

**BISHOPSTONE PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**held at 7:30 p.m.**  
**on Monday 1 April 2019**  
**at Hinton Parva Village Hall**

**Those Present:** Ian Thomas (Chair), Lesley Drewett (Clerk), Nigel Crisp, Gill May, Tom Green, Julian Cooke, Stuart McGuigan, Cllr Gary Sumner.

**1. Public Question Time**

There were three members of the public in attendance. Two had attended to discuss their concerns regarding the recent article regarding the SHELAA in the Parish Times and to gain more information. The size of the development, the narrowness of the roads and the unsustainability of the location were discussed. The Chair explained that the Clerk had received lots of feedback from parishioners with the main, overwhelming concern being the size of the sites given the surrounding road network and impact on character of the village. He went on to explain that the article was to tease out whether the community were supportive in principle or whether they felt that if the village was made more sustainable if that might change people's views. The Borough Councillor explained that saying no to everything was not the best way forward and the Chair expressed that the Parish Council had been supportive of the Prebendal and New Town Lane developments, which it appears parishioners are also supportive of in their feedback to the article.

The owner of The Old Mill had attended to give his apologies for the length of time it has taken to get to the point of carrying out the works and also for any disruption that will be caused by these. The works are starting on 15<sup>th</sup> April 2019 and will take 40 weeks. The property will be fenced off for health and safety reasons and flyers giving notice of the works will be distributed to the school, villagers and also left at the Royal Oak. Councillors thanked the parishioner for keeping everyone informed.

The Chair then opened the meeting.

**2. Approved Apologies**

Val Brodin (Vice Chair), Andy Greenhalgh, Douglas Stevens.

**3. Declarations of Interest**

There were no declarations of interest.

**4. Minutes of Last Meeting**

The Chair asked for a proposal that the amended minutes of the February meeting and the March meeting be accepted as a true record. The proposal was made by Cllr Cooke and unanimously agreed by all present. The minutes were then signed by the Chair.

**5. Matters Arising**

All actions from the previous meeting had been completed except:

Community Speed Watch

Cllr Stevens and Cllr Cooke still need to carry out the online training.

**Action: Cllr Stevens and Cllr Cooke will carry out the online training.**

**Action: Cllr Brodin is to collate and book practical training in a few months time.**

The Ridgeway Access for Vehicles

Cllr Crisp and Cllr Green had not been able to spend the time to liaise with each other during the month as they had been extremely busy. This action was therefore carried forward.

**Action: Cllr Crisp is to liaise with Cllr Green over evidence gathering.**

**Action: Cllr Green is to let Cllr Crisp have details of his availability.**

Signed: .....

Date: .....

## Newsletter

Cllr Stevens had responded to the Clerk before the meeting and notified her that the exact figure for the printing the Parish Times for the last 12 months was £425. The Parish Council pays £450 for the production of the Parish times. Councillors therefore agreed that this donation should be continued.

## 6. **Planning**

- **S/18/0520/IH - REVISED** – Demolition of existing dairy building & erection of a building to provide 4 no b&b suites with ancillary service accommodation and use of exiting yard for associated car parking – Ex-Dairy Building, Rear of West Hinton House, Hinton Parva Lane, Hinton Parva  
Councillors noted that there had not been an update from Highways and they would be looking to see this response. Councillors felt the proposal could eventually lead to the development of 4 self-contained dwellings located within the open countryside unless very strict controls are attached to any planning permission. A S106 legal agreement should be provided which would only allow the accommodation to be used as B&B accommodation ancillary to the main house in perpetuity. A Planning condition is not considered to be sufficiently robust in this instance  
**Action: The Clerk is to write to SBC. (Complete)**

- **S/OUT/17/1990** – Outline planning application (with means of access to the A420 not reserved) for up to 1,700 homes; education provision including a 10 form entry secondary school and a 3 form entry primary school with attendant sports pitches; a sports hub and open space; a park and ride; a local centre up to 1,000sqm including classes A1,A2,A3,A4,A5 and D1 uses; public open space/green infrastructure; new informal and formal recreation spaces and the formation of two new accesses from the A420 – Great Stall East – Land South of the A420, South Marston, Swindon

### **PENDING DETERMINATION**

- **S/18/1663** – Change of use of barn to dog kennels (Sui Generis) – Lammy Down Farm, Russley Park, Baydon
- **S/LBC/18/1710 & S/18/1709 - REVISED-** Demolition and conversion of existing barns to create 5 no dwellings with associated garages, landscaping, ancillary development and repairs to Grade II listed wall—Prebendal Farm, Icknield Way, Bishopstone  
The Chair informed Cllr Sumner that Cllrs that they had asked the developer to facilitate a way through for pedestrians. Cllr Sumner has spoken to officers and although the applicants have no obligation to do this it may possibly go in their favour when submitting future applications if they were to accommodate this. The application is to be presented before the Planning Committee meeting on 9<sup>th</sup> April 2019 at the request of Cllrs.  
**Action: Cllr Green is to attend the Planning Committee meeting on behalf of the Parish Council. (Complete)**  
**Action: The Clerk is to ask Cllr Sumner to support the Parish Council's views. (Complete)**

### **GRANTED**

- **S/HOU/19/0009** – Erection of a single storey rear extension & detached garage – The Coombes, Nell Hill, Bishopstone
- **S/15/1701/RM** – Erection of 1 dwelling – Land off Short Drove, Hinton Parva, Swindon – **REVISED**
- **S/HOU/18/1952** – Erection of a two storey rear extension – 7 Whatleys Orchard, Bishopstone

### **REFUSALS**

- **S/LDE/19/0135** – Certificate of Lawful Development (Existing) for the construction of a vehicular access – One Acre, High Street, Bishopstone

### **OTHER ISSUES**

**NONE.**

## 7. **Report from Ward Councillor**

Cllr Sumner informed those present that the work on Junction 15 is commencing in September. They will be going out to the public in July on the White Hart Junction and Gablecross which will affect the rat running. A case has been made clear to officer's and they do accept that the villages will need mitigation during construction. Cllr Sumner hopes that in the next few weeks they will have more idea of the offer of what mitigation they can get.

With regard to the SHELAA, the Chair got the impression that Cllr Sumner was very pro development of the 2 big sites. Cllr Sumner said he was very pro development generally. However, the Chair explained that he felt Bishopstone was not a sustainable location. The 2 sites have their issues in terms of access and impact on the AONB and Conservation area and from the consultation to date there has not been any support for them. The Chair felt that small sites and incremental growth is more suitable for Bishopstone. Cllr Sumner said there

had to be genuine planning reasons and Cllrs have to make comments and make a case during the 6 weeks in June.

- 8. Reports from Sub Committees**  
There were no sub-committee reports.
- 9. SHELAA**  
This item was discussed at item 1 and 7. The Chair will pull together a summary of the comments to assist with the feedback into the consultation and also for the newsletter. Cllrs felt it would be good to have a casual drop-in session for parishioners in early June, with a question and answer form available.  
**Action: The Chair is to pull together a summary for feedback and also the newsletter. (Complete)**
- 10. Pond & Island**  
The work has been carried out by Top of the Trees. The Chair asked whether the Lengthman should be contacted and asked to carry out regular maintenance works on the island during the summer. The Clerk reminded Cllrs that a parishioner is to place a commemoration seat close to the pond. The Clerk is to contact the parishioner and arrange for Cllr McGuigan to meet up with him. Cllrs agreed that the seat did not need to be fixed.  
**Action: The Chair is to contact Lee of Allbuild to carry out extra work. (Complete)**  
**Action: The Clerk is to contact the parishioner. (Complete)**  
**Action: Cllr McGuigan is to meet with the parishioner.**  
[Post Meeting note: The Chair has met with Top of The Trees as he had noticed that fewer trees than agreed had been removed. ToT will return in due course to remove some more trees from the central copse and one or two that are growing outwards in to the pond.]
- 11. GDPR**  
Cllr Brodin was not in attendance.  
**Action: The Clerk is to leave this item on the agenda.**
- 12. Community Safety**  
Cllr Brodin had been unable to attend the meeting.
- 13. The Ridgeway Access for Vehicles**  
This item had been discussed at item 5.2. Fly Tipping reports have been given by Cllr Crisp. Cllr Cooke felt that video surveillance had been put in place by Enviro Crime.
- 14. Lengthman Works**  
Nothing to report
- 15. New Road**  
The work has now been successfully completed.  
**Action: The Clerk is to thank SBC for works carried out. (Complete)**  
**Action: The Clerk is to remove this item from the agenda. (Complete)**
- 16. Traveller on The Ridgeway**  
Kanica Perring has advised that the traveller should have left by the weekend. The Chair is to email SBC on Monday if he is still in situ.
- 17. Wyncies Parking**  
Cllrs discussed the email and letter the Clerk had received and forwarded before the meeting. It was agreed that it was not at all clear but that no further action should be taken at this stage as this is an SBC matter.
- 18. Newsletter**  
This item had been discussed at item 5.

Signed: .....

Date: .....

**19. Parish Council Website**

The Chair explained that Cllr Greenhalgh needed to hand over responsibility of the website owing to personal reasons. Cllr Crisp agreed to take on the role.

**Action: Cllr Crisp is to liaise with Cllr Greenhalgh.**

**20. Accounts to be Paid**

The amounts shown in Appendix 1 of the Agenda were presented for approval. The Clerk's salary and timesheet had been sent to the Chair of the Finance Sub-Committee for checking before the agenda had been issued.

The Lengthman had presented his cheque for £413.50 after the agenda had been issued, but it had been approved by Cllr Crisp before the meeting. Cllr Crisp proposed that these invoices did not need ratification at the meeting, only invoices with extra work should be presented, this was seconded by Cllr Cooke and agreed unanimously by those present.

Cllr McGuigan proposed that the accounts were paid, this was seconded by Cllr Cooke and agreed unanimously by those present.

[The Clerk had shown the payment to Top of the Trees on the agenda without the VAT amount added this has been amended to £960 and the payment has been made.]

**21. Correspondence**

The Chair asked Cllrs if they wished to view any correspondence; none did.

**22. Parishioners Feedback/Complaints.**

Footpath between Nell Hill and The City

The Clerk and Cllr Stephens had received an email from the owners of Spring Cottage reporting the condition of the bank on the boundary of The Lynchetts. The Clerk will contact Cllr Sumner. Cllrs agreed that the Chair is to ask the Lengthman to net the left-hand bank.

**Action: The Chair is to send photographs to the Clerk. (Complete)**

**Action: The Clerk is to ask Cllr Sumner who the Parish Council wrote to with regard to the past problem. (Complete)**

[Post Meeting note: The Chair has met with the owners of Spring Cottage who will be carrying out work to their bank themselves once a resolution has been reached with The Lynchetts. The Chair has therefore asked the Lengthman not to net the bank.]

Litter Picking

The Chair informed Cllrs that his wife and a parishioner have been litter picking within the Borough and they have reported several large items that have been fly tipped but SBC have been refusing to collect them. Cllr Crisp reminded everyone present of "MY ACCOUNT" on the Swindon Borough Council's website where fly tipping can be reported, he will contact the parishioner.

The Chair explained that another Parish Council have bought their own litter pickers and rings for the plastic bags instead of borrowing them from SBC. Cllr Cooke proposed that 10 litter pickers and Rings are purchased by the Parish Council, this was seconded by Cllr McGuigan and agreed unanimously by those present.

**Action: The Clerk is to report the collection of litter outside of Bishopstone Village Hall to Kevin Cheesley. (Complete)**

**Action: Cllr Crisp is to email details of "MY ACCOUNT" to the parishioner. (Complete)**

**Action: The Clerk is to cost/purchase litter pickers and rings.**

Footpath by Snowberry Cottage

The footpath alongside of Snowberry House is impassable.

**Action: Cllr Crisp and Cllr Cooke are to talk to the owner of the property.**

Chair's Retirement

The Chair informed those present that he will not be standing for Chair at the May meeting. He is happy to continue as a Cllr and planning representative. He will also look after the footpaths. The Chair will write the annual report for the Parish Assembly. Cllrs thanked Ian for his hard work to date.

**Action: The Clerk is to contact Cllr Brodin copying in Cllr Thompson. (Complete)**

**23. Date of Next Meeting**

The next meeting is due to take place on Monday 13 May 2019 at Hinton Parva Village Hall, the Parish Assembly starts at 7:00 pm and the AGM at 7:30 pm.

**Apologies for the May meeting were given by Cllr Thompson**

The meeting closed at 9:50 pm.