

BISHOPSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7:30 p.m. on Monday 3 August 2015 at Bishopstone Village Hall

Those Present: Ian Thompson (Chair), Lesley Drewett (Clerk), Ian Thomas (Vice Chair), Nigel Crisp, Stuart McGuigan.

1. Approved Apologies

Val Brodin, Julian Cooke, Tom Green, Douglas Stevens, Andy Greenhalgh, Cllr Andrew Bennett.

2. Declarations of Interest

There were no declarations of interest.

3. Public Question Time

There were no members of the public in attendance.

4. Minutes of Last Meeting

The Chair asked for a proposition that the minutes of the June meeting be accepted as a true record. The proposition was put forward by Cllr McGuigan and unanimously agreed by those present. The minutes were then signed by the Chair. He then asked for a proposition that the minutes of the July meeting be accepted as a true record. The proposition was put forward by Cllr McGuigan and unanimously agreed by those present. The minutes were then signed by the Chair.

5. Matters Arising

All actions from the previous meeting had been completed except for the following:

Archiving

The documents in the village hall archive room were discussed as this action was still outstanding. The Chair explained that ideally some of the items stored should be in the Wiltshire archives as they are vulnerable in the loft of the village hall. He went on to say that the items will have to be selectively sorted through. This item has been carried forward to the next meeting. Some items of local interest may be retained.

Action: The Chair and Cllr McGuigan are to co-ordinate the disposal of documents.

Action: The Chair is to talk to Cllr Greenhalgh when back from his holiday.

Action: The Chair is to send Cllr McGuigan the guidelines for his information.

Sewage – Thames Water Report

Cllr Crisp reminded Cllrs of the proposal from Thames Water to carry out an in depth survey of the Bishopstone sewer network that had been discussed in previous meetings (January 2015) to establish what absolute level of provision is needed in the village.

Action: The Clerk was asked to keep this item on the agenda.

Action: The Clerk is to contact Denise Kinsella to remind her of the proposed in-depth survey of the sewer network. (Complete)

Passing Places

This item was to be discussed at 9.7.

Action: This item is to be carried forward to the next meeting.

Footpath Clearance

The steps into the field in Hinton Parva have been cut back.

Work to the Dingle

There was no further progress on this item. It is hoped that contractors will be on site in October.

Signed:

Date:

Article 4 Direction

This item was to be discussed at item 9.4.

Hill House Manor

The Chair explained that he had some communication with Louise Moore in the last few weeks. No action was needed on the part of the parish council at this stage. The Chair considered that this could be picked up at the September meeting when the enforcement officers are expected to be in attendance.

The Chair expressed the view that if the works in question did need planning permission, it should be sought retrospectively in order to be consistent and to be seen to be following due process.

Action: This item is to be discussed at the next meeting.

Transport Subsidy – Go Ride

Cllr Greenhalgh had notified the Clerk that GoRide have secured the same subsidy funding as they did last year from West Berkshire Council and therefore the bus route is secured for another year.

Action: The Clerk is to place a short article in the Parish Times.

6. **Planning**

The following planning application had been received.

- **S/15/1183JABU** - Erection of a detached annex and a two storey side extension – Pendower Cottage, City Corner, Hinton Parva

Cllrs were minded to object to the detached annexe on the basis that this could potentially be perceived as creating a new independent dwelling outside the rural settlement boundary. As the application stood, if the permission were to be granted, once the property was built Cllrs were unclear on what grounds the Parish Council could prevent it effectively being separated from the main dwelling. Even if the current intention of the applicant were to only use the annexe as ancillary accommodation to the main dwelling and if a planning condition to this effect was applied, Councillors had concerns about the enforceability of this in the future. It was also noted that there is a culverted stream that runs along the property close to where the extension is proposed.

Action: The Clerk is to draft a letter for Cllr Thomas to approve/amend. (Complete)

Action: The Clerk is to write to SBC after approval of the final letter by Cllrs.

(Complete)

True Heart & Royal Oak

An email had been received from Tim Finney of the Royal Oak explaining SBC's objections against the recent planning application. The Chair had heard informally that the architects/builders for Arkells were in discussions with the conservation officers and they are confident that they can accommodate whatever the objections are from SBC.

Late Receipt of Planning Notifications

No late planning applications had been received after the agenda had been issued.

PENDING DETERMINATION

- **S/PRIOR/14/1955SASM** – Prior Approval Notification for the change of use from Agricultural Building to 1 residential dwelling (class C3) – Upper Farm, Hinton Parva Lane, Hinton Parva
- **REVISED S/15/0216TB** - Erection of 5 stables, tackroom & hay store – Land at Bodyhorse Hill, Hinton Parva
- **S/LBC/15/0626JABU** – Demolition of current side extension & erection of two storey & single storey side extensions – The Grove, Hinton Parva Lane, Hinton Parva
- **S/ 15/0625JABU** – Demolition of current side extension & erection of two storey & single storey side extensions – The Grove, Hinton Parva Lane, Hinton Parva
- **S/15/0927HC** - Erection of an extension of the Royal Oak PH to provide a restaurant area and 10 en-suite guestrooms and change of use of The True Heart PH (Class A4) to dwelling (Class C3) and associated works (Part demolition, extension and conversion of existing building) - Royal Oak And The True Heart, Cues Lane Bishopstone Swindon SN6 8PP
- **S/15/0941SASM** - Erection of a barn/store, West Hinton Cottage, Hinton Parva Lane, Hinton Parva

OTHER ISSUES

None.

GRANTED

- **S/15/0878ISPA** – Erection of a single storey extension – The Whithens, Church Row, Hinton Parva

REFUSAL

No refused schedules had been received.

7. Reports from Ward Councillor

The Borough Councillor was not in attendance.

8. Reports from Sub CommitteesFootpath Sub Committee

Cllr Thomas had e-mailed the Lengthman with regard to maintenance of a couple of paths in Bishopstone.

9. Main PointsEastern Villages Expansion

No-one had been able to attend the Redlands exhibition. No further information was available as Cllr Green was not in attendance.

Action: The Clerk was asked to keep this item on the next agenda.

True Heart/Royal Oak

This had been discussed at item 6.2.

Action: The Clerk was asked to keep this item on the next agenda.

Work to the Dingle

This item had been discussed at item 5.5.

Action: The Clerk was asked to keep this item on the next agenda.

Article 4 Direction

Cllr Thomas advised that this had been approved at SBC's June planning committee meeting. However, the paperwork still has to be released by SBC.

Action: An article should be put in the newsletter once all the relevant information has been received from SBC.

Action: The Clerk is to keep this item on the next agenda.

Rural Broadband

Cllr Greenhalgh was not in attendance.

Action: The Clerk was asked to keep this item on the next agenda.

Community Speedwatch

The Chair advised that he and Cllr Brodin had carried out two sessions by the village hall in Hinton Parva and had recorded 8 people in the first session and 6 in the second exceeding the acceptable limit. Several people had stopped and were very supportive but expressed a need for monitoring at around 7:00 am and 7:00 pm. More volunteers are needed to undergo formal training to be able to share the workload. The Chair is to write an article for the newsletter explaining what has been achieved to date and to try to encourage more volunteers. He went on to explain that the training at Devizes had been very instructive and very much hands-on.

Cllrs Green and Stephens had carried out one session in Bishopstone and it was understood that 1 person was recorded exceeding the acceptable limit

Action: The Chair is to provide an article for the newsletter. (Complete)

Action: The Clerk is to keep this item on the next agenda.

Passing Places

Cllr Greenhalgh had emailed Robert Sanders(SBC) and an email had been received saying that he was on holiday until 24th July 2015. A meeting is to be scheduled.

Action: The Clerk is to copy Cllrs in on the email received. (Complete)

Action: The Clerk is to keep this item on the next agenda.

Signed:

Date:

Parish Election Costs

Cllr Crisp had queried the costs in the letter received from SBC. The Clerk had forwarded details of the election process to Cllrs before the meeting. She had also forwarded the response from SBC to her query. If the Parish Council election is not contested, there will be a nominal fee payable of £20.

Litter Bin for Charlbury Hill

The Chair reminded Cllrs of the litter bin at Charlbury Hill which had been supplied by SBC through the localities team. However, it is a very small bin and it is being so well used that excess litter is now being scattered around it. The bin is regularly emptied and excess waste is usually collected. The Clerk was asked to thank the localities team for the bin provided and request a bin with a larger capacity.

Action: The Clerk is to write to the localities team.

10. Accounts to be Paid

The cheques shown in Appendix 1 of the Agenda were presented for approval.

The Clerk's salary and timesheet had been sent to the Chair of the Finance Sub-Committee for checking before the agenda had been issued.

The cheques were proposed for payment by Cllr Crisp seconded by Cllr Thomas and agreed unanimously by those present.

Cllr Crisp asked whether the invoice for the website costs could be paid annually.

Action: The Clerk is to contact Cllr Greenhalgh to ask him to contact the provider to request an annual payment.

11. Correspondence

The Chair asked whether anyone wished to see any items of correspondence; none did.

12. Parishioners Feedback/Complaints

Foul Language

A Cllr had received several reports from elderly villagers with regard to loud and foul language from new residents in the Wyncies.

Action: The Clerk is to contact SBC housing. (Complete)

Allotment on the island

Cllr McGuigan reported that he had received a complaint with regard to the overgrown vegetation on the school allotment, which is falling into disrepair. Cllrs asked that the Clerk write to the school to enquire whether this is still needed. Cllrs would like to see the school continue to use it and would welcome active use to benefit the children. Cllrs would be grateful if the school could notify them of their intention for the future. If the school no longer require the site the Parish Council will reclaim it for the parish.

Action: The Clerk is to write to the head teacher.

Septic Tank

The Chair had received several complaints about the new treatment plant/septic tank in Hinton Parva as there is an occasional unpleasant aroma. The Chair has written to Brian Skeffington at SBC but has not received a response to date.

The meeting closed at 8.25 pm.

13. Date of Next Meeting

The next meeting will take place on Monday 7 September 2015, at Hinton Parva Village Hall at 19:30 pm.

Future Meetings

The Clerk reminded Cllrs that all future meetings would be in Hinton Parva Village Hall owing to a double booking of Bishopstone Village Hall. Cllrs expressed their disappointment on behalf of elderly parishioners who needed to attend the meetings on occasion and asked that the Clerk write to the village hall committee to ask whether this error can be rectified.

Action: The Clerk is to write to the Booking Clerk to ask that if the complaint is presented Bishopstone Village Hall Management Committee.

Action: The Clerk is to place an article in the Parish Times to remind parishioners.

Action: Apologies to the Clerk before the meeting. Apologies were given by Cllr Thomas and Cllr McGuigan.