

BISHOPSTONE PARISH COUNCIL
Minutes of the Parish Council Meeting
held at 7:30 p.m.
on Monday 4 March 2019
at Bishopstone Village Hall

Those Present: Lesley Drewett (Clerk), Nigel Crisp, Douglas Stevens, Gill May, Tom Green, Julian Cooke, Cllr Gary Sumner.

As the Chair and Vice Chair were not in attendance the Clerk asked for a proposal for someone to Chair the meeting. Cllr Stevens proposed that Cllr Crisp should Chair the meeting, this proposal was seconded by Councillor May and unanimously agreed. Cllr Crisp then welcomed everyone.

1. Public Question Time

There was one member of the public were in attendance. The parishioner had attended to discuss the development at Prebendal Farm. He had discussed the issue of Velux windows in the property behind him with the case officer and he believed that these had been removed in the new application. However, he was shocked about the amount of traffic that came through the village and remained concerned about the speed of this traffic along the Icknield Way, feeling that it was an accident waiting to happen. Cllrs agreed that this was a problem and explained that they had looked at various ways of traffic calming. Cllr Stevens remarked on the traffic calming system in Baydon. Cllr Sumner explained that the Council are asked the question frequently, but the accident statistics don't back up need for the expenditure. He felt that the Parish Council may want to invest in some flashing signs as he felt they would be a good investment to help with statistics if there are developments in the village in the future. He advised that the signs would help with mitigation with the traffic management.

The Chair explained that often adverts are put into the Parish Times asking for volunteers for the Community Speedwatch programme and he asked that the parishioner consider signing up for this when the advert is next placed. He agreed to do this. Cllr Green then went on to explain the process.

Cllr Sumner then went on to advise of the Sainsburys and Junction 15 big schemes coming forward this year which will cause a lot of disruption and he has already asked the Highways Officers for some physical mitigation in the villages, whether it is signage or otherwise he is unsure, but something needs to be put in place to assist.

The Chair asked if the Borough Council could provide help with sourcing the flashing lights. Cllr Sumner asked that the Clerk send him a request and he will put this through Highways asking for assistance with sourcing.

Action: The Clerk is to put in a request to Cllr Sumner.

The Chair thanked the parishioner for the question which he felt had sparked a really good debate. He then opened the meeting. He invited the parishioner to stay if he wished but explained that protocol stated that he was not allowed to interject at any point.

2. Approved Apologies

Ian Thomas (Chair), Val Brodin (Vice Chair), Andy Greenhalgh, Stuart McGuigan.

3. Declarations of Interest

There were no declarations of interest.

4. Minutes of Last Meeting

The Clerk had received notification from the Borough Councillor that there were a few changes needed to his briefing last month, Cllrs were happy with the changes suggested, these were:

Signed:

Date:

There are a few infrastructure projects coming forward which Cllr Sumner will have dates for in the next 6-8 weeks. They are Junction 15, White Hart, Gablecross, Commonhead. Cllr Sumner has asked officers to find out about the ~~litigation~~ mitigation in order to prepare a construction management plan on how to protect the villages from rat running. They have a ~~HIP~~ HIF bid in for the balance of the funding for the Southern Connector Road. Other projects were discussed including the tunnel and the road that connects ~~Wichelstowe~~ Wichelstowe to Junction 16.

The Clerk has made these changes and will bring the February minutes to the next meeting for signing.

Action: The Clerk will bring the February minutes to the next meeting for signing

5. Matters Arising

All actions from the previous meeting had been completed except:

Community Speed Watch

Cllr Stevens and Cllr Cooke still need to carry out the online training. The Chair explained that Roger Fooks is the new co-ordinator within the Police who now visits the Parish to carry out the training. Cllr Brodin is to co-ordinate this in the future.

Action: Cllr Stevens and Cllr Cooke will carry out the online training.

Action: Cllr Crisp is to chase a response copying in Cllr Brodin.

This action had been carried out prior to the mtg.

Action: Cllr Crisp is to resend the link for the online training to Cllr Stevens.

This action had been carried out prior to the mtg.

Action: Cllr Brodin is to collate and book practical training in a few months time.

The Ridgeway Access for Vehicles

Cllr Crisp and Cllr Green had not been able to spend the time to liaise with each other during the month as they had been extremely busy. This action was therefore carried forward. Cllr Sumner supports the theory and is happy to support the project once he has the evidence, but he is uncertain how the Borough Council will assess the case. Cllr Green briefed those present with his thoughts to date. Fly Tipping on the Ridgeway was discussed this often comes from house clearance.

Action: Cllr Crisp is to liaise with Cllr Green over evidence gathering.

Action: Cllr Green is to let Cllr Crisp have details of his availability.

Short Drove skip

Cllr Crisp advised that the skip has been removed.

Newsletter

The Clerk explained that she had apologised to Cllr Stevens as she had omitted adding this item to the agenda. Even though it could be discussed at this point, the item should be added to the March agenda for a detailed discussion as this is around the funding of the newsletter. Cllr Stevens is to produce an estimate for publishing the Parish Times in order to make a decision as to the Parish Council's donation towards the cost of printing.

Action: Cllr Stevens is to work out the cost of producing the Parish Times.

Action: The Clerk was asked to add this item to the next agenda.

6. Planning

The Clerk reminded Cllrs that in the absence of the Chair (planning rep) and Vice Chair 2 draft letters had been circulated before the meeting in time for discussions and any amendments that were considered necessary.

- **S/LDE/19/0135** – Certificate of Lawful Development (Existing) for the construction of a vehicular access – One Acre, High Street, Bishopstone

Cllr Green briefed those present and Cllr Sumner on the details surrounding this application, he then read the questions stated in the letter. Cllr Green proposed that this letter should be sent to the case officer with no alterations, this was seconded by Cllr May and unanimously agreed.

Action: The Clerk is to send the letter to SBC. (Complete)

- **S/LBC/18/1710 & S/18/1709 - REVISED-** Demolition and conversion of existing barns to create 5 no dwellings with associated garages, landscaping, ancillary development and repairs to Grade II listed wall—Prebendal Farm, Icknield Way, Bishopstone

Cllr Green raised a point with those present that the original response to SBC had requested consideration for improvement or betterment in the area by improving the junction of West End Lane which the applicant has said is not possible and they cannot deliver this. Given the issue that the

parishioner had raised at the meeting and the fact that Cllrs were considering obtaining funds for speed signage in the area was it not reasonable in light of the fact that the applicant will not better offsite improvements that the Parish Council can request a condition or a contribution to this sort of scheme. Cllrs felt this was an excellent idea. Cllr Sumner suggested that there could be something like a physical marker in the road to make the roads look narrower, these are quite effective in making cars slow down. Cllr Green went on to say the suggestion was around permeability of the development for surrounding properties given that the walk from the West End of the village to the centre of the village via the roads is not great. Cllr Sumner then suggested that the number of cul-de-sacs within the village that have pedestrian access could be stated. However, the original letter does state this. Cllr Green then re-worded the original letter.

Cllr Sumner asked whether Cllrs wanted the application should go to the planning committee if officers were minded to grant the application. Cllrs were not happy with the decision on the last planning application that had gone to committee and a short discussion took place. Cllr Sumner suggested that the letter was worded such that the Parish Council is minded to call the application into the planning committee if our conditions are not considered to be reasonable. The Clerk is to copy Cllr Sumner in on the email sent to the case officer and he will have a word with the planning officer to see if it is something that they could try to agree with the applicant.

Cllr Green then read the amendments he had made to the draft letter in point 3. Cllr Stevens proposed that this letter should be sent to the case officer with no alterations, this was seconded by Cllr May and unanimously agreed.

Action: The Clerk is to write to SBC. (Complete)

Action: The Clerk is to copy Cllr Sumner into the email sent to SBC. (Complete)

PENDING DETERMINATION

The Clerk was asked to remove several of the pending planning applications that had already been received granted or refused schedules from the agenda, these were: Mount Pleasant, Land South of Bodyhorse Hill, Bishopstone School and Old Farm Barn.

Action: The Clerk is to remove all applications that have received granted and refused schedules from current agendas. (Complete)

- **S/18/0520/IH & S/LBC/18/0521/IH REVISED** – Demolition of existing dairy building & erection of a building to provide 4 no b&b suites with ancillary service accommodation and use of exiting yard for associated car parking – Ex-Dairy Building, Rear of West Hinton House, Hinton Parva Lane, Hinton Parva

A short discussion took place and Cllr Crisp explained that they would request a decision that this should remain subservient to the property and cannot be sold separately.

Action: Cllr Sumner is to check how close this application is to receiving a decision.

- **S/18/1663** – Change of use of barn to dog kennels (Sui Generis) – Lammy Down Farm, Russley Park, Baydon

GRANTED

- **S/HOU/19/0009** – Erection of a single storey rear extension & detached garage – The Coombes, Nell Hill, Bishopstone
- **S/15/1701/RM** – Erection of 1 dwelling – Land off Short Drove, Hinton Parva, Swindon – **REVISED**
- **S/HOU/18/1952** – Erection of a two storey rear extension – 7 Whatleys Orchard, Bishopstone

REFUSALS

- **S/18/1302** – Erection of 1no. dwelling – Land off Short Drove, Hinton Parva, Swindon
- **S/LBC/1831 & S/HOU/18/1830**— Erection of single storey rear & two storey Side Extensions & internal alterations—Poveys Cottage, Tuckers Lane, Hinton Parva

OTHER ISSUES

The following granted schedules had been received after the agenda had been issued:

- **S/HOU/18/1316 and 1317** – Addition of an exterior terrace at entrance level with two new openings within the main building, and reinstatement of a window at attic level – The Old Mill, Hockerbench, Bishopstone
- **S/18/1948** – Farm redevelopment to include cattle housing, milking parlour & Slurry lagoon – revision to previous permission S/17/1897 – Starveall Farm, Bishopstone

Signed:

Date:

7. **Report from Ward Councillor**

Cllr Sumner had sent the briefing note to the Clerk before the meeting and this had been forwarded to Cllrs.

NEV: DB Symmetry – The judges had approved the Judicial Review of the inspector’s decision on the NEV access for DB Symmetry which is good news.

Great Stall East: A face to face meeting has been held with them and they have agreed to sign up to a planning performance agreement to supply some information to go back to planning committee in June.

Lotmead: Cllr Sumner has advised that they should contact the Parish Council to have a conversation with regard to the effect of their development.

Rowborough and Redlands: Still finalising S.106 and minor details.

Traveller on the Ridgeway: Awaiting expiry of notice 19/3/19.

Swindon ‘Science Park’: going before June Planning Committee.

SHELAA: The drop in at Bishopstone was very interesting and Cllr Sumner reminded Cllrs to form an opinion before the statutory consultation. The Clerk advised that she had received some responses to the article in the Parish Times last month.

Action: The Clerk was asked to leave the SHELAA article in the Parish Times.

New Road: Cllrs enquired whether there had been any further news on New Road. He had heard back from Zoe Moore, Interim Head of Highways who has confirmed works will be going ahead.

Action: Cllr Sumner is to email the Clerk as soon as he has received notification.

[Post meeting note: The Clerk has received notification of the road closure on 25th March 2019 from Zahida Aslam of SBC.]

Cllr Stevens then queried the other significant road works that were due to take place this year. Cllr Sumner confirmed the schemes are related to Government spending which has to be used by April 2021 and they have to be largely significantly completed by that time. There is funding for the White Hart and Gable Cross and Cllr Sumner is just querying a few things on that currently. He went on to confirm that Rob Rossiter from Highways Planning has agreed that control of rat running is something he wants to see as part of the programme, and he has made that clear to the project designers of both the White Hart and Junction 15 that they need to have mitigation in place. Cllr Sumner has a meeting in Badbury on Tuesday evening regarding the same issues.

Reports from Sub Committees

There were no sub-committee reports.

8. **SHELAA**

This item was discussed at 7.7.

Action: The Chair is to update the SHELAA wording for the Parish Times. (Complete)

9. **Pond & Island**

Top of the Trees had notified the Clerk that the tree works on the island will be started week commencing 11th March 2019. The Chair has visited the site and Cllr Stevens will keep a watching brief on the works.

10. **GDPR**

Cllr Brodin was not in attendance.

Action: The Clerk is to leave this item on the agenda.

11. **Community Safety**

Cllr Brodin had been unable to attend the meeting.

12. **The Ridgeway Access for Vehicles**

This item had been discussed at item 5.2.

13. **Lengthman Works**

Cllr Green reported that a bush was down on the footpath alongside Peter Deal’s house.

Action: The Clerk is to contact Lee of Allbuild.

14. New Road

This item had been discussed at 7.8.

15. Traveller on The Ridgeway

This item had been discussed at 7.5.

16. Recommendations on Parish Allowances 2019/20

Cllr Crisp explained that any allowances would be coming to Cllrs from the Precept. Cllr Crisp proposed that Cllrs politely decline the offer and continue to work on a voluntary basis, this was seconded by Cllr May and unanimously agreed.

Action: The Clerk should remove this item from the agenda.

17. Accounts to be Paid

The amounts shown in Appendix 1 of the Agenda were presented for approval. The Clerk's salary and timesheet had been sent to the Chair of the Finance Sub-Committee for checking before the agenda had been issued.

The Lengthman had presented his cheque for £413.50 after the agenda had been issued, but it had been approved by Cllr Crisp before the meeting.

Cllr Cooke proposed that the accounts were paid, this was seconded by Cllr Stevens and agreed unanimously by those present.

18. Correspondence

The Chair asked Cllrs if they wished to view any correspondence; none did.

19. Parishioners Feedback/Complaints.Litter picking

Cllr Green advised that the village turned out in good force and good work was carried out. He went on to say that it is very apparent that the worst road in Bishopstone is the Hinton Springs to Bourton road. Cllr Green felt that there should be either some signage or a deterrent in this area. It was agreed that Cllr Cooke and Cllr Crip would carry out a specific pick up on that piece of road.

Action: Cllr Crisp is to prepare an article of thanks for the Parish Times.

Fly Tipping

Cllr Crisp informed Cllrs that he has spoken with Kevin Cheesley of SBC who told him that there is a new system at SBC called "MY ACCOUNT" where complaints are lodged.

Action: Cllr Crisp is to prepare an article for the Parish Times.

Ivy Covered Tree

It was reported that there is an ivy-covered tree in West End Lane that needed removing.

Action: The Clerk is to report this to SBC.

Wanborough Scouts

Cllr Stevens advised that Wanborough scouts have a campaign for dispensers of dog poo bags. Cllrs felt that this would be an ongoing expense and an unsustainable problem.

Action: Cllr Stevens is to come back with more information.

Pendower Cottage

Cllr Cooke advised that the hedge is growing out into the road and the sign showing pedestrians in the road is covered by the hedge. Cllr Crisp felt there were lots of signs covered by vegetation. It is a highways responsibility to keep their signs free of vegetation.

Action: Cllr Crisp is to prepare an article for the Parish Times.

Action: Cllrs are to report signs covered by vegetation which will be reported to Highways.

Signed:

Date:

Allotment Shed

The Clerk had received an email from the school with regard to the pots left in the allotment shed and the key to the shed. A suggestion was made that the pots could be sold at the plant sale.

Action: Cllr Stevens is to pay a site visit to the allotment shed.

20. Date of Next Meeting

The next meeting is due to take place on Monday 1 April 2019 at Hinton Parva Village Hall at 7:30 pm.

The meeting closed at 9:11 pm.