

**BISHOPSTONE PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**held at 7:30 p.m.**  
**on Monday 5<sup>th</sup> June 2017**  
**at Bishopstone Village Hall**

**Those Present:** Ian Thomas (Chair), Lesley Drewett (Clerk), Val Brodin (Vice Chair), Nigel Crisp, Douglas Stevens, Julian Cooke, Tom Green, Gill May, Cllr Gary Sumner.

**1. Public Question Time**

There were two members of the public in attendance. One member had attended to discuss the previously reported problems of littering and bad behaviour on Charlbury Hill. The Chair explained that Cllr Brodin and Cllr Crisp had been monitoring the situation and asked Cllr Brodin to provide an update of their findings to date.

Cllr Brodin presented a map and photographs for the benefit of those present. The bin and the length of Charlbury Hill generally did not seem to present a great problem and this had been monitored every day for a month. There appeared to be a huge diversity of people using the road as access to the Ridgeway including disabled people. Only 1 speeding car had been seen. There appeared to have been a BBQ but everything had been tidied away. It had been noted that most of the rubbish appeared after the weekend and it was therefore felt it would be beneficial for the Lengthman to empty the bin on a Monday instead of a Friday.

**Action: The Clerk is to ask the Lengthman to empty the bin on a Monday.**

Cllr Crisp felt the pictures were a good indicator of the extent of the problems on Charlbury Hill. However, the parishioner had reported considerable new litter and drug-related debris as well as anti-social behaviour at the barn by the bridleway and on the Ridgeway segment leading to the barn from the Fox Hill car park. The gamekeeper is understood to have reported damage to birds, pheasant pens and crops to the police, and had noted a further problem with nitrous oxide cans at the barn over the weekend. Cllr Cooke confirmed that the barn in question is owned by the Fairhurst Estate. He felt that the hare coursing around this area is connected to the pheasant devastation. It was therefore felt there were two different groups of people involved in the different types of incident.

Cllr Crisp asked that our own discussions and actions should be limited to the litter problem within the Parish and that anti-social behaviour issues should be reported to the Police and SBC. Cllr Sumner agreed to speak with SBC to ask for a Public Space Protection Order for the area. Cllrs agreed that the idea of shutting Charlbury Hill was not a viable or appropriate response to the problems encountered.

**Action: Cllr Sumner is to speak with the Cabinet member at SBC to ask if they could look at a Public Space Protection Order for the area.**

Cllr Crisp informed those present that he had reported and taken pictures of an incident found by the barn the previous week involving nitrous oxide cans. A parking ticket with a registration plate number on it had been found, but he had not heard anything back from the community policing team. Cllrs felt the police should be invited along to the next meeting to ask what they can and will do about the problems.

**Action: Cllr Brodin is to contact the Community Policing Team to ask for their attendance at the next meeting.**

Cllr Crisp informed the parishioner that additional fly tipping signage has been added throughout the parish. He also explained that the Parish Council had previously enquired about the idea of closing the Ridgeway to vehicles beyond the Foxhill Car Park and that the response received from Swindon was that it would be very expensive, would result in a public inquiry and be unlikely to succeed.

The Chair then opened the meeting.

Signed: .....

Date: .....

2. **Approved Apologies**  
Stuart McGuigan and Andy Greenhalgh.

3. **Declarations of Interest**  
Cllr Stevens declared an interest in items 6.3 and 6.4. However, the Clerk explained that whilst checking why she had not been informed of the two applications with the planning officer at SBC, she had been informed that these types of application do not need feedback from the Parish Council and they are therefore not notified. Therefore, no declaration was required.

There were no declarations of interest.

4. **Minutes of Last Meeting**  
The Chair asked for a proposition that the minutes of the May meeting be accepted as a true record. The proposition was put forward by Cllr Cooke and unanimously agreed by those present. The minutes were then signed by the Chair.

5. **Matters Arising**  
All actions from the previous meeting had been completed except for the following:

Refuse Collection

Cllr Sumner explained that SBC had said they were engaging and monitoring the situation and asked if there were still ongoing problems. Cllr Stevens informed those present that there had been 2 collections recently. It was felt that the Wyncies and Cues Lane should be included in the smaller lorry collections. However, after a short discussion it was decided that the small vehicle would be better placed to service The Wyncies rather than Cues Lane. Cllr Sumner asked that Cllrs notify him of any problems in the area in the future. Cllrs thanked him for his support.

**Action: Gary Sumner is to ask that a small vehicle is used at The Wyncies.**

Footpath at the Wyncies

The Chair had spoken with the owners of 15 The Wyncies but unfortunately they do not want the chain-link fence removed. There are other improvements that need to be made on the footpath which the Chair needs to follow up with SBC following his recent site meeting.

**Action: The Chair is to follow up on the condition of the path, etc. with SBC.**

Bridge over to the Island

The work on the bridge is underway. It was reported that the handrail on the nearby concrete bridge also needs replacing.

**Action: Cllr Stevens is to ask the Lengthman for a quote to repair this.**

Services from SBC – Fly Tipping Proposal

The final agreement signed by the Chair at our last meeting had been returned signed and stamped by SBC.

Bin on Charlbury Tump

This item had been discussed in Public Question Time.

Passing Places

A response had been received and circulated to Cllrs. Cllr Green explained that SBC were coming out to replace the black top as the kerb faces measure approximately 145mm when they should have been 125mm. The road will have to be closed again for the works to be carried out.

It had not yet been possible to carry out the road planings works on the laybys.

**Action: Cllrs Cooke and Green will try to lay the road planings in the coming month.**

Correspondence

The Chair explained that he had provided several convenient dates for a meeting with Jonathan Hoban of Deloittes but unfortunately, he has not responded.

**Action: The Chair is to follow this up and try to arrange a time for a meeting.**

6. **Planning**
- **S/17/0437/SASM** – Erection of a residential annexe to main dwelling for carer– C Acres, Hinton Parva Lane, Hinton Parva

Cllrs reaffirmed their original objection to the erection of a new dwelling as the site was located within the countryside and the new design still failed to satisfy the stringent tests required by the NPPF.

**Action: The Clerk is to write to SBC. (Complete)**

- **S/17/0771/IH** – Erection of a barn for storage – I Mount Pleasant Cottages, Mount Pleasant Farm Lane, Horpit  
Councillors had no objections to the above planning application.  
**Action: The Clerk is to write to SBC. (Complete)**
- **S/LBC/17/0827/SASM** – Erection of a single storey side extension and installation of a satellite dish – Lilac Cottage, High Street, Bishopstone  
Councillors had no objections to the above planning application.  
**Action: The Clerk is to write to SBC. (Complete)**

As explained in item 3 the two amendments shown on the agenda under planning applications have been removed as SBC have advised the Clerk that they do not need approval by the Council.

- **Late Receipt of Planning Notifications**

Short Drove – Revised Plans – S/15/1701/RM

The Clerk had received notification of the revised application that day but the plans were not on the website and therefore Cllrs were unable to discuss the application.

**Action: The Clerk was asked to write to Rhian Morris to ask for an extension.**

[The Clerk has received a reply from Rhian Morris who stated that she is looking to take the application to the planning committee on the 11th July, so our comments will be too late to add to the report if they come in after our next meeting. She agreed that if they were substantially different then she can verbally report them at the meeting.]

**Action: Cllr Sumner is to talk with Rhian Morris.**

- **PENDING DETERMINATION**

- **S/HOU/17/0721FL** – erection of a first-floor rear extension – Coombe Cottage, Bodyhorse Hill, Hinton Parva
- **S/PRIORC/16/1979 SASM** – Prior Approval Notification for the change of use of an agricultural building to residential dwelling (C3) – Upper Farm, Hinton Parva Lane, Hinton Parva
- **S/15/1701/RM** – Erection of 1 dwelling – Land off Short Drove, Hinton Parva, Swindon
- **S/LBC/16/1602/HC** – Erection of a detached garage - Land Adjacent to ‘Sarsens’, High Street, Bishopstone
- **S/RES/16/1233KC – REVISED** - Application for approval of reserved matters in relation to appearance, landscaping, layout and scale for phase 5 (Unit 1) of outline planning permission S/OUT/14/0253 – Employment development including B1b (research & development/light industrial), B1c (light industrial), B2 (general industrial & B8 (warehouse & distribution), new landscaping & junction to A420 (means of access not reserved – Eastern Villages South, Land At And To The South of A420 (Great Stall Middle), Swindon, Wilts
- **S/16/1225/KC – REVISED** - Application for approval of reserved matters in relation to appearance, landscaping, layout and scale for phases 1-4 & 7 of outline planning permission S/OUT/14/0253 – Employment development including B1b (research & development/light industrial), B1c (light industrial), B2 (general industrial & B8 (warehouse & distribution), new landscaping & junction to A420 (means of access not reserved. (Variation of condition 1 from Reserved Matters application S/RES/15/1522 -Eastern Villages South, Land At And To The South of A420 (Great Stall Middle), Swindon, Wilts
- **App/U3935/W/16/3154437/APP/U3935/W/16/3154441** – Outline Planning Application (with means of access off Wanborough Road not reserved) for up to 200 dwellings (Use Class 3) with open space, landscaping & associated road & drainage infrastructure to form the southern part of Lotmead Village – Lotmead site, Eastern Villages, Swindon
- **APP/U3935/W/16/3154437/APP/U3935/W/16/3154441-** Outline planning applications (with means off Wanborough Road not reserved) for the demolition and/or conversion of the existing buildings on site & redevelopment to provide up to 2,600 dwellings, up to 1765sqm of company/retail uses (Use Class D1/D2/A1/A3/A4), up to 3,000 sqm of business/employment us (Class B1), a primary school, open space, strategic landscaping & other green infrastructure (including SUDs & areas indicative

Signed: .....

Date: .....

primary access road corridors to the A420 & improvements & widening of existing route off Wanborough Road to provide pedestrian, cycle & bus access – Lotmead Site, Eastern Villages, Swindon

- **S/OUT/13/1555** – Outline planning application for up to 2380 dwellings, mixed use local centres/areas, community uses, sheltered and/or care accommodation, up to two primary schools, green infrastructure including formal & informal open space, play space, sports facilities, sustainable drainage, engineering works & including ground re-modelling, other infrastructure, demolition & the formation of new accesses from the A420, Old Vicarage Lane & Thornhill Road – Eastern Villages North, Eastern Villages, Swindon
- **S/OUT/16/0021/ES** – Revised Outline Planning Application for the erection of up to 370 no dwellings, a local convenience store/community facility, primary school, open space, landscaping, access points to and from Wanborough Road and northern site boundary and eastern boundaries and associated infrastructure – Redlands, Eastern Villages, Swindon – Revised Documents

Cllr Sumner explained that he had been to a meeting with SBC planners that afternoon and the Redlands application is likely to appear before planning committee in September.

#### **OTHER ISSUES**

- The Hovel Demolition

It was understood that the case had been heard and dismissed as the judge had decided there was no case to answer. Cllr Sumner had spoken to one of Louise's colleagues in her absence and it appeared that the judge was not convinced by the information on the scale/measurements of the original building and felt that there was no proof and therefore dismissed it. Cllrs asked if this could be appealed.

**Action: Cllr Sumner is to talk to the Conservation Officer and will keep Cllrs up to date with the information received.**

**Action: Cllrs felt that a statement should be put into the newsletter once the position has been confirmed.**

#### **GRANTED**

- **S/LBC/17/0451/SASM** – Proposed removal below roof line of modern brick chimney to Western Elevation – Wintons Cottage, High Street, Bishopstone

#### **REFUSAL**

**NONE**

#### **7. Reports from Ward Councillor**

Cllr Sumner asked whether the Parish Council was aware of the post age 16 transport consultation. SBC are proposing to stop over 16s from using the school buses even if they pay. Cllrs felt that it is imperative for 16-18 year olds from the parish to be able to access further education by bus as the rural areas are otherwise being deprived of an essential service. Cllr Sumner advised Cllrs to keep in touch with their primary school regarding the change in demographics and the number of children attending schools from other areas.

**Action: The Clerk is to ask the headteacher to send a letter to the parents. (Complete)**

**Action: The Clerk is to put an article in the newsletter. (Complete)**

**Action: The Clerk is to ask Gareth Cheal for an extension owing to the lack of notification. (Complete)**

[Post meeting note: The Clerk has received confirmation that the consultation response deadline cannot be extended beyond 28 June 2017.]

#### **8. Reports from Sub Committees**

##### Pond & Island Allotment

Once the bridge works have been completed Cllr Greenhalgh will talk to the headmistress with regard to a date for the clean-up.

**Action: Cllr Greenhalgh is to talk to the headmistress with regards to a date for the clean-up.**

**Action: Once a date has been set Cllr Greenhalgh will provide an article for the newsletter.**

##### Bridge over to the Island

This item was discussed under item 5.3.

#### **9. Lengthman Work**

##### Services from SBC – fly tipping proposal

This item had been discussed under item 5.4. Cllr Crisp asked that the Clerk check that there was only one cut in May.

**Action: Cllr Cooke is to check that the Lengthman has only invoiced for 1 cut in May.**

**10. Learn Direct**

The Clerk had received an email from Learn Direct which had been forwarded to Cllrs for their information. Cllr Crisp explained that this is a private company that carries out a lot of Government work. It is specifically for 16-24 year olds that are NEET (Not in Education, Employment or Training). The Clerk asked whether this should be included in the Parish Times but Cllrs felt it was not necessary although perhaps a notice on the notice board might be worthwhile.

**11. Education Transport Consultation 2018/19**

This item had been discussed under item 7.

**12. Ridgeway – Charlbury Hill**

This item was discussed under item 1.

**13. Ratification of the 2016/17 Accounts**

The 2016/17 accounts had been audited by the internal auditor, Paul Bailey. The Chair asked if Cllrs were happy for the accounts to be ratified. A proposal was put forward by Cllr Crisp that the accounts be ratified; this was seconded by Cllr Cooke and unanimously agreed.

**Action: The audit has to be advertised on the website by 6<sup>th</sup> June 2017. (Complete)**

These have also been posted on the notice boards and in the newsletter as information for those people in the parish that may not have access to a computer.

**Action: The Clerk is to send the accounts to the external auditor by 12<sup>th</sup> June 2017. (Complete)**

**14. Communication Policy**

Cllr May had sent a draft policy to Cllrs for information and comments are to be emailed to Cllr May in advance of the next meeting.

**Action: Cllr May is to send through the updated documents for ratification at the next meeting.**

**15. BT Telephone Boxes**

Karen Phimister is waiting for a response.

**Action: The Clerk was asked to keep this item on the agenda and chase on progress.**

**16. Main Points**

Eastern Villages Expansion

Cllr Green had attended a presentation on junction 15 for the Parish Council. He advised that it does not affect Bishopstone. Completion is due late 2019 early 2020 with a twelve to eighteen-month construction period. He briefed Cllrs on the works taking place. They have designed the improvements to the Commonhead roundabout without taking into account the southern connector road. Another presentation is to take place in 6 months' time.

**Action: The Clerk was asked to keep this item on the agenda.**

Resurfacing Works – New Road

Cllr McGuigan is keeping a watching brief on the condition of the road.

**Action: Cllr McGuigan is to take photographs at different times during the year.**

**(Pending)**

**Action: The Clerk is to keep this item on the agenda.**

Bishopstone Fire Engine

The Chair and the Clerk had worked on the draft loan agreement sent through from The Firefighters Memorial Trust. An amended draft will be sent to WAFERS for comment and once back with the Clerk the agreement will be brought to a meeting for ratification.

**Action: The Clerk is to leave this item on the agenda.**

Refuse Collection – The Wyncies & Cues Lane

This item was discussed under item 7.

**Action: The Clerk is to keep this item on the agenda.**

Signed: .....

Date: .....

**17. Accounts to be Paid**

The cheques shown in Appendix 1 of the Agenda were presented for approval.

The Clerk's salary and timesheet had been sent to the Chair of the Finance Sub-Committee for checking before the agenda had been issued.

The cheques were proposed for payment by Cllr Cooke, seconded by Cllr Stevens and agreed unanimously by those present.

**18. Correspondence**

The Chair had received a communication regarding the Merchant Navy Day in September and he had brought it along to the meeting for Cllrs information.

The Chair asked Cllrs if they wished to view the correspondence, none did.

**19. Parishioners Feedback/Complaints.**

The following concerns were raised:

Councillors Allowances

Cllr Crisp referred to the Councillors allowances. He proposed that the Parish Council should continue to operate on a voluntary basis, this was seconded by Cllr Brodin and unanimously agreed.

Sign to Foxhill

Cllr Crisp reported the danger of pulling out of White Hill to turn right towards Wanborough. He has asked SBC to relocate the sign.

The meeting closed at 9.13 pm.

**20. Date of Next Meeting**

The next meeting is due to take place on Monday 3<sup>rd</sup> July 2017 at Hinton Parva Village Hall at **7:30 pm.**