

BISHOPSTONE PARISH COUNCIL 578
Held online at 7:30 p.m. on Monday 7th September, 2020

Those Present: Jaine Blackman (Clerk), Val Brodin (Chair), Ian Thomas (Vice Chair), Nigel Crisp, Tom Green, Douglas Stevens, Gill May, Helen L'Abbate

1. **Public Question Time** No member of the public was in attendance

The Chair opened the meeting

2. **Approved Apologies** Cllr Gary Sumner
3. **Declarations of Interest** Cllr Stevens with regard to agenda item 15.
4. **Minutes of Last Meeting** (3rd August) Proposed by Cllr May, seconded by Cllr Green and unanimously agreed.
5. **Matters Arising**
6. **Planning**

S/HOU/20/0952 Replacement doors and windows at Curtis House, Cues Lane Bishopstone (comments by 11/9/2020) **ACTION: Clerk to inform SBC that there is no objection to the application.**
S/AGRI/20/1093 Prior Approval Notification for erection of farm building, Upper Farm, Hinton Parva (comments by 16/9) **ACTION: Clerk to inform SBC that there is no objection to the application**

Late Receipt of Planning Notifications:

S/LBC/20/1085 Various internal works at Greystones, Church Row Hinton Parva (comments by 22/9) **ACTION: Clerk to inform SBC that there is no objection to the application if the applicant adheres to the advice of the Conservation Officer.**

S/HOU/20/0950 single storey side extension at Somerset Farm House , Church Row Hinton Parva (comments by 22/9) AND **S/LBC/20/0951** single storey side extension with internal alterations and replacement of modern windows, at Somerset Farm House , Church Row Hinton Parva (comments by 22/9) **ACTION: Clerk to inform SBC that there is no objection to the application subject to the concerns of the Conservation Officer.**

S/HOU/20/0865 Revised consultation. Erection of a detached garage/workshop/gymnasium and home office above at One Acre, High Street, Bishopstone (comments by 22/9). **ACTION: Clerk to ask SBC for caveats that it is not used as a dwelling and the garage is for domestic use only.**

PENDING DETERMINATION

S/OUT/20/0533/JABU Outline application for the erection of up to 299no. dwellings, commercial facilities up to 300 sq.m. (Use Classes A1/ A2/A3/A4/A5/ B1 & D1) with associated parking, landscaping, drainage and heritage trail - Access not reserved. Land At Foxbridge Village North, Wanborough Road, Swindon.

S/OUT/17/1990 Outline planning application (with means of access to the A420 not reserved) for up to 1,550 homes; education provision including a 10 form entry secondary school and a 3 form entry primary school with attendant sports pitches; a sports hub and open space; a park and ride; a local centre up to 1,000sqm including classes A1, A2, A3, A4, A5 and D1 uses; public open space/green infrastructure; new informal and formal recreation spaces, the formation of a new permanent access from the A420 and a temporary construction access from the A420. Great Stall East - Land South Of The A420, South Marston Swindon.

S/OUT/20/0160 - Outline application for up to 370no dwellings and a mixed use local centre of up to 1,500sqm floor space (use classes A1/A2/A3/A4/A5 and D1- Access not reserved – Land at Foxbridge Village, New Eastern Villages, Wanborough Road, Wanborough.

S/OUT/19/0582 Outline planning application for 2,500 homes at Lotmead site.

GRANTED

S/20/0604 Erection of single storey side extensions and change of use of land for holiday letting to tourists. The Chalet, Church Row, Hinton Parva SN4 0DW.

S/PAG2R/20/0798 Prior Approval application for the change of use of 1no. agricultural barn to 1no. dwelling (Class C3). Barn at West Hinton Farm, Hinton Parva.

S/20/0415 Erection of 1no. dwelling. Former That Hovel, Oxon Place, Bishopstone.

S/HOU/20/0788 Erection of garage and car port at Oxon Place Bishopstone Swindon SN6 8PS.

ACTION: Cllr Thomas to check whether Parish Council's requests for conditions on previous two applications were granted.

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REFUSAL

S/OUT/18/1943 Hybrid planning application for science park and associated works at Inlands Farm, Wanborough.
APPEAL - NONE

7. Emailed report from Ward Cllr Gary Sumner

- BT Openreach: I have a meeting scheduled tomorrow to discuss the figures for Bishopstone so will email an update on this. The Wanborough and Chiseldon schemes are likely to be promoted in October.
- I've chased Tim Price for progress on the SBC quotes for The City.
- Additional information being uploaded on Redlands but awaiting a revised Construction Management plan.

8. Fibre broadband

Chair reported OpenReach was still calculating how much it would cost to provide a new gigabit fibre service to the villages and she was waiting to hear details, as per Cllr Sumner's report above.

9. Works at The City No Update

10. Local Plan

ACTION: Cllr Thomas to send Clerk a link to Government proposals on planning to circulate to councillors.

11. Key Area updates

Finance – Cllr Crisp reported that he and the Clerk were to have audit training with Paul Bailey.

Footpaths and Highways – Cllr Thomas reported the lengthman had cut back overhanging trees at The City.

Pond & Island – Cllr Stevens presented an informative briefing on the history and usage of the Pond and Island. He also reported damage to a tree and willow by OpenReach putting in a telegraph pole. Cllr L'Abbate reported further damage in the village. Cllr Stevens queried whether the path had been trimmed, suggested a winter clear-up and proposed the willow was pollarded. The proposal was agreed. **ACTION: Cllrs Stevens and L'Abbate to send details of damage for Clerk to report to OpenReach. ACTION: Cllr Thomas to check what is required of the lengthman with regard to the path and request he pollards the willow in November. ACTION: Clerk to put an article in the Parish Times asking for volunteers to meet on the island at 10.30am on Sunday 29th November for a clear-up. ACTION: Clerk to put an article based on Cllr Stevens briefing in the Parish Times.**

Hinton Parva Village Hall – Not reopening for the time being because of COVID-19 restrictions.

Bishopstone Village Hall – Cllr Green reported safety measures had been put in place and the hall had reopened.

Hinton Parva Charities – The Chair reported the Little Hinton Educational Foundation was inviting applications for bursaries. Funding requests could also be considered for educational projects in the Parish for under 25s.

Bishopstone United Charities - No report to make.

Trees – **ACTION: Cllr Stevens to report to the electricity board a dangerous walnut tree at the junction of Church Lane and West End Lane.**

Russley Park Liaison - No report to make.

Planning – No report to make.

Website/IT – No report to make.

Responsible Financial Officer – Request for historic Parish Council bank accounts to be merged. Delegated powers were agreed for the RFO and Cllr Crisp to do so in consultation with the auditor, Paul Bailey. RFO reported a request to hold funds of £50 for the Rainbow Toddler Group until someone new could be found to run it. It was agreed the Parish Council would do so. **ACTION: RFO to arrange.**

12. Communication and Community Engagement policy annual review

Cllr L'Abbate was thanked for her efforts in conducting a survey into how residents wanted to communicate with the Parish Council. There was discussion on the pros and cons of a Parish Council Facebook page and a motion was passed to trial a social media page.

ACTION: Cllrs May and L'Abbate to contact the administrator of the Bishopstone community Facebook page for advice and then to present a proposal at October's meeting on how it could be implemented and managed. ACTION: Cllr May to draft an updated Communications Policy.

13. GDPR

The Chair's request for permission to pay for the shredding of outdated Parish Council records was agreed.

14. Community Safety

A theft from a car and a vehicle being keyed was reported. The Chair urged people to report incidents on the 101 police line. Caravans on The Ridgeway had been reported to SBC.

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15. PCC funding request Cllr Crisp proposed that, from April 2021, the annual level of the Parish Council's contribution towards churchyard and graveyard maintenance be set to match the grant from SBC (currently £1150 a year), with the Parish Council being willing to consider sympathetically additional funding requests, subject to the PCC's presentation of a clearly evidenced case demonstrating financial need. The motion was carried by six votes to one, with one councillor being unable to vote. **ACTION: Cllr Crisp to draft a letter informing the PCC of the decision, for Clerk to send.**

16. Co-option of Parish Councillor Hinton Parva resident Andy Clark was co-opted to the Parish Council.

17. Accounts to be paid: see Appendix 1 Agreed by councillors.

18. Correspondence There were no requests to see correspondence.

19. Parishioners Feedback/Complaints Clerk had received emails regarding caravans on the Ridgeway and overhanging trees at The City. Both covered under previous agenda items.

20. Date and Venue of Next Meeting The next meeting date is 5th October, 2020 to take place online.

Advance apologies for absence received from the Chair and Vice-Chair, and Cllr Green. Cllr Crisp agreed to chair the October meeting.

ACTION: Cllr Stevens to set up the online meeting and record it to send to the Clerk (who cannot attend) so that she may write up the minutes.

APPENDIX 1

Accounts to be paid SUPPLIER	Amount
Jaine Blackman Clerk's salary – no need for ratification agreed by Council	£360.54
Allbuild Lengthman's invoice - no need for ratification agreed by Council	£425.50 (£354.58 plus £70.92 VAT @ 20%)
TSOHOST Pro Hosting Bishopstoneandhintonparva.org (10/9/2020 to 9/9/2021)	£59.99 (£49.99 plus £10 VAT @ 20%)
Payments to GoDaddy.com for domain renewal (one year, £22.97) and website basic security (five years £23.94) via CG	£46.91
Bishopstone PCC Grant instalment (3 rd quarter)	£925

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Date: