

BISHOPSTONE PARISH COUNCIL
Minutes of the Parish Council Meeting
held at 7:30 p.m.
on Monday 8th January 2017
at Hinton Parva Village Hall

Those Present: Ian Thomas (Chair), Lesley Drewett (Clerk), Nigel Crisp, Julian Cooke, Stuart McGuigan.

1. Public Question Time

No members of the public were in attendance.

2. Approved Apologies

Val Brodin (Vice Chair), Tom Green, Andy Greenhalgh, Douglas Stevens, Gill May ,
 Cllr Gary Sumner.

3. Declarations of Interest

No declarations of interest were declared.

4. Minutes of Last Meeting

The Chair asked for a proposal that the minutes of the December meeting be accepted as a true record. The Clerk asked that the total amount of precept (£12,564) be added to the December minutes at item 9. It was agreed that with this amendment the minutes were a true record. A proposal to accept them was made by Cllr Crisp and unanimously agreed by all present. The minutes were then signed by the Chair.

5. Matters Arising

All actions from the previous meeting had been completed except:

White Lines

There had been no further progress.

Action: The Clerk is to keep this item on the agenda.

Fly Tipping Cameras on and around the Ridgeway

Cllr Stevens had circulated a draft policy for the installation of a camera, but as he was not in attendance it was agreed that this item should be carried forward to the next meeting; Cllr Crisp would defer purchase of a camera until a policy was agreed and Councillors would revisit whether there was still a need for a camera in the springtime.

Action: The Clerk is to keep this item in Matters Arising in order that the draft policy is amended and approved.

Closure of the Ridgeway to Vehicles

Cllr Sumner had sent an update to the Clerk and this had been forwarded on to Cllrs for their information. He is awaiting a meeting with Martin Fry. The Clerk had received an email from a parishioner who was supporting keeping the Ridgeway open.

Action: Clerk to ask Cllr Sumner for an update

Hinton Parva Septic Tank

Cllr Sumner had provided an update by email. The Clerk had provided some dates of availability for Hinton Parva Village Hall and was currently awaiting confirmation of a date for the meeting.

Action: Cllr Sumner to confirm the date of the meeting.

Lengthman Work

The Chair had circulated some suggested changes to the proposed contract that he and Cllr Crisp had worked on. This was on the agenda for discussion at item 9.

2018/19 Precept

Councillor Crisp will draft an article for the February Parish Times.

Action: Cllr Crisp to draft an article for the February Parish Times (Complete)

Signed:

Date:

Defibrillator

Cllr McGuigan's son is willing to carry out training on the defibrillator. Cllrs McGuigan and Greenhalgh will liaise with regard to dates. This action was carried forward.

Action: Cllrs Greenhalgh and McGuigan to liaise to arrange training for volunteers.

Hinton Parva Village Hall Lease

As Cllr Brodin was not in attendance, the Clerk was asked to leave this item on the agenda.

Action: The Clerk is to leave this item on the agenda.

Handrail for steps to Dingle

The Chair had contacted the Lengthman with regard to a quote for the handrail, but had not had a response.

Action: The Chair is to chase a quote from Allbuild.

6. Planning

- **S/LBC/17/1987/TO'C & S/HOU/17/1986/TO'C** – Internal remodeling of layout, improvements to garden area & erection of conservatory – The Old Mill, Hockerbench, Bishopstone
Councillors had no objections to the above planning application. The Clerk is to ask for neighbours' comments to be taken into consideration.

Action: The Clerk is to write to SBC. (Complete)

Action: The Clerk is to email a copy of their letter to the neighbours (Complete)

- **S/OUT/17/1990/JB** – Outline Planning Application for up to 1,800 homes; 10 form entry secondary school & a 2 form entry primary school with sports pitches; a sports hub, green infrastructure; a local centre up to 1000 sqm (use classes A1,A2, A3, A4, A5 & D1 & associated works – Great Stall East, Eastern Villages, Swindon

Action: Cllr Green was to draft a letter for the above planning application.

Action: The Clerk is to let the case officer know that the Parish Council will be making comments in due course. (Complete)

- **S/17/2012TO'C** – Erection of 1 no dwelling – Former That Hovel, Oxon Place, Bishopstone
Cllrs had no objections in principle. It was felt the thatch roof should be made to look more traditional and in keeping by lowering the ridge and eaves height. It was also agreed that it would be helpful if a street scene could be provided as for other sites in the Conservation Area; it was noted that no habitat survey, archaeological assessment or surface water drainage details had been submitted with the application. This information should be requested given the close proximity of the pond and the historic location.
Councillors will need to be given the opportunity to review any updated information.

Action: The Clerk is to write to SBC. (Complete)

Late Receipt of Planning Notifications

- **S/17/2030/TO'C** – Change of use of land for use as holiday-letting to tourists – The Chalet, Church Row, Hinton Parva.

The above planning application arrived after the agenda had been issued. Cllrs strongly objected and referred to their previous letter dated 13th April 2015. It should be recognised that this is an unattached plot of land not owned by any adjacent property. It has no vehicular access or parking facilities.

Action: The Clerk is to write to SBC. (Complete)

PENDING DETERMINATION

- **S/17/1897/IH** - Starveall Farm, Bishopstone
- **S/17/1826/HC** - land at Alfresco Childcare, Newtown Lane, Bishopstone
- **S/LBC/17/1778/IH & S/HOU/17/1776/IH** – Erection of two storey & single storey side/rear extensions & conversion of out house into habitable space & various internal alterations– The Grove, Hinton Parva Lane, Hinton Parva
- **S/17/1232/TB** – Erection of 1no dwelling & associated works – 5 High Street, Bishopstone – awaiting revised plans.
- **S/15/1701/RM** – Erection of 1 dwelling – Land off Short Drove, Hinton Parva, Swindon – **REVISED**
A Cllr reported that the owner of the site had parked a 40 Ton skip there and he had received complaints from parishioners. The Chair asked the Cllr to advise the parishioners to write to SBC as he felt this should help in the process of determining the application especially as Cllr Sumner had asked if parishioners had complained.
Action: Cllr Crisp is to feedback to the parishioners that had complained.
- **S/RES/16/1233KC** – **REVISED** - Application for approval of reserved matters in relation to appearance, landscaping, layout and scale for phase 5 (Unit 1) of outline planning permission S/OUT/14/0253 – Employment development including B1b (research & development/light industrial), B1c (light industrial), B2 (general industrial & B8 (warehouse & distribution), new landscaping &

junction to A420 (means of access not reserved – Eastern Villages South, Land At And To The South of A420 (Great Stall Middle), Swindon, Wilts

- **S/16/1225/KC – REVISED** - Application for approval of reserved matters in relation to appearance, landscaping, layout and scale for phases 1-4 & 7 of outline planning permission S/OUT/14/0253 – Employment development including B1b (research & development/light industrial), B1c (light industrial), B2 (general industrial & B8 (warehouse & distribution), new landscaping & junction to A420 (means of access not reserved. (Variation of condition 1 from Reserved Matters Application S/RES/15/1522 -Eastern Villages South, Land At And To The South of A420 (Great Stall Middle), Swindon, Wilts
- **APP/U3935/W/16/3154437/APP/U3935/W/16/3154441-** Outline planning applications (with means off Wanborough Road not reserved) for the demolition and/or conversion of the existing buildings on site & redevelopment to provide up to 2,600 dwellings, up to 1765sqm of company/retail uses (Use Class D1/D2/A1/A3/A4), up to 3,000 sqm of business/employment us (Class B1), a primary school, open space, strategic landscaping & other green infrastructure (including SUDs & areas indicative primary access road corridors to the A420 & improvements& widening of existing route off Wanborough Road to provide pedestrian, cycle & bus access – Lotmead Site, Eastern Villages, Swindon
- **S/OUT/13/1555** – Outline planning application for up to 2380 dwellings, mixed use local centres/areas, community uses, sheltered and /or care accommodation, up to two primary schools , green infrastructure including formal & informal open space, play space, sports facilities, sustainable drainage, engineering works & including ground re-modelling, other infrastructure, demolition & the formation of new accesses from the A420, Old Vicarage Lane & Thornhill Road – Eastern Villages North, Eastern Villages, Swindon
- **S/OUT/16/0021** – Revised Outline Planning Application for the erection of up to 370 dwellings, a local convenience store/community facility, primary school, open space, landscaping, access points to and from Wanborough Road and northern site boundary and eastern boundaries and associated infrastructure. At: Redlands, Eastern Villages, Swindon

GRANTED

NONE

REFUSAL

NONE

OTHER ISSUES

NONE

7. Report from Ward Councillor

Cllr Sumner was unable to attend owing to other commitments.

8. Reports from Sub Committees

There were no sub-committee reports.

9. Lengthman Work

The Lengthman’s contract was discussed and the Chair advised that he had not received any comments on the draft sent via email. He therefore presumed that Cllrs were happy with the content. Cllr Crisp will draft a tender to send out for 3 quotes following Best Value. The maps need to be cleaned up to go together with the tender.

Action: Cllr Crisp is to pull together a tender for consideration by applicants.

Action: Cllr Greenhalgh is to clean up the maps in time for distribution of the tender.

10. Community Safety

The Clerk had received the date of 16th January 2018. Cllr Brodin is to attend as the Parish Council’s representative.

Action: Cllr Brodin is to attend the meeting on 16.1.18.

11. Main Points

Church Commissioners

Signed:

Date:

The Chair had still not received a response from the Church Commissioners or from the SHELAA with regard to Prebendal and access.

Action: The Chair is to chase a response. (Complete)

12. Accounts to be Paid

The cheques and membership renewals shown in Appendix 1 of the Agenda were presented for approval. The Clerk's salary and timesheet had been sent to the Chair of the Finance Sub-Committee for checking before the agenda had been issued. Cllr McGuigan proposed that the accounts were paid, this was seconded by Cllr Cooke agreed unanimously by those present.

13. Correspondence

The Chair asked Cllrs if they wished to view any correspondence; none did.

14. Parishioners Feedback/Complaints.

Gas Bottles on the Bourton Road

A Cllr reported that there were several gas bottles adjacent to a building on the Bourton Road along from Hinton Springs. This building should not be being occupied.

Action: The Clerk was asked to contact the enforcement officer to request a site visit.

Village Litter Pick

The Clerk had only received a response from 3 parishioners.

Action: Cllr Crisp will write an article for the Parish Times. (Complete)

Salt bin

Cllr Crisp reported that the salt bin by the Green on Church Row needed filling.

Action: Clerk to report the issues to the relevant department at SBC. (Complete)

Bus Stop Sign

Cllr Cooke reported that the bus stop sign at the top of Church Row had broken in the high winds.

Action: The Clerk is to ask for the sign to be reinstated.

Wyncies Footpath

The Chair is to arrange a meeting with Cllr Sumner regarding the deterioration of the footpath between The Wyncies and the Royal Oak.

Action: Complete

Footpath 14

Flooding had been reported on Footpath 14 which the Clerk had reported to Martin Fry and Paul Page asking for a site visit. The parishioner who reported the problem had reported this to SBC several years ago.

Action: The Clerk is to chase progress. (Complete)

[Post meeting note: Paul Page had visited the site to check for problems with the drain. He had felt this was the Parish Council's responsibility. However, the Clerk has queried the fact that it is a black topped surface which is used by parishioners and is awaiting another response.]

Action: The Clerk is to ask Martin Fry for a map of adopted footpaths. The Chair is to meet Paul Page on site.

Fly Tipping

The dumped tyres in New Road have not been collected.

Action: The Clerk is to check the wording on the Deed of Service with regard to fly tipping, to see if it is the Lengthman's responsibility. (Complete – it is an SBC responsibility)

Action: The Clerk should report this to SBC if it is not the Lengthman's responsibility. (Complete)

15. Date of Next Meeting

The next meeting is due to take place on Monday 5th February 2018 at Bishopstone Village Hall at 7:30 pm.

The meeting closed at 8.17 pm.