**

Sign at Church Row

The Chair advised those present that a road sign had been requested for Church Row and had been promised by SBC following a suggestion from a parishioner.

Burnt Out Car

A Cllr reported there was a burnt out car on the Ridgeway by the barn just along from the Foxhill car park. This is attracting further fly tipping.

**Action: The Clerk is to write to SBC to request removal. (Complete)**

Footpath 18

A Cllr reported that there were low hanging branches that needed lopping on the first cut by the lengthman.

**Action: The Clerk is to contact the Lengthman to carry out the work. (Complete)**

Sections of the road along footpath 18 are badly eroded. Cllrs considered that some filling was required.

**Action: The Clerk is to contact Martin Fry at SBC. (Complete)**

Village Hall Tables - Bishopstone

A Cllr had been asked to report that there were not enough tables at Bishopstone Village Hall for the various clubs. It had been suggested that some events could be organised to raise funds for village hall improvements.

**Action: The Chair will suggest putting in for a grant from SBC once he is in place as Treasurer from 1<sup>st</sup> April.**

Footpath 18

Rob Selbourne and Dan have cleared the back of footpath 18 to open it up and damage has been caused to one of the Lynchetts. A Cllr advised that the field is to be used more for livestock and as there is no easy way of getting into the field that they have cut out a ramp at the far end for vehicle access. The problem should be resolved when dryer weather returns.

The meeting closed at 9.12 pm.

**12. Date of Next Meeting**

The next meeting will take place on Monday 2 March 2015, at Bishopstone Village Hall at 19:30 pm.

**Action: Apologies to the Clerk before the meeting.**

Signed: .....

Date: .....