

BISHOPSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7:30 p.m. on Monday 5 October 2015 at Bishopstone Village Hall

Those Present: Ian Thompson (Chair), Lesley Drewett (Clerk), Val Brodin, Ian Thomas (Vice Chair), Julian Cooke, Stuart McGuigan, Andy Greenhalgh, Douglas Stevens.

1. Approved Apologies

Nigel Crisp, Tom Green, Cllr Andrew Bennett.

2. Declarations of Interest

Cllr Doug Stevens declared a non-prejudicial interest in the planning application for Garstons Mead.

3. Public Question Time

There were no members of the public in attendance.

4. Minutes of Last Meeting

The Chair asked for a proposition that the minutes of the September meeting be accepted as a true record. The proposition was put forward by Cllr Brodin and unanimously agreed by those present. The minutes were then signed by the Chair.

5. Matters Arising

All actions from the previous meeting had been completed except for the following:

Archiving

The Chair had forwarded the guidance for the archiving to Cllrs McGuigan and Greenhalgh via email. The Chair advised that the documents were vulnerable in the roof. He has had informal discussions with the Wiltshire Archives.

Action: The Chair and Cllr McGuigan are to co-ordinate the disposal of documents.

Community Speedwatch

The Chair advised Cllrs that Tracey Scott was no longer the contact for the Community Speedwatch; this is now down to the police. A minimum of six people are needed to make the project viable in any one location. Cllr Cooke is to attend training this month, and the other interested parishioners in Hinton Parva will not be able to attend training until February at the earliest. The parishioner in Bishopstone who had expressed an interest has now sold their house. The Chair hoped that Cllr Bennett had spoken with Angus MacPherson with a view to a more pragmatic approach to training. This action was carried forward.

Action: Cllr Bennett was to speak with Angus MacPherson.

Overgrown Vegetation – Short Drove, Hinton Parva

The Clerk had forwarded the old documentation on to Cllr Bennett, but as he was not in attendance, she was uncertain whether he had contacted Highways. This action was to be carried forward.

Action: Cllr Bennett will ask SBC Highways for help with this matter.

6. Planning

- **S/15/1520/NH** - Erection of a two storey rear extension – Garstons Mead, Church Lane, Bishopstone
Councillors had no objections to the above planning application.

Action: The Clerk is to write to SBC. (Complete)

- **S/15/0927/HC REVISED** - Erection of an extension of the Royal Oak PH to provide a restaurant area and 10 en-suite guestrooms & change of use of the True Heart PH (class4) to dwelling (Class 3) & associated works (Part demolition, extension & conversion of existing building) – Royal Oak & The True Heart, Cues Lane, Bishopstone

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Cllr Green had compiled a letter for SBC which had been unanimously agreed and this had been sent to SBC.

- **S/LBC/15/1488/SS** - Alterations to external wall – Orchard Cottage, Cues Lane, Bishopstone
Councillors had no objections to the above planning application.
Action: The Clerk is to write to SBC. (Complete)

True Heart & Royal Oak

A short discussion took place around this application which is pending a more substantial response from the applicant to the current issues raised by SBC.

Late Receipt of Planning Notifications

No late planning applications had been received.

PENDING DETERMINATION

- **S/PRIOR/14/1955SASM** – Prior Approval Notification for the change of use from Agricultural Building to 1 residential dwelling (class C3) – Upper Farm, Hinton Parva Lane, Hinton Parva
The Clerk was asked to chase SBC again for any decision that had been made on the above planning application.
Action: The Clerk is to chase SBC for determination of the above planning application. (Complete)
- **S/LBC/15/0626JABU** – Demolition of current side extension & erection of two storey & single storey side extensions – The Grove, Hinton Parva Lane, Hinton Parva
- **S/ 15/0625JABU** – Demolition of current side extension & erection of two storey & single storey side extensions – The Grove, Hinton Parva Lane, Hinton Parva
- **S/15/1183JABU - REVISED** - Erection of a detached annex and a two storey side extension – Pendower Cottage, City Corner, Hinton Parva
The Chair reminded Cllrs of the detailed condition that Cllr Bennett had suggested. All Cllrs were supportive of this.

OTHER ISSUES

None.

GRANTED

No granted schedules had been received.

REFUSAL

No refused schedules had been received.

7. Reports from Ward Councillor

The Ward Councillor had a prior commitment and was hoping to attend later. However, the meeting finished before he arrived and therefore his actions from the September meeting have been carried forward.

8. Reports from Sub Committees

There were no reports from sub committees.

9. Main Points

Eastern Villages Expansion

Cllr Green was not in attendance but there had been no further developments. Cllr Thomas advised those present that they should ensure that they knew when the decision is going to be taken and ensure it is taken to committee. He went on to explain that the big issue for the Parish Council was traffic access. Cllr Cooke advised the meeting that the road weight limit previously applied in Covingham had been rescinded.

Action: The Clerk was asked to keep this item on the next agenda.

Action: The Clerk is to email the officers dealing with the applications to ask what progress has been made, the decision date and if there were any further update meetings planned.

True Heart/Royal Oak

There had been no further progress on this item.

Action: The Clerk was asked to keep this item on the next agenda.

Work to the Dingle

Cllr Thomas explained that he had not received any further information. The last communication he had received indicated that it had gone out to tender and they would be on site in October; with work completed by the end of the year.

Cllr Stevens, as church warden, had been approached to store materials for the works in the church car park. The Royal Oak car park is to be used also. He had been informed that they were looking to appoint contractors and they were hoping to complete before Christmas. He had received an email from SBC to present to the PCC. After being informed of this, Cllr Thomas had chased for a response from Martin Fry (SBC) again but had not received one. Cllr Greenhalgh advised that an article should go into the Parish Times once confirmation of dates has been received.

Action: Cllr Stevens is to forward the email to Cllrs for their information. (Complete)

Action: Cllr Thomas is to ask Cllr Bennett to intervene.

Action: The Clerk was asked to keep this item on the next agenda.

Article 4 Direction

The paperwork has been released by SBC and Cllr Thomas has emailed the Clerk a PDF document for the newsletter.

Action: The article is to be placed in the newsletter. (Complete)

Rural Broadband

Cllr Greenhalgh had forwarded an email to Cllrs for their information. He advised that the pre-application for the mast was with SBC and it should be in place in spring 2016.

Action: The Clerk was asked to keep this item on the next agenda.

Community Speedwatch

This item had been discussed at 5.2. There was one additional volunteer from Bishopstone and one from Hinton. The November training was fully subscribed but the Chair was intending to contact the relevant person at Devizes to request first option on any cancellations.

Action: The Chair is to email the police for a cancellation for the interested parishioner in Hinton Parva (complete).

Action: The Clerk is to keep this item on the next agenda.

Passing Places

This item was to be discussed at the Localities meeting which Cllr Bennett was attending that evening where it was to be suggested as a priority for funding. Cllrs were to contact "Fix My Street" in relation to deterioration of the current road surface.

Action: The Clerk was asked to contact Highways to tell them of the deterioration of the road.

Action: The Clerk is to keep this item on the next agenda.

Trees – Bishopstone Island

Cllrs Stevens and Thomas had taken a look at the vegetation and have organised a working party of three to four people to clear the vegetation interfering with the telephone wires.

The annual maintenance on the island must be carried out and the willows around the school also need some work.

Action: The Clerk is to add this item to the next agenda.

Action: The Clerk is to contact the Arboricultural Officer to ask for a site visit to approve works to be carried out. (Complete)

Action: The Clerk is to obtain 3 quotes for the willow pollarding.

Action: Cllr McGuigan is to forward the name of a potential contractor to the Clerk. (Complete)

10. Accounts to be Paid

The cheques shown in Appendix 1 of the Agenda were presented for approval.

The Clerk's salary and timesheet had been sent to the Chair of the Finance Sub-Committee for checking before the agenda had been issued.

The Chair of the Finance Committee had asked that the Parish Online invoice should be validated and the requirement for the Parish Online mapping tool renewal should be minuted. Cllr Greenhalgh informed Cllrs that this was the mapping service that the Parish Council have rights to use. It is the basis of all the maps that are on the website. If the Parish Council were

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not to continue their usage of this, the website would have to be changed. And he would lose all mapping and the walks. He has checked how many hits the site walks page received. It was 178. It is used every other day by someone. Cllr Greenhalgh had used the maps extensively when he had negotiated with UK Broadband and they helped him to find the right site for the mast. He was of the view that every parish Council should have a good mapping tool. There is a lot more potential data that could be utilised (e.g. accident information and flood boundaries). He considered this was a very valid service at a reasonable cost.

The cheques were proposed for payment by Cllr Stevens seconded by Cllr Cooke and agreed unanimously by those present.

11. **Correspondence**

The Chair enquired about the Special Expenses correspondence and the Clerk explained that this was the annual paperwork that she completes at the request of SBC.

The Chair asked whether anyone wished to see any items of correspondence; none did.

12. **Parishioners Feedback/Complaints**

Hedgerows in High Street, Bishopstone

Cllr Thomas reported that he had received complaints about the hedgerows along the High Street and into the Forty obstructing the Highway from both sides. This is having a narrowing effect. The problem is from Dormers, High Street to the pumping station and possibly sections beyond.

Action: The Clerk is to write to Highways and the Housing Association housing manager.

Action: Cllr Thomas is to speak to Henry Stoye at Eastbrook Farm.

Plantation

Cllr Thomas reported that there are a lot of branches that need clearing back. A small working party could be organised to undertake these works subject to permission being sought from Eastbrook farm.

Action: Cllr Thomas is to speak with Henry Stoye at Eastbrook Farm

Go Ride

Cllr Greenhalgh had received a complaint about the bus service as it had not arrived on one day. Cllr Greenhalgh had contacted Go Ride and had been informed that the driver had been ill and only 1 bus had been able to operate instead of 2. There had not been time to update the webpage. He explained that this is a very small scale operation and that any outage was critical for parishioners as there is no back up. The parishioner has been linked to David Harrison of GoRide via his email if she wishes to progress this. He went on to say that any bus service was better than none, but parishioners would have to accept that it is not failsafe.

Representative for Bishopstone Village Hall Committee

Cllr Greenhalgh had been asked if a PC representative could be appointed for the village hall committee. Cllr Greenhalgh is to take on the role.

Action: Cllr Greenhalgh is to contact the secretary to let her know the decision.

Hinton Parva Septic Tank

The Chair reported that parishioners had complained to him that the sewage system continues to be very problematic and overgrown. The vegetation has been cut back by SBC. However there was now effluent running off into the ditch.

Action: The Clerk is to write to Brian Skeffington(SBC) copying in Cllr Bennett. (Complete)

The meeting closed at 8.22 pm.

13. **Date of Next Meeting**

The next meeting will take place on Monday 2 November 2015, at Hinton Parva Village Hall at 19:30 pm.