

## BISHOPSTONE PARISH COUNCIL

### Minutes of the Parish Council Annual Meeting held at 7:30 p.m. on Monday 1 June 2015 at Bishopstone Village Hall

**Those Present:** Ian Thompson (Chair), Lesley Drewett (Clerk), Ian Thomas (Vice Chair), Nigel Crisp, Val Brodin, Julian Cooke, Tom Green, Stuart McGuigan, Douglas Stevens, Andy Greenhalgh, Cllr Andrew Bennett.

**1. Approved Apologies**

None.

**2. Declaration of Interests**

There were no declarations of interest.

Signing of Acceptance of Office

All Councillors that had been unable to attend the May AGM signed their acceptance of office.

**Action: The Clerk is to send the forms to Stephen Taylor at SBC. (Complete)**

**3. Public Question Time**

There was one member of the public in attendance who introduced himself as a new parishioner. Councillors welcomed him to the meeting.

**4. Minutes of Last Meeting**

The Chair asked for a proposition that the minutes of the May meeting be accepted as a true record. The proposition was put forward by Cllr Brodin and unanimously agreed by those present. The minutes were then signed by the Chair.

**5. Matters Arising**

All actions from the previous meeting had been completed except for the following:

Meeting Dates

There was an issue with the non-availability of Bishopstone Village Hall for Monday meetings after August because of another regular Monday booking. The Clerk had checked the availability of Hinton Parva village hall and provisionally booked the required dates. It was decided to keep the meetings on the first Monday of the month using only Hinton Parva Village Hall. The meeting date could be changed to accommodate any issues of major concern to Bishopstone residents should the need arise.

Cllrs considered that the Parish Council should express disappointment that their meeting requirements had not been considered before Bishopstone Village Hall had accepted the alternative booking.

**Action: The Clerk is to email the village hall booking clerk. (Complete)**

Archiving

The archiving of the documents in the village hall archive room has been delayed and the item has been carried forward to the next meeting.

**Action: The Chair, Cllrs Crisp and Greenhalgh are to co-ordinate the disposal of documents.**

Passing Places

This item was to be discussed at 10.9.

**Action: This item is to be carried forward to the next meeting.**

Signed: .....

Date: .....

### Body Horse Hill

Cllr Greenhalgh asked if awareness of the internet site “Fix My Street” could be promoted in the Parish Times. The site enables members of the public to report to SBC the precise location of damaged roads, fly tipping, etc.

**Action: The Clerk is to add an article and contact details for “Fix My Street” to the Parish Times. (Complete)**

### Cress Beds

Cllr Thomas advised that the proposal to publicise the old cress beds was no longer viable as the spring growth had overwhelmed the cress beds.

**Action: The Clerk is to remove this item from the next agenda.**

### Section of Ridgeway

The section of the ridgeway has been repaired.

**Action: The Clerk is to remove this item from the agenda.**

### Pot Hole in Cues Lane

The pot hole in Cues Lane still had to be reported.

**Action: Cllr Green was to contact Fix my Street.**

### Plantation

The inside of the plantation on Eastbrook Farm had been mown, but the outside and the path leading to the plantation was still uncut. Cllr Thomas advised the meeting that grant aid had been given to create the plantation and this provides parishioners with access in perpetuity. It is under the partial management of the Woodland Trust.

**Action: This item will be reviewed at the next meeting.**

## 6. **Planning**

The following planning applications had been received.

- **REVISED S/15/0216TB** - Erection of 5 stables, tackroom & hay store – Land at Bodyhorse Hill, Hinton Parva

A revised planning application had been received. The planning officer in charge of the case had advised the owner to reduce the application from 8 to 5 stables. Cllr Thomas had spoken to the planning officer and advised that if he was minded to grant the application, the Parish Council would ask Cllr Bennett to put the application before the planning committee in order that the parish council’s concerns could be adequately represented.

The Clerk advised those present that Cllr Bennett was to talk to the planning officer earlier that day.

On his later arrival, Cllr Bennett advised that Highways had no objections to the application. He had spoken with Andy Brown and Tom Buxton at SBC and had explained that accidents on Body Horse Hill had been referred to in recent emails. However, they had stated that they had never seen any information pertaining to this.

**Action: The Clerk is to send relevant emails to Tom Buxton and Andy Brown for their information, copying in Cllr Bennett. (Complete)**

Cllr Thomas was of the opinion that if the proposal for 5 stables was for the applicant’s own horses, it would possibly be acceptable, but if they were to be sub-letting, or sub-dividing it, this could present a major problem in relation to traffic access. He asked whether the Parish Council could press SBC for a planning condition to prevent this. Cllr Bennett suggested that the Parish Council should pursue this if the case officer was minded to grant the application.

Cllr Thomas agreed to amend his previously drafted letter and forward to Cllrs for their final approval. Cllr Bennett advised that he had already asked that this application be brought before the July Planning Committee Meeting. Cllr Bennett also considered that it may be appropriate to ask for some additional signage.

**Action: Cllr Thomas is to forward his final draft letter to Cllrs for approval. (Complete)**

**Action: The Clerk is to send the letter to SBC. (Complete)**

Cllrs also considered that if vehicles could access the proposed development without obstructing the road it might be more acceptable.

- **S/LBC/15/0626JABU** – Demolition of current side extension & erection of two storey & single storey side extensions – The Grove, Hinton Parva Lane, Hinton Parva

- **S/ 15/0625JABU** – Demolition of current side extension & erection of two storey & single storey side extensions – The Grove, Hinton Parva Lane, Hinton Parva

Councillors had no objections to the above planning application

**Action: The Clerk is to write to SBC. (Complete)**

- **S/LDP/15/0631SS** – Certificate of Lawfulness (Proposed) for the erection of a barn/store – West Hinton Cottage Hinton Parva Lane, Hinton Parva

A short discussion took place and Councillors agreed to leave the decision to the planning officers. If a planning application is deemed necessary, the Parish Council will look forward to receiving plans in due course.

**Action: The Clerk is to write to SBC. (Complete)**

- **S/TC/15/0759/JROD** – Erection of 3 replacement antennae and associated ancillary development – Telecoms Mast, Foxhill, Wanborough

Councillors had no objections to the above planning application

**Action: The Clerk is to write to SBC. (Complete)**

#### **Late Receipt of Planning Notifications**

No late planning applications had been received after the agenda had been issued.

#### **PENDING DETERMINATION**

- **s/PRIOR/14/1955SASM** – Prior Approval Notification for the change of use from Agricultural Building to 1 residential dwelling (class C3) – Upper Farm, Hinton Parva Lane, Hinton Parva
- **APP/U3935/W/15/3002268 – S/14/1096** – Erection of 1 no dwelling and associated works - Land Adjacent Willow House, Church Row, Hinton Parva
- **S/15/0091TB** - Erection of a storage building – Hinton Marsh Farm, Mill Road, Hinton Parva

#### **OTHER ISSUES**

None.

#### **GRANTED**

No granted schedules had been received.

#### **REFUSAL**

- **S/LDP/15/0282LOMO** – certificate of lawfulness (Proposed) for the change of use of chalet to dwelling – The Chalet, Church Row, Hinton Parva

#### **7. Reports from Ward Councillor**

Cllr Bennett had advised the Clerk that he would be late attending the meeting owing to his mayoral duties. However it has been left in this part of the minutes for continuity. Cllr Bennett informed those present about his meeting with Andy Brown and Tom Buxton (SBC) and this information has been added to the revised planning application S/15/0216TB - Erection of 5 stables, tackroom & hay store – Land at Bodyhorse Hill, Hinton Parva (see above).

#### **8. Reports from Sub Committees**

There were no reports from any sub committees.

#### **9. Main Points**

##### Sewage – Thames Water Report

Cllrs were of the view that the work appeared to have been completed.

**Action: The Clerk is to ask Denise Kinsella (Thames Water) for a status report. (Complete)**

##### Eastern Villages Expansion

The application for the Lotmead site had been received. The Chair informed those present that Wanborough council chair had been reported in The Advertiser recently. Cllr Green advised the meeting that an extension to the response time for the application had been granted

Signed: .....

Date: .....

and this was now the 19 June 2015. The application was for an initial 200 houses with access direct from the Wanborough Road, with a further 2,000, plus a school and retail park, following on from this in an outline application.

Wanborough PC were formulating their response and it was agreed at the meeting that, in principle, the Parish Council would support any comments that Wanborough PC made.

**Action: The Clerk was asked to keep this item on the next agenda.**

#### True Heart/Royal Oak

No further information had been received.

**Action: Cllr Thomas is to chase Martin Fry (SBC) for an update in time for the next meeting.**

**Action: The Clerk was asked to keep this item on the next agenda.**

#### Work to the Dingle

No further updates had been received.

**Action: The Clerk was asked to keep this item on the next agenda.**

#### Article 4 Direction

The Clerk had forwarded the Planning Committee agenda to Councillors before the meeting. It showed that this item is to be discussed at the Planning Committee meeting on 9<sup>th</sup> June 2015.

**Action: An article should be put in the newsletter once all the relevant information has been received from SBC.**

**Action: The Clerk is to keep this item on the next agenda.**

#### Rural Broadband

Cllr Greenhalgh explained that UK Broadband do not want to go public until their plans have been finalised. Andrew noted, from findings on the internet, that there had been objections raised in the last SBC Council meeting to the agreed proposal, but these had since been rescinded.

**Action: The Clerk was asked to keep this item on the next agenda.**

#### Community Speedwatch

The Chair had received a vetting form which asked for a National Insurance number, driving convictions etc. Cllr Thomas had also received a form and had been advised to train first and then be "vetted" and so had reluctantly withdrawn. A discussion took place and it was agreed that, once all of the participating Cllrs had been trained, an article should be placed in the newsletter to explain that the object of the scheme was to make the villages safer.

**Action: The Clerk is to keep this item on the next agenda.**

#### Cress Beds

This item had been discussed at item 5.5.

**Action: The Clerk is to remove this item from the next agenda.**

#### Passing Places

Henry Stoye (Eastbrook Farm) had met with the representatives from SBC. Unfortunately, Cllrs had been unable to attend. The Clerk had received an email from Philip Martlew (SBC) to arrange a further meeting with Cllrs.

**Action: Cllr Thomas is to contact Philip Martlew. (Complete)**

**Action: The Clerk is to keep this item on the next agenda.**

#### Press Speaking Policy

Cllr Greenhalgh asked that Cllrs clearly represent themselves, and not the Parish Council, when speaking with the press. Cllrs agreed to do their best given the short notice they are often given when consulted by the press, who cannot always be relied upon to report accurately.

**Action: The Clerk is to remove this item from the next agenda.**

### **10. Accounts to be Paid**

The cheques shown in Appendix 1 of the Agenda were presented for approval.

The Clerk's salary and timesheet had been sent to the Chair of the Finance Sub-Committee for checking before the agenda had been issued.

The cheques were proposed for payment by Cllr Thomas, seconded by Cllr Stephens and agreed unanimously by those present.

The Chair had noticed whilst in Shrivvenham that the PC had changed their bank account. In the context of some dissatisfaction with Lloyds as the PC's current banker, he asked the Clerk to find out why they had changed it and where they were now carrying out their banking.

**Action: The Clerk is to contact the Shrivvenham Clerk.**

[Post meeting note: The Chair has informed the Clerk that Shrivvenham now bank with the Unity Trust Bank.]

#### 11. Correspondence

The Chair asked whether anyone wished to see any items of correspondence; none did.

#### 12. Parishioners Feedback/Complaints

##### Footpath Clearance

A Cllr asked whether the owner of the permissive footpath could be asked to cut the vegetation at some stage.

**Action: Cllr Stephens is to talk to the landowner.**

The footpath at the City, situated at the back of Roz Boot and Peter Deal's properties, could be added to the Lengthman's duties. The Clerk explained that the previous Lengthman had always cut this footpath.

**Action: The Clerk is to check the Lengthman's map and ask him to cut this back.**

**(Complete)**

The steps into the field in Hinton Parva were reported to be badly overgrown. This is on the Lengthman's list of duties but the Chair was of the view that it had in fact been cut recently.

**Action: The Chair is to check that the vegetation has been cut back.**

**Action: The Clerk is to check that the steps are on the Lengthman's list of duties.**

**(Complete)**

Cllr Greenhalgh informed those present that the vegetation on the footpath along the side of Peter Deal's house had been cut back.

Cllr Brodin advised that additional signs had been installed on Body Horse Hill last week.

**Action: The Clerk is to thank SBC for the signs and ask when work on the verges etc. is to start. (Complete)**

##### Newsletter

Cllr Crisp enquired why there were two separate parts to the Parish Newsletter and whether it might be more sensible to combine them. Some discussion took place and it was decided to leave things as they are insofar as the PC retains full editorial control of the content in the "Parish times".

##### X47 Bus Service

Cllr McGuigan informed those present that the X47 Saturday service has been withdrawn. As a consequence of the withdrawal of the 65 bus service the number 90 bus was now taking a detour via Bourton on some runs.

**Action: Cllr Greenhalgh is to contact the owner of Go Ride for clarification. (Complete)**

**Action: An article should be put into the newsletter.**

##### Works at Somerset Farm House

The Chair had received a report of works that were taking place at Somerset Farm House. He had contacted SBC and they had advised that the demolishing of part of a sarsen stone wall to widen the gate were legitimate. He had contacted the complainant.

##### Hill House Manor

Cllr Thomas asked the Clerk to follow up on progress to their communication with SBC.

**Action: The Clerk is to contact SBC for feedback.**

Signed: .....

Date: .....

The meeting closed at 8:56 pm.

**13. Date of Next Meeting**

The next meeting will take place on Monday 6 July 2015, at Hinton Parva Village Hall at 19:30 pm.

**Action: Apologies to the Clerk before the meeting.**