

BISHOPSTONE PARISH COUNCIL
Minutes of the Parish Council held online at 7:30 p.m.
on Monday 2nd November 2020

Those present: Val Brodin (Chair), Ian Thomas, Nigel Crisp, Douglas Stevens, Gill May, Helen L'Abbate, Andy Clark, Tom Green, Jaine Blackman (Clerk).

1. **Public Question Time** No member of the public was in attendance.
2. **Approved Apologies** Gary Sumner, Julian Cook.
3. **Declarations of Interest** None.
4. **Minutes of Last Meetings**
 - 7th September - proposed by Cllr Stevens, seconded by Cllr Thomas, agreed
 - 5th October – proposed by Cllr May, seconded by Cllr L'Abatte, agreed.
5. **Matters Arising**
 - Willows pollarding (see Trees, item 11)
 - Tidy-up day: To be cancelled due to new Covid restrictions. **ACTIONS:** Cllr L'Abatte to post on Facebook and let volunteers know; Cllrs Stevens and Thomas to liaise on socially distanced mini-clear-up.
 - Footpath at Coombes: **ACTION:** Cllr Brodin to discuss with Cllr Cook.
 - Tree down at the Dingle: Dealt with by Lengthman.
 - Crime at Hinton stables. **ACTION:** Cllr Cook to report back.
 - New Road: **ACTION:** Cllr Green write to SBC
 - Parish Online: Cllr Crisp proposed the service was dropped. **ACTION:** Clerk to cancel subscription.
 - High Street parking: **ACTION:** Clerk to write to White Horse housing association re overhanging branches.
6. **Planning**
 - S/20/1273** Land at Hinton Manor - Construction of a Pond
ACTION: Clerk to inform SBC of Parish Council's full support.
 - LATE RECEIPT OF PLANNING NOTIFICATIONS:** none
 - PENDING DETERMINATION**
 - **S/HOU/20/0952** Replacement doors and windows at Curtis House, Cues Lane Bishopstone
 - **S/LBC/20/1085** Various internal works at Greystones, Church Row Hinton Parva
 - **S/HOU/20/0950** single storey side extension at Somerset Farm House , Church Row Hinton Parva
 - **S/LBC/20/0951** single storey side extension with internal alterations and replacement of modern windows, at Somerset Farm House , Church Row Hinton Parva
 - **S/OUT/20/0533/JABU** Outline application for the erection of up to 299no. dwellings, commercial facilities up to 300 sq.m. (Use Classes A1/ A2/A3/A4/A5/ B1 & D1) with associated parking, landscaping, drainage and heritage trail - Access not reserved. Land At Foxbridge Village North, Wanborough Road, Swindon.

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- **S/OUT/17/1990** Outline planning application (with means of access to the A420 not reserved) for up to 1,550 homes; education provision including a 10 form entry secondary school and a 3 form entry primary school with attendant sports pitches; a sports hub and open space; a park and ride; a local centre up to 1,000sqm including classes A1, A2, A3, A4, A5 and D1 uses; public open space/green infrastructure; new informal and formal recreation spaces, the formation of a new permanent access from the A420 and a temporary construction access from the A420. Great Stall East - Land South Of The A420, South Marston Swindon.
- **S/OUT/20/0160** - Outline application for up to 370no dwellings and a mixed use local centre of up to 1,500sqm floor space (use classes A1/A2/A3/A4/A5 and D1- Access not reserved – Land at Foxbridge Village, New Eastern Villages, Wanborough Road, Wanborough.
- **S/OUT/19/0582** Outline planning application for 2,500 homes at Lotmead site.

7. Report from Ward Cllr Gary Sumner Cllr Sumner was unable to attend due to a meetings clash.

8. Fibre broad band Cllr Brodin reported that a working party comprising of herself, Cllrs Crisp, Cook and Sumner had been set up and met on 27th October.

- As agreed at last month's meeting, Cllr Stevens had spoken to the current residents and farmers at Ridgeway and Starveall Farms who confirmed they have no requirement for fibre broadband and would not wish to dig their own trenches to connect to it. The Church Commissioners were asked to let us know by end October whether they wanted to dig their own trench to enable these farms to be included. Their agent responded that he believed they would not wish to, but he would speak to them about it.
- The Church Commissioners' agent at Messrs Strutt and Parker in Salisbury, has offered to liaise with Openreach should access be required over Church Commissioners' land in the villages.
- Cllr Brodin had prepared a list of properties in the Parish which Cllr Sumner has sent to Openreach asking them to commence their detailed survey and quote for the provision of a new fibre network.
- Properties to be included in the survey are all those on the Council Tax or Business Rates registers who haven't opted out of inclusion and are in the immediate vicinity of the villages. A quote for connecting some properties further away from the village centres has also been asked for.
- Cllr Sumner and MP Robert Buckland were to meet with Openreach on 6th November.
- Concern was raised over timings: the Openreach survey will take two months and it would take a further month to get the DCMS voucher scheme approved. The voucher scheme is due to end in March 2021.
- **ACTION:** Cllr Sumner to ask Openreach for a staged plan setting out how the deadline can be met, and to invite a representative of Openreach to address the Parish Council at December's meeting.

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9. Works at The City Cllr Thomas reported that SBC was comfortable with a quote for £9,000 from Green Attitudes to do the necessary works but wanted a contribution from the Parish Council. He proposed a figure of £2,000 should be offered, which was agreed.

10. Local Plan – no updates

11. Key Area updates

- 1. Finance ACTIONS:** Cllr Crisp to prepare precept suggestions to be discussed at December's meeting; Clerk to put on agenda.
- 2. Footpaths and Highways** An elder had collapsed at Nell Hill and a pothole reopened.
ACTION: Cllr Thomas to follow-up.
- 3. Pond & Island** See Matters Arising (item 5)
- 4. Hinton Parva Village Hall** – remaining closed due to Covid-19
- 5. Bishopstone Village Hall** – operating within Covid-19 guidelines
- 6. Hinton Parva Charities** – made a number of educational grants this year
- 7. Bishopstone United Charities** Because of long-standing representatives moving away from the village, there is some confusion over the composition and operation of this charity. **ACTION:** Cllr Stevens to source and provide a copy of the charity's 'Scheme' which sets out its membership and operational remit, so that the Parish Council can ascertain its role and level of involvement.
- 8. Trees** Cllr Thomas proposed a quote of £1,200 for the Lengthman to pollard willows at the pond and island be accepted. Seconded by Cllr Stevens and agreed.
- 9. Russley Park Liaison** – no issues
- 10. Planning** It appears solar panels are being installed without planning permission at a home in Bishopstone. **ACTION:** Cllr Thomas to draft an email for the Clerk to send to the householders.
- 11. Website/IT** – no issues
- 12. Responsible Financial Officer** Cllr Green proposed and Cllr Crisp seconded a motion, which was passed, to allow the RFO to book new councillors on any upcoming induction courses run by WALC.
- 12. Communication and Community Engagement policy annual review ACTION:** Cllrs May and L'Abbate to circulate updated communications policy and methods appendix to be approved next month. **ACTION:** Clerk to put Privacy Policy on agenda for discussion.
- 13. GDPR** Chair reminded councillors to be mindful of regulations.
- 14. Community Safety ACTION:** Chair to find out about police response to crime reported at stables in Hinton.

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15. Accounts to be paid: September's accounts were agreed. Cllr Thomas proposed, Cllr Green seconded.

16. Correspondence

17. Parishioners Feedback/Complaints

- Salt bins: **ACTION:** Clerk to put piece in Parish Times asking for people to check salt bin levels in their neighbourhood and report shortfalls to the clerk.
- Flooding at Hinton Springs: **ACTION:** Clerk to check with SBC that remedial work had been done.
- It was reported that railings between the Manor and the Mission in Hinton Parva were in a poor state. **ACTION:** Chair to try to ascertain ownership and responsibility for these railings.

18. Date and Venue of Next Meeting The next meeting date is 7th December, 2020 to take place online. **ACTION:** Cllr Green to set up Teams meeting and send out invitations.

The meeting closed at 9.24 pm.

Accounts to be paid SUPPLIER	APPENDIX 1	Amount
Jaine Blackman Clerk's salary – no need for ratification agreed by Council		£360.54
Allbuild Lengthman's invoice - no need for ratification agreed by Council		£425.50 (£354.58 plus £70.92 VAT @ 20%)

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