

BISHOPSTONE PARISH COUNCIL

**Minutes of the Parish Council Meeting
held at 7:30 p.m.
on Monday 1st September 2014
at Bishopstone Village Hall**

Those Present: Ian Thompson (Chair), Ian Thomas (Vice Chair), Lesley Drewett (Clerk), Nigel Crisp, Douglas Stevens, Val Brodin, Stuart McGuigan, Andy Greenhalgh, Julian Cooke, Tom Green, Cllr Andrew Bennett.

1. Approved Apologies

None.

The Chair welcomed Cllr Tom Green to the meeting. He then signed his acceptance of office. All other paperwork had been sent to Cllr Green before the meeting and this was handed to the Clerk at the end of the meeting.

Action: The Clerk is to send the relevant information to SBC and Cllr Greenhalgh for the website. (Complete)

2. Declaration of Interests

There were no declarations of interest.

3. Minutes of Last Meeting

The Chair asked for a proposition that the minutes of the August meeting be accepted as a true record. The proposition was put forward by Cllr Thomas, and unanimously agreed by those present. The minutes were then signed by the Chair.

4. Matters Arising

All actions from the previous meeting had been completed except for the following:

Permissive footpath - installation of dog bin

Cllr Stevens advised those present that he had not received any communication from Danny at Stratton St Margaret about the installation of the dog bin. He had therefore looked at the cost for the Parish Council to purchase a dog bin. The cost of a Fido 25 is £123 + VAT. Cllrs queried how the bin would be emptied. Cllr Stevens stated that Cllrs could replace the liner in the bin whilst walking their own dogs and dispose of the waste as domestic refuse. Cllrs considered that this was not an ideal solution, but as the Parish Council may have to seek a new way of collecting the dog waste from the bin at Hinton Parva in the New Year, it was agreed to go ahead and purchase the bin and re-consider the means of emptying at that stage.

Cllr Stevens proposed that the Parish Council purchase a Green Fido 25 dog bin, this was seconded by Cllr Crisp and unanimously agreed by those present.

Action: The Clerk is to notify Stratton St Margaret Parish Council that we no longer require a second bin. (Complete)

Action: Cllr Stevens is to order the new bin for installation at the foot of the permissive footpath.

Village Information Board

Cllr Greenhalgh had brought the information board to the meeting.

Cllr Cooke informed Cllrs of the location of the telegraph pole required for mounting. This is a work in progress and it is anticipated that the board will be installed before the next meeting..

Action: Cllrs Greenhalgh, Stephens, Thomas and Cooke are to co-ordinate the installation of the sign.

Archiving

Signed:

Date:

The archiving of the documents in the village hall archive room has been delayed owing to holidays.

Action: The Chair, Cllrs Crisp and Greenhalgh are to co-ordinate the disposal of documents.

Football Pitch revival

This item was to be discussed at item 9.3.

Traffic Speeds

Cllr Brodin had emailed PC Rory Draper and is waiting for a response. Cllr Brodin will keep Cllrs informed of progress.

5. **Public Question Time**

The Chair closed the meeting.

The Lengthman was the only person in attendance. He had attended to ensure that Cllrs were happy with the works carried out to date and also to discuss completion of his invoices. Lee agreed to add individual dates against tasks completed on the invoice supplied by the Clerk.

He apologised for being behind with some of the work, but his lorry had broken down. It was now repaired and Cllrs agreed that subsequent cuts could be rolled over into October if necessary. It was agreed that there would be 3 more cuts this year. Cllrs were not concerned if cuts were a little late.

Lee asked Cllrs to let him know of any issues. Cllr Stevens told Lee that the young lad carrying out the work at Church Row recently was most pleasant and he had done a good job.

The meeting was then re-opened.

6. **Planning**

- **S/14/1340/HC** - Erection of a single storey rear extension & front bay window – Greyweathers, High Street, Bishopstone

Councillors had no objections to the above planning application.

Action: The Clerk is to write to SBC. (Complete)

- **S/LBC/14/1352HC** - Repairs to listed wall – Prebendal Farm, Bishopstone

Councillors had no objections to the above planning application.

Action: The Clerk is to write to SBC. (Complete)

- **WITHDRAWN - S/14/0971/RM** - Erection of dwelling – Land off Short Drove, Hinton Parva

Councillors were pleased to see the application had been withdrawn, but expected it to return at a later stage.

Late Receipt of Planning Notifications

No late planning applications had been received.

Cllr Thomas informed those present that Policy and Conservation Officers have objected to the planning application for land adjacent to Willow House, Hinton Parva. Both agreed with the Parish Council's comments, the Policy Officer in principle and the Conservation Officer in detail. He asked whether there could be a standing item on the agenda for applications pending determination.

Action: The Clerk is to add "Pending Determination" to the agenda as a standing item. (Complete)

GRANTED

Two granted schedules had been received.

- **S/14/0813/HC** – rebuild of boundary wall & erection of a chimney flue. (Amendments to previous permission S/13/0198) – Vorty Stables, The City, Bishopstone
- **S/14/0814/HC** – Amendment to S/LBC/12/0106 HC to increase chimney & replace windows & erection of a boundary wall – Vorty Stables,

The City, Bishopstone

REFUSAL

No refusal schedules had been received.

7. Reports from Ward Councillor

Councillor Bennett asked Cllrs whether they had any concerns over planning decisions delegated to SBC officers; none did.

He informed Cllrs of a potential funding stream for small businesses located in villages forming part of the AONB. Once arrangements have been finalised, an article will be placed in the Parish Times.

Action: Cllr Bennett is to forward The Local Development Strategy document to the Clerk for onward distribution. (Complete)

Action: Once approval has been received from DEFRA an article will be put into the newsletter.

Cllr Bennett asked whether the SBC documentation regarding schools admission arrangements had been received. The Clerk had received it.

Action: Cllrs asked that the 2 notices be put into the Parish Times for parishioner's information. (Complete)

The next Locality meeting for the South is to take place on the 15th September 2014. However, currently no venue has been secured. Cllr Bennett briefed new Cllrs on the role of the Locality Leads and his place within the organisation. He explained the rationale behind the grant funding provided and explained that the application forms are available from the Locality website.

There is to be a Crime Panel meeting. Grants are also available for local projects with the aim of improving local living and reducing the opportunities for crime.

The Fire and Rescue Service are conducting a consultation on future options for working in partnership with Dorset which is running until 20/10/2014. The Clerk had not received notification, but Cllr Brodin had received some hard copies of the consultation from a fire officer on behalf of the village hall.

Action: Cllr Bennett is to send the link for the consultation and an article is to be put into the newsletter.

Cllrs asked Andrew to follow up on progress of the protocol for the SBC consultation process as a final document had never been received.

Action: Cllr Bennett is to follow up on progress of the consultation protocol and how close the final document is.

Cllr Bennett reminded Cllrs that he would be Mayor next year and he will have to select some charities to support. He asked Cllrs to bear this in mind.

8. Reports from Sub Committees

There were no reports from the sub committees.

9. Main Points

Defibrillator

This item had been discussed at the July meeting and as no volunteers had been forthcoming Cllrs had considered that this should not be pursued. However, several volunteers had since come forward and Cllr Greenhalgh briefed Cllrs on the costs and implications of proceeding:

Signed:

Date:

This item had been discussed at the July meeting and as no volunteers had been forthcoming Cllrs had considered that this should not be pursued. However, several volunteers had since come forward (Bishopstone villagers plus staff from Helen Browning's Organic Farm and Pub) and Cllr Greenhalgh briefed Cllrs on the costs and implications of proceeding:

- Two Loan Options Available - Paid for Consumables or Free Consumables
 - Paid Consumables Option: The South Western Ambulance Service loan a defibrillator to the village, and provide training and replace any consumables for a four year period, for £400 per year, paid in advance (£1600).
 - Free Consumables Option: The South Western Ambulance Service loan a defibrillator for four years, the village is responsible for acquiring training and the replacement of consumables.
 - For both options, the village must acquire a cabinet, fixed in a central and public place, with an electricity supply. South Western Ambulance Service would be happy to supply a cabinet (about £700), but there are numerous cabinets available from different suppliers at different prices.
- Consumables
 - Batteries, which last around 4 years plus, dependent on usage, and to replace would cost approx £170+VAT
 - Defib pads with at least two years date expiry are £20+VAT
 - Rescue Kits (containing face mask, shears, gloves, razor and towel) are £20+VAT
- Guesstimated Costs
 - 'Paid' = £1600 for 4 years + £700 (cabinet) = £2300 for 4 years
 - 'Free' = £700 (cabinet) + £170 (batteries) + £100 (x5 pads) + £40 (x2 rescue kits) + £250 (training) = £1,060 for 4 years

It was considered that Bishopstone village hall would be the correct location for the defibrillator. Cllr Greenhalgh proposed that The 'Free' Consumables Option be approved and recommended that the Parish Council should approach Jane McCutcheon to take on the co-ordinating role as Jane has some prior experience in rural first-responding. This was seconded by Ian Thomas and unanimously agreed by those present.

Action: The Clerk is to notify the South Western Ambulance Service. (Complete)

[Post meeting note: The Chair of the village hall is happy to have the defibrillator sited at the village hall.]

It was suggested that it may be a possibility to approach the Locality team for funding.

[Post meeting note: The Clerk has asked the Ward Councillor for his advice.]

Community Transport

The Clerk had received an email regarding a potential community transport initiative from a contact in Ashbury which had been forwarded to Cllrs for their information. The Chair wondered whether the Ridgeway Link service already covered these needs. However, it was agreed that the Clerk should express an interest on behalf of the Parish Council, but explain that we would need more details before confirming.

Action: The Clerk is contact Maggie Simons. (Complete)

Action: The Clerk was asked to keep this item on the agenda. (Complete)

Action: The Clerk was asked to keep a standing item on the Ridgeway Link in the Parish Times. (Complete)

Football Pitch Revival

Cllr Thomas explained that there was less work to be carried out than expected. There were a few holes to fill and the ground needs a good roll with a heavy roller. White lining and new nets are needed and the posts need rubbing down and painting. An approximate cost of £500 was provided, more accurate costs will be provided at the October meeting. The final works are reliant on parishioners input. It was suggested that it may be a possibility to approach the Locality team for funding.

Action: Cllr Thomas is to provide an article for the newsletter. (Complete)

Action: The Clerk was asked to keep this item on the agenda. (Complete)

Village Information Boards

This item was discussed at item 4.2.

True Heart

This item had been discussed at item 7.

Work to the Dingle

Cllr Thomas had not received any further communication to date and thought this may be owing to the different schedule of works to be carried out.

Action: Cllr Thomas is to follow up on progress with Mr Lymm. (Complete)

Action: The Clerk was asked to put this item on the next agenda. (Complete)

Article 4 Direction

A report was being taken to SBC's Planning Committee meeting on 12th August 2014, but to date there had been no contact with Cllr Thomas on the decision made. If the Committee accept the Officer's recommendation there will be an Article 4 Direction in place within the Bishopstone Conservation Area. The Chair explained that this would mean that anyone wanting to install solar panels on any property within the Conservation Area would need to apply for planning permission.

Action: Cllr Thomas is follow up on the decision. (Complete)

Action: the Clerk is to keep this item on the next agenda. (Complete)

10. Accounts to be Paid

The cheques shown in Appendix 1 were presented for approval:

The Clerks salary and timesheet had been sent to the Chair of the Finance Sub-Committee and Councillors for checking before the agenda had been issued.

The Clerk had received invoices since issuing the agenda for:

- Grant Thornton – Auditors £120.00
- Cllr Stuart McGuigan – for the purchase of another apple tree £24.99

With these additions, the expenses were proposed for payment by Cllr Thomas, seconded by Cllr Greenhalgh and agreed unanimously by those present.

Parish Online Mapping Tool Subscription

Cllr Greenhalgh had asked for this item to be placed back on the meeting after payment had been refused at the July meeting owing to the increased cost to £33.60 in his absence. (The Clerk explained that the Parish Council could reclaim VAT which meant the actual net cost was £28). He went on to explain that it was a cheap and valuable tool. After a short discussion Cllr Greenhalgh proposed that the subscription be renewed, this was seconded by Cllr Thomas and unanimously agreed by those present.

Action: The Clerk is to contact Parish Online to request that the subscription be renewed. (Complete)

11. Correspondence

The Chair asked whether anyone wished to see any items of correspondence; none did.

Empowering Parish Councils to sell electricity

Cllr Greenhalgh had asked for this item to be discussed at the September meeting, owing to his absence at the July and August meetings.

Cllr Greenhalgh explained that this item had initially surfaced via localworks.org as a request on behalf of Patchway Town Council for other parish councils to support a proposal that Patchway intend to submit under the Sustainable Communities Act. The proposal was for the Government to give all Parish and Town Councils the right to sell electricity that they generate from any local schemes. Cllr Greenhalgh proposed:

- that (if this activity was still ongoing) the Parish Council support this project.
- that our community could potentially become more self-sustaining by using our own mill pond resource to generate electricity to the benefit of the whole community.

Signed:

Date:

The item was discussed and Cllr McGuigan offered to carry out a calculation as he was sure it would not generate as much electricity as anticipated. After some discussion, it was decided that this scheme would not be cost effective and the Parish Council should not pursue it.

12. Parishioners Feedback/Complaints

Hatched Area at the School and Hinton Parva

The hatching in Hinton Parva is complete. However, Cllr Stevens reported that the hatching outside the school in Bishopstone and around the corner towards the flashing light also needed re-painting and the replacement of red studs was also outstanding.

Action: The Clerk is to enquire when the Bishopstone works will be carried out. (Complete)

BT – Rural Broadband

Cllr Greenhalgh briefed new Cllrs on the situation to date.

1. Gov/BDUK/SBC rural broadband proposal
SBC are proceeding with the joint funded BDUK/SBC rural broadband rollout. SBC are currently at an Open Market review and approved broadband suppliers (Eg BT will respond to this Open Market RFQ). Though 'UK Broadband' will also respond (our existing local wireless broadband supplier via CEE and Cotswold Wireless) will also be bidding.
2. UK Broadband trial (Our existing wireless broadband provider via CCE & CW)
UK Broadband wish to trial their solution to prove to SBC the viability of their fixed wireless service to provide superfast broadband to rural villages like Bishopstone. As we have been proactive in our engagement with UKB they are interested in working with Bishopstone Parish to trial this service. The details of this potential trial are still under definition.

If this trial does proceed then the vast majority the Parish will be able to received ~30Mb broadband (superfast) – where currently only 60% can receive ~20Mb broadband via the existing Swindon masts. It is hoped that the trial will go ahead but nothing is committed at this stage.

Action: The Clerk was asked to keep this agenda on the next agenda.

Action: Cllr Greenhalgh is to provide an article for the newsletter once we have all the information.

Signposts

A Cllr reported that the black & white striped signpost at the bottom of Hatchet Hill adjoining the Icknield Way is missing. The 30 mph sign is badly damaged at the Western Gate travelling from Bishopstone to Swindon. The Wyncies street sign on the right hand side of the road at the bottom of the Wyncies is also damaged.

Action: The Clerk is to report the missing and damaged signs to SBC. (Complete)

Plantation off New Town Lane

The grass in the plantation has still not been cut.

Action: The Clerk was asked to contact Helen again. (Complete)

The meeting closed at 9.25 pm.

13. Date of Next Meeting

The next meeting will take place on Monday 6th October 2014, at Hinton Parva Village Hall at 19:30 pm.

Action: Apologies to the Clerk before the meeting.