

BISHOPSTONE PARISH COUNCIL
Minutes of the Parish Council Meeting
held at 7:30 p.m.
on Monday 5th February 2018
at Bishopstone Village Hall

Those Present: Ian Thomas (Chair), Val Brodin (Vice Chair), Lesley Drewett (Clerk), Nigel Crisp, Julian Cooke, Stuart McGuigan, Tom Green, Andy Greenhalgh, Douglas Stevens, Gill May, Cllr Gary Sumner.

1. Public Question Time

Three members of the public were in attendance and the Chair gave the floor to them for their questions. A parishioner enquired about the planning application for 5 High Street and was told that the old plans had been withdrawn and there had been no progress on this to date. Cllr Sumner advised the parishioner that if amended plans were submitted parishioners would be consulted.

A parishioner asked about progress with the NEV applications. Cllr Sumner explained that there was a consultation ongoing regarding the transport strategy and there had been a well-attended meeting at Stratton (where around 400 people were present) to talk about the southern connector road, the White Hart roundabout, the A420 junctions and the Great Stall Bridge. Another event has been arranged which will take place in Hoopers Field, Wanborough on 5th March from 3:00pm to 7:00 pm. This will give local residents the opportunity to ask questions of the officers and allow them to make comments. Cllr Sumner went on to advise that SBC are receiving some funding from Government for the eastern access to Rowborough.

Action: The Clerk is to put a copy of the dates in the Parish Times. Copies are already on the noticeboards and website.

The Redlands application is expected to go before the planning committee possibly by May and approval is expected. However due to infrastructure issues no development is anticipated for approximately 7-8 years. Cllr Sumner raised concerns with the single carriageway width proposed for the southern connector road and is pushing for this to be duelled.

The Chair then opened the meeting.

2. Approved Apologies

None.

3. Declarations of Interest

Cllr Green declared a non-prejudicial interest in the Alfresco Planning Application and took no part in the discussions.

4. Minutes of Last Meeting

The Chair asked for a proposal that the minutes of the January meeting be accepted as a true record. The proposal was made by Cllr McGuigan and unanimously agreed by all present. The minutes were then signed by the Chair.

5. Matters Arising

All actions from the previous meeting had been completed except:

White Lines

There had been no further progress. The Clerk was asked to chase those at Hinton Springs and the Eastern gateway and was asked to mention the dangers surrounding this.

Action: The Clerk was asked to chase progress. (Complete)

Action: The Clerk is to keep this item on the agenda.

Signed:

Date:

Fly Tipping Cameras on and around the Ridgeway

Cllr Crisp reminded Councillors that at the last meeting it had been agreed that the Parish Council would defer purchase of a camera until a policy was agreed. Councillors would revisit whether there was still a need for a camera in the springtime.

Cllr Stevens had circulated a draft policy for the installation of a camera. He asked whether the council had a procedures manual. The Clerk confirmed that there was not one in existence. It was not felt necessary. A communication policy exists which should cover all eventualities. Images should be reported as a crime and not shared publicly. Other changes were provided to Cllr Stevens who will update the policy and re-circulate for approval at the March meeting.

Action: The Clerk is to keep this item in Matters Arising.

Action: Cllr May is to forward her amendments to the policy to Cllr Stevens via email.

Action: Cllr Stevens is to amend and represent the policy at the March meeting.

Closure of the Ridgeway to Vehicles

Cllr Sumner informed Cllrs that he had spoken with Martin Fry and Mike Ash who had confirmed that this is possible. He asked whether there was a huge demand for this from within the Parish as it is a complicated and lengthy procedure requiring extensive public consultation. Cllr Crisp went on to say that the Ridgeway is a national trail and is a heritage asset that we should seek to protect this as is the case in other Local Authority areas where vehicles are banned. Gary is happy to take this back to the Borough Council if he has evidence of public backing. Cllr Sumner has a meeting on 10th March 2018 with SBC and the Chair of the AONB. Cllr Greenhalgh confirmed that the Friends of the Ridgeway would actively support this move as well. It was agreed that an article would be prepared for the Parish Times to gauge local feeling.

Action: Cllr Brodin is to draft an article for the Parish Times. (Complete)

Hinton Parva Septic Tank

Cllr Sumner informed Cllrs that he had met officers that day. They had arranged a test meeting with one of the residents to talk through their thoughts around creating a company to deal with the asset and its future. They feel it may be too small to be dealt with by a management company. They are to talk to Legal about a Wanborough model that is in place. They will come back to Cllr Sumner in the next 3-4 weeks with a presentation and will contact the Clerk regarding booking the village hall in Hinton Parva for a presentation to residents. Letters will be sent. An affordable long-term solution must be found.

Action: Cllr Sumner to confirm the date of the meeting.

[Post meeting note: The date for the presentation has been arranged and will take place on 27th March 2018 from 6:00 pm – 8:00 pm.]

Defibrillator

Cllr McGuigan's son is willing to carry out training on the defibrillator. Cllrs McGuigan and Greenhalgh will liaise with regard to dates. This action was carried forward.

Action: Cllrs Greenhalgh and McGuigan to liaise to arrange training for volunteers.

Hinton Parva Village Hall Lease

There has been no progress on this item to date. The Clerk was asked to leave this item on the agenda.

Action: The Clerk is to leave this item on the agenda.

Handrail and top dressing for steps to Dingle

The Chair had met with the Lengthman who had advised against a handrail for practical/liability reasons. However the surface of the steps would be improved with a compacted top material.

Planning

S/OUT/17/1990/JB – Great Stall East, Eastern Villages, Swindon. Unfortunately a response had not gone to SBC. However, a revised application has been presented and Cllr Green will respond to this on behalf of the Parish Council.

Action: Cllr Green is to respond to SBC.

Short Drove

S/15/1701/RM – Erection of 1 dwelling – Land off Short Drove, Hinton Parva, Swindon – **REVISED**

This item was to be carried forward.

Action: Cllr Crisp is to ask if the parishioners that had complained can report their concerns to SBC

Lengthman Work

This item was to be discussed at item 9.

Community Safety Meeting

Cllr Brodin explained that in response to user feedback the 101-call centre has improved its procedures. The police are keen to promote both the 101 service and their new community messaging facility, an email, voice and text messaging service disseminating information from Wiltshire Police, Wiltshire and Swindon Neighbourhood Watch and Action Fraud. 999 should only be used for a crime in progress. Cards have been produced explaining how to choose between 101 or 999: the Clerk was asked to copy these in the Parish Times and website. The police also wanted to remind people of the importance of marking their valuables so that recovered property can be returned to owners.

Cllr Greenhalgh noted that Facebook was better than websites for speedy communication to residents, and suggested that more effective use of social media be recommended to the police.

Action: The Clerk to place a copy of the 101/999 card into the Parish Times. (Complete)

Action: Cllr Brodin to produce an article for the Parish Times. (Complete)

Action: Cllr Brodin to take to the next Community Safety Forum the suggestion that police could make better use of social media.

Action: Cllr Brodin to ask whether police wish to receive reports about cannabis waste, as quantities have been dumped in the parish recently.

6. Planning

- **REVISED - S/OUT/17/1990/JB** – Outline Planning Application for up to 1,800 homes; 10 form entry secondary school & a 2 form entry primary school with sports pitches; a sports hub, green infrastructure; a local centre up to 1000 sqm (use classes A1,A2, A3, A4, A5 & D1 & associated works – Great Stall East, Eastern Villages, Swindon

Cllr Sumner asked that the Parish Council respond to the consultation.

S/17/1826/HC - land at Alfresco Childcare, Newtown Lane, Bishopstone

The Chair explained that there were new plans resulting in a reduction in the size of plot 1. The conservation officer had concluded that the application resulted in less than substantial harm to the Conservation Area and therefore the test was to balance the public benefits against this harm in accordance with para 134 of the NPPF. Councillors were intrigued to know what the public benefits of the proposal were. Cllr Sumner explained that he had met with the case Officer and that he was content that the Parish Council's concerns had been taken on board and that through the removal of permitted development rights the amenity of the area would be sufficiently protected. A long debate took place around the 5 year land supply and how SBC's Officers appeared to be giving insufficient consideration to our Conservation Area. Councillors felt that the decision had been rushed through unnecessarily. Cllr Sumner advised that Cllrs should comment quickly as a delegated approval was imminent.

Action: The Chair is to draft a second letter for the Clerk to send to the case officer urgently. (Complete)

[Post meeting note: The application has been granted even though the letter was sent the day after the meeting.]

Late Receipt of Planning Notifications

NONE

PENDING DETERMINATION

- **S/LBC/17/1987/TO'C & S/HOU/17/1986/TO'C** – Internal remodelling of layout, improvements to garden area & erection of conservatory – The Old Mill, Hockerbench, Bishopstone
- **REVISED S/OUT/17/1990/JB** – Outline Planning Application for up to 1,800 homes; 10 form entry secondary school & a 2 form entry primary school with sports pitches; a sports hub, green infrastructure; a local centre up to 1000 sqm (use classes A1,A2, A3, A4, A5 & D1 & associated works – Great Stall East, Eastern Villages, Swindon
- **S/17/2012TO'C** – Erection of 1 no dwelling – Former That Hovel, Oxon Place, Bishopstone
- **S/17/1897/IH** - Starveall Farm, Bishopstone
- **S/17/1826/HC** - land at Alfresco Childcare, Newtown Lane, Bishopstone

Signed:

Date:

- **S/17/1232/TB** – Erection of 1no dwelling & associated works – 5 High Street, Bishopstone – awaiting revised plans.
- **S/15/1701/RM** – Erection of 1 dwelling – Land off Short Drove, Hinton Parva, Swindon – **REVISED**
- **S/RES/16/1233KC** – **REVISED** - Application for approval of reserved matters in relation to appearance, landscaping, layout and scale for phase 5 (Unit 1) of outline planning permission S/OUT/14/0253 – Employment development including B1b (research & development/light industrial), B1c (light industrial), B2 (general industrial & B8 (warehouse & distribution), new landscaping & junction to A420 (means of access not reserved – Eastern Villages South, Land At And To The South of A420 (Great Stall Middle), Swindon, Wilts
- **S/16/1225/KC** – **REVISED** - Application for approval of reserved matters in relation to appearance, landscaping, layout and scale for phases 1-4 & 7 of outline planning permission S/OUT/14/0253 – Employment development including B1b (research & development/light industrial), B1c (light industrial), B2 (general industrial & B8 (warehouse & distribution), new landscaping & junction to A420 (means of access not reserved. (Variation of condition 1 from Reserved Matters Application S/RES/15/1522 -Eastern Villages South, Land At And To The South of A420 (Great Stall Middle), Swindon, Wilts
- **APP/U3935/W/16/3154437/APP/U3935/W/16/3154441**- Outline planning applications (with means off Wanborough Road not reserved) for the demolition and/or conversion of the existing buildings on site & redevelopment to provide up to 2,600 dwellings, up to 1765sqm of company/retail uses (Use Class D1/D2/A1/A3/A4), up to 3,000 sqm of business/employment us (Class B1), a primary school, open space, strategic landscaping & other green infrastructure (including SUDs & areas indicative primary access road corridors to the A420 & improvements& widening of existing route off Wanborough Road to provide pedestrian, cycle & bus access – Lotmead Site, Eastern Villages, Swindon
- **S/OUT/13/1555** – Outline planning application for up to 2380 dwellings, mixed use local centres/areas, community uses, sheltered and /or care accommodation, up to two primary schools , green infrastructure including formal & informal open space, play space, sports facilities, sustainable drainage, engineering works & including ground re-modelling, other infrastructure, demolition & the formation of new accesses from the A420, Old Vicarage Lane & Thornhill Road – Eastern Villages North, Eastern Villages, Swindon
- **S/OUT/16/0021** – Revised Outline Planning Application for the erection of up to 370 dwellings, a local convenience store/community facility, primary school, open space, landscaping, access points to and from Wanborough Road and northern site boundary and eastern boundaries and associated infrastructure. At: Redlands, Eastern Villages, Swindon

GRANTED

- **S/LBC/17/1778/IH & S/HOU/17/1776/IH** – Erection of two storey & single storey side/rear extensions & conversion of out house into habitable space & various internal alterations– The Grove, Hinton Parva Lane, Hinton Parva

The above granted schedule had been received after the agenda had been issued.

REFUSAL

NONE

OTHER ISSUES

NONE

7. Report from Ward Councillor

Cllr Sumner explained that a survey had taken place with regard to The Wyncies parking problems and Officers would produce some schemes which will be brought before the Parish Council for discussion and consideration by residents in due course. The Parish Council will be given plenty of warning in order to notify residents.

The Chair commented that the Parish Council should merely be an enabler and that any decisions must be left with the residents and SBC.

8. Reports from Sub Committees

There were no sub-committee reports.

9. Lengthman Work

Cllrs were happy with the updated maps to accompany the new contract tender. Cllr Crisp is to pull together the documents for tender. At least three companies will be approached.

Action: Cllr Crisp is to finalise the tender documents with the Chair. (Complete)

Action: The Clerk is to send the finalised tender document to 3 contractors. (Complete)

10. Community Safety

This item had been discussed at item 5.11.

11. Main PointsChurch Commissioners

The Clerk had received an email regarding a pre-application on Prebendal Farm which had been forwarded to Cllrs. The plans were not available to view on the website yet.

The Chair has been trying to contact Mark Herrod at the Church Commissioners directly as their agent at Deloittes was being unresponsive regarding the SHELAA sites and the discussion that had taken place with the Commissioners last year.

Action: The Clerk is to contact Ian Halsall of SBC. (Complete)

[Post meeting note: The details have been forwarded by email and the Clerk has sent these on to Cllrs.]

Commemorative Bench

Cllr Greenhalgh had received an email from someone who's father had loved Bishopstone and had offered to provide a commemorative bench somewhere in the village . It was agreed that the island would be an ideal place to situate this, once the island has been tidied in the Spring.

Action: Cllr Greenhalgh is to respond to the email. (Complete)

Best Kept Village

The Clerk had received notification of the Best Kept Village competition from CPRE.

Action: The Clerk is to produce an article for the Parish Times. (Complete)

12. Accounts to be Paid

The cheques shown in Appendix 1 of the Agenda were presented for approval. The Clerk's salary and timesheet had been sent to the Chair of the Finance Sub-Committee for checking before the agenda had been issued. Cllr Crisp proposed that the accounts were paid, this was seconded by Cllr Cooke agreed unanimously by those present.

13. Correspondence

The Chair asked Cllrs if they wished to view any correspondence; none did.

14. Parishioners Feedback/Complaints.30 mph sign battery

A Cllr reported that the battery in the 30mph sign in Hinton Parva needs replacing.

Action: The Clerk is to notify SBC. (Complete)

Community Speedwatch

Cllr Brodin informed Cllrs that another representative has received training.

Stables on Body Horse Hill

Two comments have been received from Highways and the drainage Department. Highways are not happy to discharge the conditions as there is supposed to be a consolidated access provided before any works begin. The flood department have said that no plans have been submitted yet to show how the development will drain.

Complaint

A complaint has been received regarding works being carried out on the footpath alongside Sunny Cottage, Nell Hill. Cllrs have checked the area and are satisfied that the public footpath is not being obstructed. It is not for the Parish Council to get involved in private Title matters.

City Footpath and The Wynices footpath

The Chair had met with a representative of SBC's drainage department and advised that this urgently needs a big clean up as the spoil and soil is preventing surface water run-off from reaching the verge/land drain. Cllr Sumner is to have a meeting with SBC. Once these works have been completed the Lengthman will be asked to keep this tidy in future. The Chair had requested some quotes from the Lengthman for the work in case Cllr Sumner is not successful in persuading SBC to do these works. The big clean up would be £700, the stabilising of the bank and the meshing and planting with ivy is £350 and the haunching at the Nell Hill/footpath junction is £340.

Signed:

Date:

[Post meeting note: Cllr Sumner has raised an order to clean the footway in The City and raised an order to fit wooden edgings to prevent soil run-off along the steep section. The haunching cannot be provided as this would be considered a trip hazard. On the footway from the Wyncies to the Royal Oak, he has raised an order to level and resurface some sections and to clean it.

Village Hall Vegetation

Vegetation overhanging The City footpath from the village hall needs attending to.

Action: Cllr Greenhalgh is to report the problem to the village hall management committee.

Steps to the Dingle

The Chair had received a quote of £1200 +VAT for the work on the steps at the Dingle. The wrong material has been used on the steps and this all needs adjusting to allow for a gravel coating to be compacted and finished off. Cllr Thomas proposed that the work be carried out by the Lengthman, this was seconded by Cllr Brodin and unanimously agreed.

Action: The Chair is to contact the Lengthman.

Vegetation in the Guttering

The Chair has received a complaint that one of the bungalows in High Street has vegetation growing in the guttering.

Action: The Clerk is to notify housing of the problem. (Complete)

15. Date of Next Meeting

The next meeting is due to take place on Monday 5th March 2018 at Hinton Parva Village Hall at 7:30 pm.

The meeting closed at 9.42 pm.