

## BISHOPSTONE PARISH COUNCIL

### Minutes of the Parish Council Meeting held at 7:30 p.m. on Monday 4<sup>th</sup> April 2016 at Bishopstone Village Hall

**Those Present:** Ian Thompson (Chair), , Lesley Drewett (Clerk), Val Brodin, Julian Cooke, Stuart McGuigan, Douglas Stevens, Tom Green, Cllr Andrew Bennett.

**1. Approved Apologies**

Andy Greenhalgh, , Nigel Crisp, Ian Thomas (Vice Chair).

**2. Declarations of Interest**

No declarations of interest made

**3. Public Question Time**

Seven members of the public were in attendance and the Chair welcomed them to the meeting. The possibility of a new bus service to Lambourn, incorporating a route to the hospital (as a hub) was queried by a parishioner as this had been reported in the Swindon Advertiser. The Chair explained that the Parish Council believed that the GoRide service 90 currently provided would cease in July owing to the withdrawal of council subsidies. However, there was an expectation that West Berkshire Council would fund the acquisition of a vehicle to maintain the service from Lambourn into Swindon, but to date he had not received confirmation of this. There had also been discussion with Swindon Borough Council about the possibility of the Borough Council acquiring a vehicle with a view to providing a service to the eastern villages but with an expectation that parish councils may be asked to contribute toward this service. SBC were intending to assess the costings of this in the first instance. The Chair pointed out that the question of support for such a service in principle was on the current agenda for discussion.

Cllr Bennett informed the meeting that GoRide were not renewing their insurance effective from October 2016 and that services would cease to be provided thereafter.

An article would be placed in the newsletter once more information was available.

**Action: An article will be placed in the Parish Times once the information is available. (Complete)**

There was a query regarding grass cutting in Ashbury and Cllr Bennett explained that this was the responsibility of a different council in Oxfordshire. The Chair explained that the Parish Council had agreed at the last meeting to take on grounds maintenance from SBC. Funds will be provided towards this.

Parishioners from Hinton Parva had brought some photographs of lorries causing degradation of the banks/verges in Church Row. Cllrs advised that the parishioners should take the details of the offending vehicles and contact the business owners to ask that the bank be reinstated. Cllr Bennett suggested that a weight restriction sign might be requested from Julie Ferneval (SBC). Cllrs advised that smaller waste collection vehicles are already used in parts of Bishopstone and this may help with the problem of degradation of the verges. Speed was touched on briefly and the Chair explained that there are currently three trained Community Speedwatch volunteers in Hinton Parva but more volunteers would be welcome.

**Action: The Clerk is to contact Julie Ferneval. (Complete)**

**Action: The Clerk is to contact Streetsmart to ask that smaller vehicles are used. (Complete)**

The Chair then opened the meeting proper.

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Date: .....

4. **Minutes of Last Meeting**

The Chair asked for a proposition that the minutes of the February meeting be accepted as a true record. The proposition was put forward by Cllr Brodin and unanimously agreed by those present. The minutes were then signed by the Chair.

5. **Matters Arising**

All actions from the previous meeting had been completed except for the following:

Plantation in Bishopstone

The Plantation has been cut by Cllr Thomas and Cllr Greenhalgh.

Hedgerows at the Forty

The Clerk had received no further updates on the situation and has chased for a response.

**Action: To be carried forward as an outstanding issue.**

**Action: The Clerk is to monitor the situation.**

Hinton Parva Septic Tank

The Chair raised the ongoing issue of the shared septic tank in Hinton Parva. He has submitted a Freedom of Information request to SBC on the annual running costs of the tank and is awaiting a response.

Passing Places+ resurfacing works – New Road

The Clerk had not received any feedback from Cllr Greenhalgh with regard to the proposed meeting. Cllr McGuigan explained that Julian Sadler (SBC) had promised £30K towards the works which was waiting approval. Cllr Bennett said that Julian Sadler had confirmed this amount and was looking at the detail to further refine the amount required.

**Action: Cllr Greenhalgh to report back following meeting.**

**Action: Cllr McGuigan is to contact Julian Sadler of SBC and report back.**

**Action: The Clerk is to contact Leanne Curtis. (Complete)**

Traveller on the Ridgeway

The Clerk informed those present that she had spoken with Amanda Luker (SBC) who had been on holiday until that day. The item is to be carried forward.

**Actions: The Clerk is to carry this forward as an outstanding issue.**

[Post meeting note: The Clerk had spoken to Amanda Luker and she had explained that her manager was dealing with the problem. He has apparently spoken with the traveller who said that he would be moving on at the end of March/beginning of April. She does not consider there is much more that can be done at the moment. She has sent the Clerk's email to her manager who is currently off sick.]

Hinton Parva

The lane below the Mission is still being eroded by flooding resulting from a blocked drain. The Clerk had reported the problem to SBC but no works had been carried out so far.

**Action: The Clerk is to report the problem again to SBC. (Complete)**

[Post meeting note: The Clerk had spoken with Helen Viveash at SBC who had promised to send someone out for a site visit immediately, as Bob Ostaszewski had retired.]

Bishopstone

The Clerk reminded SBC of the white pipe on the path by the school which is dripping water. If frozen the path could become unsafe. It was unclear to whom this might be reported.

**Action: The Clerk is to contact SBC. (Complete)**

[Post meeting note: The Clerk had spoken with Helen Viveash at SBC who had promised to send someone out for a site visit immediately as Bob Ostaszewski had retired.]

6. **Planning**

- **S/LBC/16/0275SASM** – Installation of an external domestic boiler – Povey's cottage, Tuckers Lane, Hinton Parva

The Clerk had not printed off the plans and it was agreed that she should send the link for SBC's website to Cllr Cooke who would view the proposal online and provide his feedback to Cllrs if there was anything contentious regarding size etc.

**Action: The Clerk is to send a link to SBC's website to Cllr Cooke. (Complete)**

**Action: The Clerk is to write to SBC. (Complete)**

- **Late Receipt of Planning Notifications**

**PENDING DETERMINATION**

- **S/15/1520/NH** – Erection of a two storey rear extension – Garstons Mead, Church Lane, Bishopstone
- **S/15/0927/HC REVISED** – Erection of an extension of the Royal Oak PH to provide a restaurant area and 10 en-suite guestrooms & change of use of the True Heart PH (class4) to dwelling (Class 3) & associated works (Part demolition, extension & conversion of existing building) – Royal Oak & The True Heart, Cues Lane, Bishopstone
- **S/15/1701/RM** - Erection of 1 dwelling – Land off Short Drove, Hinton Parva
- **S/15/1940/ HACO** – Demolition of conservatory & erection of a single storey in-fill extension & creation of a new terraced area – Sayers Bank, Cues Lane, Bishopstone
- **S/OUT/16/0021** – Outline planning application for the erection of up to 370 dwellings, a local convenience store, a primary school, open space, landscaping, on site infrastructure. Means of access not reserved – Redlands, Swindon
- **S/RES/15/1522** – Application for approval of reserved matters in relation to appearance, landscaping, layout & scale for phases 1-4 and 7 outline planning permission S/OUT/14/0253 – Employment development including B1b (research and development/light industrial), B1c (light industrial, B2 (general industrial) and B8 (warehouse and distribution), new landscaping and junction to A420 (means of access not reserved) – Eastern Villages South, Land At And to the South of the A420 (Great Stall Middle), Swindon, Wilts (**REVISED PLANS**)

**OTHER ISSUES**

- **Appeal of Planning Decision**

The Clerk had forwarded an email to Cllrs from the Minster Parish Council in Thanet which concerned the option for parish councils to appeal planning decisions. Cllr McGuigan felt this was an excellent idea. Cllrs can respond as individuals but Cllr McGuigan considered that the Parish Council should support the petition as a Council.

Five Cllrs present agreed that they were happy to support the petition and one Cllr voted against supporting it.

**Action: The Clerk is to write to Minster Parish Council accordingly. (Complete)**

**GRANTED**

- **S/TC/16/0259/JROD** – Prior Approval for the removal of 1 200mm existing dish and the installation of 1 600mm new dish – Telecomms Mast, Foxhill, Wanborough
- **S/16/0142/HC** – Erection of a single storey side extension – 13 The Wyncies, Bishopstone.

The following granted schedule had been received after the agenda had been issued:

- **S/15/1520/NH** – Erection of a two storey rear extension – Garstons Mead, Church Lane, Bishopstone

**REFUSAL**

- NONE

**7. Reports from Ward Councillor**

Cllr Bennett explained that this would be his final meeting as a Cllr, but he will still be continuing as Mayor for a few weeks after the May elections pending investiture of the new Mayor. Andrew advised that Gary Sumner of Wanborough was standing as the Conservative candidate for Ridgeway Ward at the May election.

The Chair and Cllrs expressed their appreciation for all Andrew's efforts and help during his time as Borough Cllr.

**8. Reports from Sub Committees**

There were no reports from sub committees.

- **Approval of the Annual Governance Statement**

Cllrs approved the annual governance statement and it was signed by the Chair and Responsible Financial Officer at the meeting.

**9. Devolution of Funding from SBC**

The Chair reminded those present of the DRAFT Health & Safety policy that he had forwarded to Cllrs for their approval before the meeting. Cllr Brodin proposed that the policy

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be accepted, this was seconded by Cllr Cooke and unanimously agreed by those present. Cllrs thanked the Chair for pulling this together on their behalf.

**10. Main Points**

GoRide

Cllrs were in agreement to support the Swindon Borough Council initiative being promoted by Gary Sumner (Wanborough PC Chair) to develop a villages bus service **in principle** subject to more detailed costings etc.

**Action: The Chair is to notify Gary Sumner. (Complete)**

Eastern Villages Expansion + Redlands response from Wanborough PC & SPD Feedback

There was nothing further to report. Cllr Green and Cllr Thomas are to decide if a response to the SPD consultation is necessary. If necessary the response will be circulated to all Cllrs before the deadline of 4<sup>th</sup> May 2016. Cllr Green took the paperwork with him after the meeting.

**Action: Cllr Green & Cllr Thomas are to liaise with regard to a response to the SPD consultation.**

True Heart/Royal Oak

There had been no further progress on this item.

**Action: To be carried forward as an outstanding issue.**

Work to the Dingle

Cllr Thomas had notified the Clerk that works were progressing well.

**Action: To be carried forward as an outstanding issue.**

Rural Broadband

Cllr Greenhalgh was not in attendance.

**Action: To be carried forward as an outstanding issue.**

Passing Places+ resurfacing works – New Road

Passing Places had been discussed at item 5.4. The Clerk was asked to contact Helen Viveash (SBC) to report the continuation of complaints from parishioners with regard to the recent resurfacing works on New Road.

**Action: Cllr Green is to send the Clerk some suitable wording. (Complete)**

**Action: The Clerk is to notify Helen Viveash. (Complete)**

Traveller on the Ridgeway

This item was discussed at item 5.5.

**11. Accounts to be Paid**

The cheques shown in Appendix 1 of the Agenda were presented for approval.

The Clerk's salary and timesheet had been sent to the Chair of the Finance Sub-Committee for checking before the agenda had been issued.

Karin Thompson had asked that her honorarium of £30 for taking the minutes at the March meeting be given as a donation to Hinton Parva Village Hall.

The cheques were proposed for payment by Cllr Cooke, seconded by Cllr Brodin and agreed unanimously by those present.

**12. Correspondence**

The Chair asked whether anyone wished to see any items of correspondence; no-one did.

**13. Parishioners Feedback/Complaints**

The following concerns were raised:

Bishopstone Pond & Island

A Cllr had received a complaint about the island and the hedge on the green alongside of the pond. There is a box hedge which has tripled in size and a strip of brambles which lead to the stream, this all needs tidying up. The trees opposite the bench on Oxon Place also need maintenance.

**Action: Cllr McGuigan and Cllr Stevens are to look at any ad hoc work to commission to the Lengthman.**

Dog Mess

A complaint had been received regarding dog walkers habits with bags of dog mess being left hanging from trees.

**Action: Cllr Stevens is to order the 2 dog bins agreed for Nell Hill and the Dingle.**

Flood at Mount Pleasant

It had been noted that there is a flood outside of the farm on Mount Pleasant each time it rains.

**Action: Cllr Green is to speak with Tim Finney.**

The meeting closed at 9:17 pm.

**14. Date of Next Meeting**

The next meeting, Parish Assembly and AGM will take place on Monday 9<sup>th</sup> May at Bishopstone Village Hall **at 7:00 pm.**

Signed: .....

Date: .....