

BISHOPSTONE PARISH COUNCIL
Minutes of the Parish Council Meeting
held at 7:30 p.m.
on Monday 1 October 2018
at Hinton Parva Village Hall

Those Present: Ian Thomas (Chair), Val Brodin (Vice Chair), Lesley Drewett (Clerk), Gill May, Stuart McGuigan, Douglas Stevens, Julian Cooke, Tom Green, Cllr Gary Sumner.

1. Public Question Time

No members of the public were in attendance.

2. Approved Apologies

Nigel Crisp, Andy Greenhalgh.

3. Declarations of Interest

There were no declarations of interest.

4. Minutes of Last Meeting

The Chair asked for a proposal that the minutes of the September meeting be accepted as a true record. The proposal was made by Cllr McGuigan and unanimously agreed by all present. The minutes were then signed by the Chair.

5. Matters Arising

All actions from the previous meeting had been completed except:

Lengthman – Lee Wells

The Clerk was asked to keep the item on the agenda until further notice.

Action: The Clerk is to keep this item on the agenda until further notice.

White Lines – Hinton Springs and Eastern Gateway

The Clerk is to follow up on the outstanding work at the Eastern Gateway which was promised in June.

Action: The Clerk is to chase the works. (Complete)

Action: The Clerk is to keep this item on the agenda.

Defibrillator

Cllr Greenhalgh will contact Cllr McGuigan's son to arrange some convenient date. This action was carried forward as Cllr Greenhalgh was not in attendance.

Action: Cllr Greenhalgh is to finalise the date for training.

GDPR

The CCTV and Privacy policies had been sent to Cllr Greenhalgh for uploading to the website. The remaining actions were still outstanding and were carried forward as Cllr Greenhalgh was not in attendance.

Action: Cllr Greenhalgh is to install the CCTV and Privacy policies on the website.

Action: Cllr Greenhalgh is to delete any web information that is now irrelevant.

Action: Cllr Greenhalgh is to upload the privacy policy to the website.

Verge into Povey's Place

It was believed that smaller vehicles were being used, but the Clerk is to keep this item on the November agenda for confirmation.

Action: The Chair is to confirm that smaller vehicles are being used to collect the waste.

Action: The Clerk should keep this item on the agenda awaiting confirmation that smaller lorries are being used.

Pond & Island

This item was to be discussed later in the meeting. All actions had been completed.

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Community Speed Watch

Cllr Stevens had spoken to Leanne Homewood who is in charge of the Community Speedwatch programme regarding the training he had previously undertaken as he had been awaiting a response. The reply had not been forthcoming.

After a brief discussion Cllr Stevens said he was happy to continue in the role providing it was only a form filling exercise. Cllr Brodin is to get a definitive answer on what is required from Cllr Stevens. Cllr Cooke had also undertaken training but had not had time to find the documentation to prove this. Cllr Brodin advised that she and a parishioner had carried out a speed survey twice recently and the speeds had been horrendous with one person driving at 50 mph which will warrant a police visit.

Action: Cllr Stevens and Cllr Cooke are to send their vetting forms to Cllr Brodin.

Action: Cllr Brodin is to get a definitive answer on what is required from Cllr Stevens.

Cllr Brodin informed those present that there is now a new system in place and most of the training can be done online and then some further training with Cllr Brodin and a PCSO with the speed gun. Several parishioners have signed up to take on the role.

Cllr Cooke asked whether anything could be done with regard to the large lorries using Body Horse Hill. Someone had been run off the road when they had been hedge cutting and their vehicle was damaged.

Rubbish Bin on the Telegraph Pole near former True Heart

It was decided that the Lengthman should be asked to empty the bin.

Action: The Clerk is to ask the Lengthman to empty the bin. (Complete)

6. Planning

- **S/LBC/18/1567** – Replacement timber windows – Bishopstone C E Primary School, Hockerbench, Bishopstone

Cllrs had no objections to the above planning application.

Action: The Clerk is to write to SBC. (Complete)

Late Receipt of Planning Notifications

No late planning applications had arrived since the agenda had been issued.

PENDING DETERMINATION

- **S/15/1701/RM** – Erection of 1 dwelling – Land off Short Drove, Hinton Parva, Swindon – **REVISED**
Cllr Sumner advised that SBC are happy with the planning application to go before the planning committee as requested by the Parish Council. He went on to explain that there are precedents all over Swindon for these sorts of sites. The Chair explained that he felt the application had been approached in completely the wrong way. He went on to say that at a meeting in the past with David Dewart and Cllr Sumner it had been agreed that the site was not a Para 55 site. Cllr Sumner agreed that it was too small a site for this and agreed that this application needed determining.
- **S/HOU/18/1316 and 1317** – Addition of an exterior terrace at entrance level with two new openings within the main building, and reinstatement of a window at attic level – The Old Mill, Hockerbench, Bishopstone
The Clerk had received a letter from the applicant and were awaiting new drawings.
- **S/HOU/18/0862/SASM** – Partial conversion of first floor of existing barn to ancillary residential accommodation/annexe – Old Farm Barn, Church Lane, Bishopstone
Cllr Stevens explained that the applicant has had problems with the officer who deals with protected species. A bat survey has been carried out, but the officer has not dealt with it as he does not recognise the company that have done the survey.
- **S/18/0520/IH & S/LBC/18/0521/IH** – Demolition of existing dairy building & erection of a building to provide 4no. b&b suites with ancillary service accommodation and use of exiting yard for associated car parking – Ex-Dairy Building, Rear of West Hinton House, Hinton Parva Lane, Hinton Parva. A Cllr informed those present that the Architect has submitted a letter questioning the Conservation Officers report.
Cllr Sumner asked whether the Parish Council had objected to this proposal and was informed by the Chair that Cllrs had been against owing to a Heritage objection that it was harmful to the existing building as the old sheds are part of the curtilage of the existing building. Cllrs did not feel they were qualified to disagree with the Heritage expert.

**Action: The Clerk is to send a copy of their letter to Cllr Sumner for his information.
(Complete)**

GRANTED

The following GRANTED schedule had been received after the agenda had been issued.

- **S/LBC/18/1162 & S/HOU/18/1161**– Erection of a single storey rear extension – Finch Hill Cottage, The City, Bishopstone
The Chair explained that Cllrs were becoming more and more frustrated with officers who are making decisions without publishing their delegated report. Cllrs had not had any objections to this application but there had been a Heritage and Listed Building officer’s objection and so Councillors wanted to see the rationale for those objections being overruled. Cllr Sumner explained that there is a shortage of officers dealing with household applications.
Action: Cllr Sumner is to progress the issue with officers.
- **S/HOU/18/1198** – Hill Manor House, Hatchet Hill, Hinton Parva- erection of a shed
- **S/17/2030/AB** – Change of use of land for use as holiday-letting to tourists – The Chalet, Church Row, Hinton Parva

REFUSALS

NONE

OTHER ISSUES

- **S/EIA/18/1472** – Request for Environmental Impact Assessment (EIA) Scoping opinion for proposed development – At: Inlands Farm, The Marsh, Wanborough
This application had been sent to the Clerk on the day of the September meeting and she had therefore asked that the deadline be extended to allow Cllrs time to discuss that application. Cllr Sumner briefed Cllrs of the application.
Action: The Clerk is to write to SBC with Cllrs feedback. (Complete)

7. Report from Ward Councillor

New Road

Cllr Sumner explained that he had received a response from Tim O’Grady and no decision has been made. He advised that it was an expensive scheme and is still on their radar. The Chair asked if Cllr Sumner had visited the site recently as the road is now very dangerous and is falling away. It will be very bad by the end of the winter. Cllr Green also advised that there was one sign in the area which states “Slippery Road Surface” which is not correct. He went on to say at the very least SBC should put some signage there to cover their own liability. The Chair and the Clerk had received a complaint about the road from a parishioner.

Action: Cllr Sumner is to visit the site in the daylight.

Traveller

Cllrs advised that he is still in situ and is driving now. Cllr Sumner read out the last email he had received. The Chair advised that SBC do have the power to remove people off private land. This was the notice served last time.

Action: The Chair is to send details to Cllr Sumner. (Complete)

Action: Cllr Sumner is to follow up on this.

The City & The Wyncies

Cllr Sumner advised that the work at the top of the steps at The City/Nell Hill junction have been done, but Cllrs felt that the barrier was not high enough to hold back surface water run-off. Cllr Sumner asked Cllrs to let him know their findings on this.

Top soil will be put at the side of the footpath leading from the Wyncies to the Royal Oak. Cllr Sumner advised that the path will need sweeping regularly.

Action: Cllrs are to let Cllr Sumner know their findings on the height of the barrier.

SHELAA

A leaflet had been delivered to both villages the day before by Cllr Sumner. He had also brought along some information on the sites included in the SHELAA. These were Prebendal Farm, two sites in New Town Lane and The Wyncies (which Cllr Sumner advised was not a realistic possibility) The Chair

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Date:

explained that all sites were within the Conservation Area and that site 0067 in particular had been designated as an Important Green Space. The Chair had spoken with Mark Herrod from the Church Commissioners with regard to a potential alternative site and had not heard back from him. Cllr Sumner explained for their Local Plan review the site has to be actively promoted by the landowner. A long discussion took place. Cllr Sumner advised that, once the information is public (2/10/18) that the PC should encourage parishioners to make their comments before the November meeting. Comments have to be with SBC by 11 November 2018. The statutory consultation period of 6 weeks starts in January for the draft Local Plan.

Action: Cllr Sumner is to email the information and spreadsheet to Cllrs.

Action: The Chair is to identify the other site on the map and send it to Cllr Sumner.

Action: The Chair is to provide an item for the newsletter. (Complete)

8. Reports from Sub Committees

There were no sub-committee reports.

9. Pond & Island

The Chair had hoped that the interested parishioners would attend the meeting in order to get the project off the ground. There are restrictions within the transfer document and management plans that they would need to be aware of. The Chair explained they would have to update the ecology survey to decide what needs protection. There has to be an inspection of the trees and the work that needs to be done on them to open up the island. The Clerk reminded Cllrs of the tree survey carried out by SBC some years ago. All of this information should be given to the volunteers for them to come up with some ideas to be presented to the Parish Council. The school land has not been maintained and Cllrs felt the school should be contacted and given formal notice as this was not acceptable.

Action: Cllr Green is to pull together a DRAFT for Cllrs comments.

Action: The Chair is to email with the interested parishioners. (Complete)

Action: The Clerk is to forward the Tree Survey to Cllrs for their information.

(Complete)

[Post meeting note: the two potential volunteers are not willing to lead a project but may be willing to help out with specific tasks]

10. GDPR

Cllr Brodin reminded Cllrs to empty their Deleted folders on their computers.

Action: The Clerk is to leave this item on the agenda.

11. Community Safety

Cllr Brodin had attended a Community Safety Forum meeting recently. Swindon South has an emerging gang culture with children being exploited as drug, money and knife carriers. Deterring knife crime is a priority, and police are partnering schools to bring the dangers to children's attention. Police successfully clamped down on drug dealers from London and Bristol recruiting children to be drug carriers, but sadly local youngsters have learned from them and built their own organisations. In recent months, police have seized thousands of pounds of cash from drug dealers. There has been a big increase in theft of pedal cycles, 80 per month from the town centre. People are being reminded to mark their bikes. Antisocial behaviour has increased in the town centre. Every 2 weeks the police will be providing support to different Community Speed Watch schemes. PCSOs are being better trained to become more involved with the community. A Chiseldon Parish Councillor is leading a drive to resurrect interest in Neighbourhood Watch. It should still be noted that we are very fortunate to live in a very safe and crime-free part of the borough.

12. The Ridgeway Access for Vehicles

There are no further updates.

Action: The Clerk is to leave this item on the agenda whilst awaiting the results from Oxfordshire.

13. The City and Wyncies Footpath

This item was discussed at 7.3.

Action: The Clerk was asked to keep this item on the agenda.

14. Lengthman Works

The Chair had informed the Lengthman of the debris left on the footpath at The Wyncies by his workmen. They have since scraped off the moss, leaves and twigs and it all looks tidy.

Action: The Clerk is to leave this item on the agenda.

15. Traveller

This item had been discussed at item 7.2.

16. Accounts to be Paid

The amounts shown in Appendix 1 of the Agenda were presented for approval. The Clerk's salary and timesheet had been sent to the Chair of the Finance Sub-Committee for checking before the agenda had been issued. The Clerk advised Cllrs of an invoice for the online mapping system which had arrived that day but had to be paid before the next meeting. Cllrs were happy for this invoice of £42.00 to be paid.

Cllr Stevens proposed that the accounts were paid, this was seconded by Cllr McGuigan and agreed unanimously by those present.

17. Correspondence

The Chair asked Cllrs if they wished to view any correspondence; none did.

18. Parishioners Feedback/Complaints.White Line around house in Hinton Parva

The owner of a house in Hinton Parva is unhappy that the white line that has been put around a cottage near her home which narrows the road is forcing cars and lorries into her driveway. The drive is cracking up and is filling with silt. A long discussion took place. SBC have informed the parishioner they cannot do anything about it. Cllrs noted that lorries are ignoring the weight limit, but they could not think of a solution to the problem.

Traffic Past School

There had been concerns from parents with regard to the traffic past the school and also the parking. It was agreed to keep a watching brief on this.

White Lining

The Eastern Gateway white lining has still not been carried out, but a continuous line has been drawn along the middle of the road from Hinton Parva through to Bishopstone. The Clerk was asked to thank SBC for the work done. The signs have also been washed on one side but not the other.

Action: The Clerk is to chase progress on the Eastern Gateway with SBC. (Complete)

19. Date of Next Meeting

The next meeting is due to take place on Monday 5 November 2018 at Bishopstone Village Hall at 7:30 pm. Cllrs did not want the November meeting date changed.

The meeting closed at 9:20 pm.

Signed:

Date: