

**BISHOPSTONE PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**held at 7:30 p.m.**  
**on Monday 2<sup>nd</sup> October 2017**  
**at Bishopstone Village Hall**

**Those Present:** Lesley Drewett (Clerk), Ian Thomas (Chair), Val Brodin (Vice Chair), Nigel Crisp, Julian Cooke, Douglas Stevens, Tom Green, Stuart McGuigan, Gill May, Cllr Gary Sumner.

**1. Public Question Time**

No members of the public were in attendance.

**2. Approved Apologies**

Andy Greenhalgh.

**3. Declarations of Interest**

There were no declarations of interest declared.

**4. Minutes of Last Meeting**

The Chair asked for a proposition that the minutes of the September meeting be accepted as a true record. The proposition was put forward by Cllr Stevens and unanimously agreed by those present. The minutes were then signed by the Chair.

**5. Matters Arising**

All actions from the previous meeting had been completed except for the following:

White Lines

The Clerk had chased progress with Ryan Dowling at SBC but it was confirmed that the white lining works had not been carried out. Cllr Sumner confirmed that there were a lot of outstanding highway related issues.

**Action: The Clerk is to email SBC to ask when the works will take place. (Complete)**

**Action: Cllr Sumner is to chase progress also.**

**Action: The Clerk is to keep this item on the agenda.**

Trees at City Corner

Cllr Cooke had trimmed the trees to allow people to get underneath them and future work has been scheduled in by Richard Polatch.

**Action: Cllrs should notify the Clerk when the work has been carried out.**

Burglary at Hinton Parva

Cllr Sumner confirmed that he had attended a meeting with the police and raised the issue of lack of communication with the parishes. They had advised that they were unable to attend regular meetings due to other commitments, but they promised to provide a written report.

Cllr Brodin advised that an email had been forwarded by the Clerk from Joyce Holman, Parish Clerk of Swindon South Parish Council. This was advising of a Community Safety Forum with Inspector Dave Hobman. Parish Councils and other local groups and organisations could meet quarterly here to discuss Police issues in the South Swindon Police Area. Each Parish Council is being asked to provide 2 Councillors to attend. The first Meeting of the Community Safety Forum will be held on Tuesday 31 October 2017 at 6.30pm at Broadgreen Community Centre. Cllr Brodin has offered to be the representative for Bishopstone Parish Council.

**Action: The Clerk is to notify Joyce that Cllr Brodin will attend. (Complete)**

SHELAA

The Chair informed Cllr Sumner that he had chased the Church Commissioners twice for an update but had not received a response.

Cllr Sumner advised that he will be attending a briefing on 9 October 2017 in which he will be told about all the Ridgeway Ward sites.

Signed: .....

Date: .....

### Council Tax Support Grant Consultation

Cllr Sumner said that the Clerk should have received an email confirming the result.

**Action: The Clerk is to email Vicki Yull. (Complete)**

[Post meeting note: The Clerk's email has been forwarded on to Mick Bowden for his help.]

**Action: The Clerk is to contact Cllr Sumner if she does not receive confirmation.**

### Lengthman Work

This item was to be discussed under item 9.

### Fly Tipping Cameras on and around the Ridgeway

This item was ongoing. Cllr Stevens is to work on a policy for the installation of a camera.

**Action: The Clerk is to keep this item in Matters Arising. (Complete)**

**Action: Cllr Stevens is to draft a policy for the installation of a camera.**

## 6. Planning

- **S/HOU/17/1453/HC** – Conversion of detached double garage into ancillary accommodation, including raising the roof and erection of dormer windows – Corner Cottage, Russley Park,

Cllrs had some concerns over the increase in height and parking provision. The clerk was asked to write to the case Officer expressing these concerns and to ask that a Condition be included in any planning permission (if minded to grant) that would ensure that the proposed accommodation be ancillary to the main house in perpetuity.

**Action: The Clerk is to draft a letter for SBC and send this to Cllrs for their approval. (Complete)**

### **Late Receipt of Planning Notifications**

No late planning notifications had been received.

### **PENDING DETERMINATION**

- **S/17/1232/TB** – Erection of 1 no dwelling & associated works – 5 High Street, Bishopstone – awaiting revised plans.
- **S/15/1701/RM** – Erection of 1 dwelling – Land off Short Drove, Hinton Parva, Swindon – **REVISED** – Cllr Sumner had spoken with David Dewart at SBC who had confirmed that the proposal does not meet the tests for a NPPF para 55 site or dwelling and is therefore not compliant in policy terms. Cllrs could not understand how long this application has dragged on. Cllr Sumner explained that the five year land supply issue still had to be taken in to account and that Officers had a duty to respond to any revised plans put forward by the applicant.
- **S/RES/16/1233KC** – **REVISED** - Application for approval of reserved matters in relation to appearance, landscaping, layout and scale for phase 5 (Unit 1) of outline planning permission S/OUT/14/0253 – Employment development including B1b (research & development/light industrial), B1c (light industrial), B2 (general industrial) & B8 (warehouse & distribution), new landscaping & junction to A420 (means of access not reserved – Eastern Villages South, Land At And To The South of A420 (Great Stall Middle), Swindon, Wilts
- **S/16/1225/KC** – **REVISED** - Application for approval of reserved matters in relation to appearance, landscaping, layout and scale for phases 1-4 & 7 of outline planning permission S/OUT/14/0253 – Employment development including B1b (research & development/light industrial), B1c (light industrial), B2 (general industrial & B8 (warehouse & distribution), new landscaping & junction to A420 (means of access not reserved. (Variation of condition 1 from Reserved Matters Application S/RES/15/1522 -Eastern Villages South, Land At And To The South of A420 (Great Stall Middle), Swindon, Wilts
- **App/U3935/W/16/3154437/APP/U3935/W/16/3154441** – Outline Planning Application (with means of access off Wanborough Road not reserved) for up to 200 dwellings (Use Class 3) with open space, landscaping & associated road & drainage infrastructure to form the southern part of Lotmead Village – Lotmead site, Eastern Villages, Swindon
- **APP/U3935/W/16/3154437/APP/U3935/W/16/3154441**- Outline planning applications (with means off Wanborough Road not reserved) for the demolition and/or conversion of the existing buildings on site & redevelopment to provide up to 2,600 dwellings, up to 1765sqm of company/retail uses (Use Class D1/D2/A1/A3/A4), up to 3,000 sqm of business/employment us (Class B1), a primary school, open space, strategic landscaping & other green infrastructure (including SUDs & areas indicative primary access road corridors to the A420 & improvements& widening of existing route off Wanborough Road to provide pedestrian, cycle & bus access – Lotmead Site, Eastern Villages, Swindon
- **S/OUT/16/0021** – Outline planning application for the erection of up to 370 dwellings, a local convenience store, a primary school, open space, landscaping, on site infrastructure. Means of access not reserved – Redlands, Swindon

- **S/OUT/13/1555** – Outline planning application for up to 2380 dwellings, mixed use local centres/areas, community uses, sheltered and /or care accommodation, up to two primary schools , green infrastructure including formal & informal open space, play space, sports facilities, sustainable drainage, engineering works & including ground re-modelling, other infrastructure, demolition & the formation of new accesses from the A420, Old Vicarage Lane & Thornhill Road – Eastern Villages North, Eastern Villages, Swindon
- **S/OUT/16/0021** – Revised Outline Planning Application for the erection of up to 370 dwellings, a local convenience store/community facility, primary school, open space, landscaping, access points to and from Wanborough Road and northern site boundary and eastern boundaries and associated infrastructure. At: Redlands, Eastern Villages, Swindon

Cllr Sumner advised that the Redlands application should be going to the planning committee in January. The appeal for Lotmead is ongoing and likely to be heard in November. Cllr Sumner had attended the Great Stall East exhibition. He explained that Hunter Paige were acting on behalf of Capital Land for 1600-1800 homes, a village centre and a 3000-pupil secondary school. An application should come through fairly quickly. One worrying aspect was that with the compliance of the Highways people and the NEV planners, it is being proposed that there is a single point of access to the site on the A420 with a signalised junction. This will be the same junction as Rowborough (approximately 4000 homes) and any traffic to the secondary school. There is no pedestrian bridge over the A420 finalised and the Park and Ride had been moved from the Eastern most part of the land to Sainsburys.

#### **OTHER ISSUES**

- That Hovel  
Nothing to report

#### **GRANTED**

- **S/HOU/17/0827 SASM** – Erection of a single storey side extension and installation of a satellite dish – Lilac Cottage, High Street, Bishopstone
- **S/PRIORC/17/1267** - Prior Approval Notification for the change of use of an agricultural building to 1no dwelling (Class3) – Home Farm, Hinton Parva Lane, Hinton Parva

#### **REFUSAL**

- **S/17/1095CH** – Demolition of double garage & erection of 1no dwelling & associated works – One Acre, High Street, Bishopstone – **REVISED DOCUMENTS**

### **7. Reports from Ward Councillor**

#### Closure of the Ridgeway to Vehicles

Cllr Sumner advised Cllrs that he is yet to get a formal response to the suggestion. He has asked PC Sophie Best to prioritise this from a policing point of view. Cllr Cooke advised that there were gypsies on the Ridgeway on Sunday night and the police had been called and had attended.

**Action: Cllr Sumner is to chase feedback.**

#### Septic Tank

Cllr Sumner read the email from Gerry O'Connor regarding the septic tank in which he apologised for the delay in responding but there have been absences in the team. They are reassigning duties and deciding what to write to residents with the legal team. Legal have said it is impractical to implement a sinking fund and he is to attend a meeting with them and will keep Cllr Sumner informed. They hope to get this completed within the next 10 working days.

**Action: Cllr Sumner is to send an email to Cllrs once he has an update.**

#### Transport

Cllr Sumner has asked for numbers of passengers as he felt it would be good to know how many users were from the parish, but has not received an answer to date.

#### SHELAA

This item had been discussed at item 5.5.

Signed: .....

Date: .....

**Action: Cllr Greenhalgh is to have this conversation with Cllr Sumner.**

Town Centre

Cllr Sumner is attending a Cabinet Member Advisory Group meeting 3<sup>rd</sup> October 2017 on regenerating the Town Centre. A discussion took place around this.

**8. Reports from Sub Committees**

There were no subcommittee reports.

**9. Lengthman Work**

The Chair, Cllr Cooke and Cllr Greenhalgh had met with the Lengthman to discuss the standard of work. Lee had explained that he had had different people carrying out the work and there had been variations in the quality as a result. This would be rectified. Invoicing was also discussed and it was agreed that the contract would be simplified in time for the next tender process due in March. Cllrs asked to see the contracts being discussed.

**Action: The Chair is to amend the existing contract and circulate to Councillors for comment before the end of the year.**

**10. Ridgeway Anti-Social Behaviour**

This item had been discussed at item 7.1. Cllr Crisp informed those present that he had found 2 bin bags of Cannabis leaves on the Ridgeway and had informed the police who had logged this information under "intelligence".

**11. Communication Policy**

The Clerk had forwarded the completed policy to Cllrs before the meeting. Cllr May was thanked for her work.

**Action: The Clerk is to remove this item from the agenda. (Complete)**

**12. Main Points**

Church Commissioners

The Chair had received no updates currently.

**13. Accounts to be Paid**

The cheques shown in Appendix 1 of the Agenda were presented for approval.

The Clerk's salary and timesheet had been sent to the Chair of the Finance Sub-Committee for checking before the agenda had been issued. The invoices were proposed for payment by Cllr McGuigan, seconded by Cllr Green and agreed unanimously by those present.

**14. Correspondence**

The Chair asked Cllrs if they wished to view the correspondence, none did.

SBC's Consultation Policy

Cllr Brodin had read the document and could find nothing wrong with it in essence. She was aware that the 4 weeks for a consultation period was not adequate this should be extended to 6 weeks to allow for the amount of time between Parish Council meetings.

**Action: The Clerk is to feedback to SBC. (Complete)**

**15. Parishioners Feedback/Complaints.**

The following concerns were raised:

Excess Vegetation on the Icknield Way

A parishioner had reported the excess vegetation at Pendower Cottage which was obscuring the pedestrian signs. Cllr Cooke would be happy to cut it but it is on private property and he would need permission.

**Action: Cllr Brodin is to talk to the owners of the property.**

Cllr Crisp reported a 30mph sign that is overgrown and it was felt that this was a Highways problem.

**Action: Cllr Crisp is to forward some pictures on to SBC.**

**Action: The Clerk is to send Cllr Crisp the email details. (Complete)**

Walls at West Hinton Cottage

A Cllr had received a report that walls are being built at West Hinton Cottage and it was felt that they may have been built too close to the road.

**Action: The Clerk was asked to contact Highways.**

Parking in the High Street, Bishopstone

A Cllr had received a report about parking on the High Street and Poveys Place. However, Cllrs considered that as this was public highway they were unable to get involved.

Trees

Cllr Green had received good feedback on Lee’s work on the trees in the Dingle recently. However, other trees are overhanging into a parishioner’s garden which may come down in the next storm and pruning may need to be undertaken. Ownership and responsibility of the bank that the trees stand on is unclear (PC or SBC?)

The Chestnut tree at the junction of West End Lane & Icknield Way lost a limb recently.

**Action: The Clerk is to contact Russell Weymouth & David James for their advice. (Complete)**

[Post meeting note: The email has been forwarded to the new arboricultural officer, Paul Maher, who has yet to respond.]

New Road

Cllr McGuigan reported the surface deterioration along New Road and he has not received any help from Fix my Street. There is new subsidence between the two new laybys.

**Action: The Clerk is to contact Helen Viveash & John McConnel. (Complete)**

Body Horse Hill Stables

The Clerk is to ask Tom Buxton whether the applicant had discharged the necessary conditions as requested as works have started again.

**Action: The Clerk is to contact Tom Buxton. (Complete)**

**16. Date of Next Meeting**

The next meeting is due to take place on Monday 6<sup>th</sup> November 2017 at Hinton Parva Village Hall at **7:30 pm**.

The meeting closed at 9.02 pm.

Signed: .....

Date: .....