

BISHOPSTONE PARISH COUNCIL
Minutes of the Parish Council Meeting
held at 7:30 p.m.
on Monday 4 February 2019
at Hinton Parva Village Hall

Those Present: Ian Thomas (Chair), Val Brodin (Vice Chair), Lesley Drewett (Clerk), Stuart McGuigan, Nigel Crisp, Douglas Stevens, Gill May, Tom Green, Andy Greenhalgh, Cllr Gary Sumner.

1. Public Question Time

No members of the public were in attendance.

2. Approved Apologies

Julian Cooke.

3. Declarations of Interest

There were no declarations of interest.

4. Minutes of Last Meeting

The Chair asked for a proposal that the minutes of the January meeting be accepted as a true record. The proposal was made by Cllr Crisp and unanimously agreed by all present. The minutes were then signed by the Chair.

5. Matters Arising

All actions from the previous meeting had been completed except:

Community Speed Watch

Cllr Stevens informed those present that the interested parishioner no longer wants to join the programme as he is not happy with the bureaucracy, and the vetting form is intrusive.

Action: Cllr Stevens and Cllr Cooke will carry out the online training.

Action: Cllr Crisp is to chase a response copying in Cllr Brodin.

Action: Cllr Crisp is to resend the link for the online training to Cllr Stevens.

Action: Cllr Brodin is to collate and book practical training in a few months time.

The Ridgeway Access for Vehicles

Cllr Crisp informed the meeting that this month Oxfordshire had determined that their part of the Ridgeway will remain closed to motor vehicles as a restricted byway. He explained that this re-opens Cllrs interest in restricting the parish's part of the Ridgeway from Foxhill to the Oxfordshire border. He went on to say that, in the past, this was to be achieved through a TRO.

Cllr Sumner explained that a TRO was not a cheap exercise and if objections are received it will require a hearing. It will be reviewed by way of a cost-benefit analysis. Cllr Crisp referred to the various unsocial behaviours that currently occur on the Ridgeway as justification for its closure to vehicles. Cllr Sumner asked that evidence be provided for the case and he would then take it forward to Officers.

Action: Cllr Crisp is to liaise with Cllr Green over evidence gathering.

Short Drove skip

Cllr Crisp had not drafted a letter regarding the skip. He felt that this action should be carried out after the planning application decision had been made.

Action: Cllr Crisp to send a draft to Clerk for onward circulation after a decision has been made on the planning application.

[Post meeting note: Following the recent planning decision this action has no relevance.]

Lengthman Works

The Chair had viewed The Dingle tidying after the recent tree removal works which he felt would rot down naturally.

Signed:

Date:

6. Planning

- **S/HOU/19/0009** – Erection of a single storey rear extension & detached garage – The Coombes, Nell Hill, Bishopstone
Cllrs had no objections to the above planning application
Action: The Clerk is to write to SBC. (Complete)

PENDING DETERMINATION

- **S/HOU/18/1952** – Erection of a two storey rear extension – 7 Whatleys Orchard, Bishopstone
Action: The Clerk is to write to SBC. (Complete)
- **S/18/1948** – Farm redevelopment to include cattle housing, milking parlour & Slurry lagoon – revision to previous permission S/17/1897 – Starveall Farm, Bishopstone
- **S/18/1302** – Erection of 1no. dwelling – Land off Short Drove, Hinton Parva, Swindon
Cllr Crisp advised that the agenda for the planning committee meeting had been issued that day and both applications had been recommended for refusal by the officer. Cllr Crisp asked what the likelihood of this being overturned at the meeting and Cllr Sumner advised that refusal cannot be guaranteed the decision would be dependant on the case that both sides make. Cllr Sumner advised that the Parish Council should attend if they feel strongly about the decision to refuse the development. Cllr Crisp was happy to attend the meeting to speak on behalf of the Parish Council.
Action: The Chair is to look at the report and liaise with Cllr Crisp [Complete]
- **S/LBC/18/1710 & S/18/1709** - Demolition and conversion of existing barns to create 5 no dwellings with associated garages, landscaping, ancillary development and repairs to Grade II listed wall— Prebendal Farm, Icknield Way, Bishopstone
There had been no updates on Prebendal Farm.
- **S/LBC/1831 & S/HOU/18/1830**— Erection of single storey rear & two storey Side Extensions & internal alterations—Poveys Cottage, Tuckers Lane, Hinton Parva **S/18/0520/IH & S/LBC/18/0521/IH REVISED** – Demolition of existing dairy building & erection of a building to provide 4 no b&b suites with ancillary service accommodation and use of exiting yard for associated car parking – Ex-Dairy Building, Rear of West Hinton House, Hinton Parva Lane, Hinton Parva
Cllrs have always supported this application in principle but there are Heritage, Conservation and Highway objections that need to be overcome before Cllrs will support it. Cllrs also still have concerns around the misrepresentation of the traffic survey. The Chair advised that Cllrs must wait for the Officers report before any further comments can be sent.
- **S/18/1663** – Change of use of barn to dog kennels (Sui Generis) – Lammy Down Farm, Russley Park, Baydon
- **S/15/1701/RM** – Erection of 1 dwelling – Land off Short Drove, Hinton Parva, Swindon – **REVISED S/HOU/18/1316 and 1317** – Addition of an exterior terrace at entrance level with two new openings within the main building, and reinstatement of a window at attic level – The Old Mill, Hockerbench, Bishopstone

GRANTED

NONE

REFUSALS

NONE

OTHER ISSUES

NONE

7. Report from Ward Councillor

Cllr Sumner briefed Cllrs on New Road. He had heard back from Zoe Moore, Interim Head of Highways. She had informed him that they had allocated a sum of money to carry out some additional work which is currently being designed. Once the design is complete, they will let Cllr Sumner know if the budget allocated can do everything requested, or whether they have to scale back. The work must be completed by the end of the financial year (1 April 2019). There will not be enough money to reconstruct the road and the repairs will be limited to large patching in the worst areas. There are signs out in the meantime to provide a warning to motorists that the road is uneven.

Cllr Green explained that the ditches may be putting the road into a state of liquidity and therefore if the drains were sorted this would help. Some of the ditches are on private land but he felt if there was some degree of commitment from the Council the Parish Council could approach the owners in the same regard explaining that improving the ditches in this area would assist.

The SHELAA sites should have been live that day, he now felt they would be live either Tuesday or Wednesday. Cllr Sumner had brought along some maps and accompanying paperwork, which were shown to residents at the recent surgeries. He went on to say that this was not a formal consultation; it will go out to a statutory consultation in June for 6 weeks. He advised that this is part of the evidence base and if Cllrs have comments to make this is the opportunity to shape what goes forward. The Chair felt that a village consultation would be necessary, but at present Cllrs wanted to stick with proportionate growth.

Comments on Inlands Farm have officially closed after receiving approximately 600 responses, there are still lots of discussion taking place. A long discussion took place.

There are a few infrastructure projects coming forward which Cllr Sumner will have dates for in the next 6-8 weeks. They are Junction 15, White Hart, Gablecross, Commonhead. Cllr Sumner has asked officers to find out about the litigation in order to prepare a construction management plan on how to protect the villages from rat running. They have a HIP bid in for the balance of the funding for the Southern Connector Road. Other projects were discussed including the tunnel and the road that connects Witchelstowe to Junction 16.

A Cllr asked about the Keypoint incinerator and was told there was no answer from the enquiry yet and a decision would be a while coming.

8. Reports from Sub Committees

There were no sub-committee reports.

9. SHELAA

The Chair explained that by supporting the Prebendal development and the smaller site on New Town Lane it would probably provide 6-10 houses in total which was considered to be sustainable and proportionate growth. If any larger scale growth is to be considered he felt the Parish Council should engage with the village and check whether there is support in the village for the potential new facilities that Cllr Sumner had suggested as part of any larger scale development. A long discussion took place on the needs of parishioners and it was decided that to progress this further Cllrs should seek a response from parishioners via an article in the Parish Times.

Action: The Chair is to update the SHELAA wording for the Parish Times. (Complete)

10. Pond & Island

- S/TWC/18/2056/LAND – Works to trees in a conservation area – Bishopstone Island, Oxon Place, Bishopstone

Top Trees had received permission for the tree works on the island.

Action: The Clerk is to ask when the works will be carried out and remind him that work should be carried out before March owing to nesting. (Complete)

11. GDPR

Cllr Brodin explained that some emails could be kept providing they do not contain personal information or anything that can identify a person.

Action: The Clerk is to leave this item on the agenda.

12. Community Safety

Cllr Brodin had been unable to attend the meeting as it was postponed for a week.

13. The Ridgeway Access for Vehicles

This item had been discussed at item 5.2.

14. Lengthman Works

This item was discussed at item 5.4. The Chair checked that there were no further comments from Cllrs.

15. New Road

Cllr Green felt it was good news that the engineers are looking at it and taking responsibility for the road.

Signed:

Date:

- 16. Traveller on The Ridgeway**
The traveller had been served notice in December by SBC. This expires on 19/3/19.
Action: The Clerk was asked to notify the parishioner of the date. (Complete)
- 17. Recommendations on Parish Allowances 2019/20**
The Chair felt that Cllrs should consider accepting the allowance on offer however it was agreed that if the money came from the precept it should not be taken.
Action: The Clerk is to check where the money comes from SBC or the precept. (Complete)
Action: The Clerk should leave this item on the agenda.
- 18. Litter Pick**
It was agreed that Cllr Crisp would accept responsibility for the delivery. The Clerk was to request 50 sets. The school had agreed to join the event last year and the Clerk was asked to contact the head teacher to ask if they wanted to join again this year. Cllr Green is to co-ordinate at the Bishopstone village hall.
Action: The Clerk is to ask the head teacher if the school children would like to join in the event. (Complete)
[Post meeting note: It is half term and therefore the kit cannot be delivered to the school.]
- 19. Accounts to be Paid**
The amounts shown in Appendix 1 of the Agenda were presented for approval. The Clerk's salary and timesheet had been sent to the Chair of the Finance Sub-Committee for checking before the agenda had been issued.

The Lengthman had presented his cheque for £413.50 after the agenda had been issued, but it had been approved by the Chair before the meeting.

Cllr Crisp proposed that the accounts were paid, this was seconded by Cllr Brodin and agreed unanimously by those present.
- 20. Correspondence**
The Chair asked Cllrs if they wished to view any correspondence; none did.
- 21. Parishioners Feedback/Complaints.**
Newsletter
Action: The Clerk was asked to add this item to the next agenda.

Lighting
A Cllr had received a complaint about lighting in the village and the Clerk was asked to re-instate the article on lighting in the Parish Times.
Action: The Clerk is to put an article into the newsletter. (Complete)

Wooden Steps
The Chair had received a complaint about the steps that had been installed at the rear of Harlestone House leading on the High Street. It was agreed that this was both a Planning and potentially a Highway issue and Cllrs felt duty-bound to inform SBC accordingly.
Action: The Clerk is to write to SBC. (Complete)
[Post meeting note: The Clerk has received an email from the conservation officer asking which property the steps were connected to and she has sent back a response.]
- 22. Date of Next Meeting**
The next meeting is due to take place on Monday 4 March 2019 at Bishopstone Village Hall at 7:30 pm.

The Chair will be on holiday on 4.2.19 and the Vice Chair is unable to attend also. Cllr Crisp is happy to Chair the meeting and a vote will be taken at the start of said meeting as protocol dictates.

The meeting closed at 9:13 pm.

The Chair and Vice Chair gave their apologies for the March meeting.