

## BISHOPSTONE PARISH COUNCIL

### Minutes of the Parish Council Meeting held at 7:30 p.m. on Monday 2 November 2015 at Hinton Parva Village Hall

**Those Present:** Ian Thompson (Chair), Lesley Drewett (Clerk), Val Brodin, Julian Cooke, Stuart McGuigan, Nigel Crisp.

**1. Approved Apologies**

Ian Thomas (Vice Chair), Tom Green, Andy Greenhalgh, Douglas Stevens, Cllr Andrew Bennett.

**2. Declarations of Interest**

There were no declarations of interest.

**3. Public Question Time**

There were no members of the public in attendance.

**4. Minutes of Last Meeting**

The Chair asked for a proposition that the minutes of the November meeting be accepted as a true record. The proposition was put forward by Cllr Brodin and unanimously agreed by those present. The minutes were then signed by the Chair.

**5. Matters Arising**

All actions from the previous meeting had been completed except for the following:

Archiving

This item was carried forward from the last meeting.

**Action: The Chair is to email Cllr McGuigan with dates of availability for considering the disposal of documents.**

Overgrown Vegetation – Short Drove, Hinton Parva

The Clerk had forwarded the old documentation on to Cllr Bennett. As he was not in attendance, this action was to be carried forward to the next meeting.

**Action: Cllr Bennett will ask SBC Highways for help with this matter.**

Work to the Dingle

As Cllr Thomas was not in attendance Cllrs were unsure whether he had spoken with Cllr Bennett. The Clerk is to carry this item forward to the next meeting.

**Action: Cllr Thomas is to ask Cllr Bennett to intervene.**

Community Speedwatch

As Cllr Bennett was unable to attend this item was carried forward to the next meeting. However, the Chair hoped that Cllr Bennett had spoken with Angus MacPherson with a view to a more pragmatic approach to training.

**Action: Cllr Bennett was to speak with Angus MacPherson.**

Passing Places

As Cllr Bennett was not in attendance, Cllrs were unsure whether the grant from the Localities team had been granted. The Clerk had not received any notification from Cllr Bennett on the matter. Highways had identified the bad condition of the road at New Town Lane.

**Action: The Clerk is to contact Cllr Bennett with regard to the decision on funding. (Complete)**

Signed: .....

Date: .....

### Trees – Bishopstone Island

The Clerk had received one quote for the willow pollarding and Cllr McGuigan had received another. The Clerk was waiting for one other tree surgeon to pay a site visit and provide a quote. One of the quotes received by Cllr. McGuigan was only been for the willows on the schools side of the island. It was agreed that all of the willows should be pollarded.

**Action: The Clerk is to obtain 1 more quote for the willow pollarding.**

**Action: Cllr McGuigan is to request a revised quote for all of the willow pollarding around the island.**

### Hedgerows in High Street, Bishopstone

As Cllr Thomas was not in attendance this item was carried forward to the next meeting. There had been complaints about the hedgerows along the High Street and into the Forty obstructing the Highway from both sides. The problem is from Dormers, High Street to the pumping station and possibly sections beyond.

**Action: Cllr Thomas is to speak to Henry Stoye at Eastbrook Farm.**

### Plantation

As Cllr Thomas was not in attendance this item was carried forward to the next meeting. A small working party could be organised to undertake these works subject to permission being sought from Eastbrook farm.

**Action: Cllr Thomas is to speak with Henry Stoye at Eastbrook Farm**

### Representative for Bishopstone Village Hall Committee

Cllr Greenhalgh was not in attendance and therefore this item was carried forward to the next meeting.

**Action: Cllr Greenhalgh is to contact the secretary to let her know that he is to be the PC representative.**

### Hinton Parva Septic Tank

The contractors had visited the site at Hinton Parva and explained to a resident that they had informed SBC that the tank should be emptied every 3 months. They had allegedly quoted for doing the works but this had not been commissioned. The system therefore had been running for c. 18 months since installation without being pumped out and maintained. However, it was now running properly.

The Chair then went on to discuss the email from SBC that he had been forwarded, which was asking whether the parish would be willing to take on some of the Borough's responsibilities in relation to street cleaning and grounds maintenance in particular. A councillor suggested that perhaps the maintenance of the septic tank could be taken on by the parish council. However, a key concern was that any funding transfer from SBC would be time-limited and subject to a taper over time.

It was agreed to ask Kirsty Cole (SBC) as the officer over-seeing the consultation on transfer of responsibilities to a future meeting.

**Action: The Clerk is to invite Kirsty Cole to a meeting. (Complete)**

[Post meeting note: Kirsty is to attend the December meeting.]

## **6. Planning**

- **S/15/1647SASM** – Erection of a single storey side extension – Lavenders, 3 Cues Lane, Bishopstone, Swindon SN6 8PF

Councillors agreed that they should endorse the conservations officer's comments regarding the amount of glazing on the extension although they did not have any objections in principle.

**Action: The Clerk is to write to SBC. (Complete)**

- **S/15/1680/JROD** – Erection of a two storey side extension – Tricklebrook, Church Lane, Bishopstone, SN6 8PY

Councillors had no objections to the above planning application.

**Action: The Clerk is to write to SBC. (Complete)**

- **S/LBC/15/0626JABU** – Demolition of current side extension & erection of two storey & single storey side extensions – The Grove, Hinton Parva Lane, Hinton Parva

- **S/ 15/0625JABU** – Demolition of current side extension & erection of two storey & single storey side extensions – The Grove, Hinton Parva Lane, Hinton Parva

Councillors had no objections to the above revised planning application.

**Action: The Clerk is to write to SBC. (Complete)**

## **Late Receipt of Planning Notifications**

No late planning applications had been received.

#### **PENDING DETERMINATION**

- **S/15/1520/NH** - Erection of a two storey rear extension – Garstons Mead, Church Lane, Bishopstone  
Councillors had no objections to the above planning application.
- **S/15/0927/HC REVISED** - Erection of an extension of the Royal Oak PH to provide a restaurant area and 10 en-suite guestrooms & change of use of the True Heart PH (class4) to dwelling (Class 3) & associated works (Part demolition, extension & conversion of existing building) – Royal Oak & The True Heart, Cues Lane, Bishopstone  
Cllr Green had compiled a letter for SBC which had been unanimously agreed and this had been sent to SBC.
- **S/LBC/15/1488/SS** - Alterations to external wall – Orchard Cottage, Cues Lane, Bishopstone  
Councillors had no objections to the above planning application.

The Clerk had omitted to remove the following application from the pending determination section of the agenda, when a granted schedule had been received and was shown under the granted schedules section of the agenda.  
**S/15/1183JABU - REVISED** - Erection of a detached annex and a two storey side extension – Pendower Cottage, City Corner, Hinton Parva.

#### **OTHER ISSUES**

None.

#### **GRANTED**

The following granted schedules had been received:

- **S/PRIOR/14/1955SASM** – Prior Approval Notification for the change of use from Agricultural Building to 1 residential dwelling (class C3) – Upper Farm, Hinton Parva Lane, Hinton Parva  
The Clerk was asked to chase SBC again for any decision that had been made on the above planning application.  
**Action: The Clerk is to chase SBC for determination of the above planning application. (Complete)**
- **S/15/1183JABU - REVISED** - Erection of a detached annex and a two storey side extension – Pendower Cottage, City Corner, Hinton Parva

#### **REFUSAL**

No refused schedules had been received.

#### **7. Reports from Ward Councillor**

The Ward Councillor had a prior commitment and was therefore not in attendance.

#### **8. Reports from Sub Committees**

There were no reports from sub committees.

##### Finance Sub Committee

The Chair of the Finance sub-committee asked the Clerk to provide him with an up to date statement of expenditure to date and year-end forecast.

**Action: The Clerk is to send the Chair of the Finance Committee an updated spreadsheet of the accounts to date. (Complete)**

**Action: The Clerk is to add this item to the agenda. (Complete)**

#### **9. Main Points**

##### Eastern Villages Expansion

Cllr Green was not in attendance but there had been no further developments.

**Action: The Clerk was asked to keep this item on the next agenda.**

##### True Heart/Royal Oak

There had been no further progress on this item.

**Action: The Clerk was asked to keep this item on the next agenda.**

##### Work to the Dingle

This item had been discussed at 5.3

**Action: The Clerk was asked to keep this item on the next agenda.**

##### Rural Broadband

Cllr Greenhalgh was not in attendance and no further updates had been received via email.

**Action: The Clerk was asked to keep this item on the next agenda.**

Signed: .....

Date: .....

Community Speedwatch

This item had been briefly discussed at 5.4.

**Action: The Clerk is to keep this item on the next agenda.**

Passing Places

This item had been discussed at 5.5.

**Action: The Clerk is to keep this item on the next agenda.**

Trees – Bishopstone Island

This item had been discussed at 5.6.

**Action: The Clerk is to add this item to the next agenda.**

**10. Accounts to be Paid**

The cheques shown in Appendix 1 of the Agenda were presented for approval.

The Clerk's salary and timesheet had been sent to the Chair of the Finance Sub-Committee for checking before the agenda had been issued.

The cheques were proposed for payment by Cllr Cooke seconded by Cllr McGuigan and agreed unanimously by those present.

**11. Correspondence**

The Chair asked whether anyone wished to see any items of correspondence; no-one did.

**12. Parishioners Feedback/Complaints**

Fly tipping at Body Horse Hill

Cllr Brodin reported some fly tipping at the top of Body Horse Hill at the fork on the road to Wanborough.

**Cllr Brodin is to report the fly tipping to SBC on 01793 463463.**

Traveller on the Ridgeway

Cllrs advised that there was only one traveller on the Ridgeway. Cllr Greenhalgh had been tasked with talking to him earlier in the year. The Chair was unaware as to whether SBC had spoken to him.

**Action: The Clerk is to email Cllr Greenhalgh to enquire whether SBC have spoken with the traveller. (Complete)**

Spring in Bishopstone

The Clerk had received an email from a parishioner reporting that the stream in Bishopstone was really low and they were wondering whether Thames Water was drawing more water from this. Cllrs noted that all streams and springs were at a very low ebb owing to the dry autumn and, they were unaware of any Thames Water responsibility.

**Action: The Clerk is to respond to the parishioner. (Complete)**

The meeting closed at 8.10 pm.

**13. Date of Next Meeting**

The next meeting will take place on Monday 7 December 2015, at Bishopstone Village Hall at 19:30 pm.