

**BISHOPSTONE PARISH COUNCIL 581**  
**Minutes of the Parish Council held online at 7:30 p.m.**  
**on Monday 7th December 2020**

**Those present:** Val Brodin (Chair), Ian Thomas, Nigel Crisp, Douglas Stevens, Gill May, Helen L'Abbate, Andy Clark, Tom Green, Gary Sumner, Jaine Blackman (Clerk).

1. **Public Question Time** No member of the public was in attendance.
2. **Approved Apologies** Julian Cooke
3. **Declarations of Interest** None.
4. **Minutes of Last Meetings 2<sup>nd</sup> November 2020** Proposed by Cllr May, seconded by Cllr Clark, agreed.
5. **Matters Arising**  
Footpath at Coombes and crime at Hinton stables: **ACTION:** Cllr Brodin to discuss with Cllr Cooke.  
High Street parking: Clerk reported that White Horse Housing association was to add maintenance of overhanging branches to its routine contract.

**6. Planning**

**S/20/1371** Construction of 3no. ponds at Eastbrook Farm, Icknield Way Bishopstone. (Comments by 9/12).

**ACTION:** Clerk to write in support of application.

**S/20/1372** Construction of a pond at Eastbrook Farm. (Comments by 9/12).

**ACTION:** Clerk to write in support of application.

**S/20/1396** Erection of two storey front extension and replacement porch (variation of condition 3 from Householder Planning Permission S/HOU/20/0499) at Swedish House, The Forty Bishopstone. (Comments by 8/12).

**ACTION:** Cllr Thomas to draft letter for Clerk to send.

**LATE RECEIPT OF PLANNING NOTIFICATIONS:** none

**PENDING DETERMINATION**

**S/HOU/20/0952** Replacement doors and windows at Curtis House, Cues Lane Bishopstone

**S/LBC/20/1085** Various internal works at Greystones, Church Row Hinton Parva

**S/HOU/20/0950** single storey side extension at Somerset Farm House, Church Row Hinton Parva

**S/LBC/20/0951** single storey side extension with internal alterations and replacement of modern windows, at Somerset Farm House, Church Row Hinton Parva

**S/OUT/20/0533/JABU** Outline application for the erection of up to 299no. dwellings, commercial facilities up to 300 sq.m. (Use Classes A1/ A2/A3/A4/A5/ B1 & D1) with associated parking, landscaping, drainage and heritage trail - Access not reserved. Land At Foxbridge Village North, Wanborough Road, Swindon.

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**S/OUT/17/1990** Outline planning application (with means of access to the A420 not reserved) for up to 1,550 homes; education provision including a 10 form entry secondary school and a 3 form entry primary school with attendant sports pitches; a sports hub and open space; a park and ride; a local centre up to 1,000sqm including classes A1, A2, A3, A4, A5 and D1 uses; public open space/green infrastructure; new informal and formal recreation spaces, the formation of a new permanent access from the A420 and a temporary construction access from the A420. Great Stall East - Land South Of The A420, South Marston Swindon.

**S/OUT/20/0160** - Outline application for up to 370no dwellings and a mixed use local centre of up to 1,500sqm floor space (use classes A1/A2/A3/A4/A5 and D1- Access not reserved – Land at Foxbridge Village, New Eastern Villages, Wanborough Road, Wanborough.

**S/OUT/19/0582** Outline planning application for 2,500 homes at Lotmead site.

**GRANTED - S/20/1273** Land at Hinton Manor - Construction of a Pond

**REFUSAL - NONE**

**APPEAL – NONE**

- 7. Report from Ward Cllr Gary Sumner** Cllr Sumner updated councillors on progress of the Gigabit scheme. It is now being costed in detail by Openreach. Councillors discussed the recent actions of BT in providing full fibre connection to some Bishopstone properties, presumably under the Universal Service Obligation, and agreed this should be publicised.  
**ACTION:** Councillors who have found workable solutions to the issue of poor broadband connection to send details to Cllr Crisp for posting on the parish website.  
**ACTION:** Cllr Brodin to write an update for the Parish Times and post on Facebook.  
Cllr Sumner also reported that some resurfacing is planned for Bishopstone, near Nell Hill, next year and that the Local Plan is likely to go to final consultation in July 2021.  
**ACTION:** Cllr Crisp noted that some fingerposts have not yet been returned and will let Cllr Sumner know which ones so that he can chase it up.
- 8. Fibre broadband** Discussed under item 7.
- 9. Works at The City** Cllr Thomas reported that SBC had accepted the PC's offer of a £2,000 contribution towards the project and was planning to begin works mid to late January 2021.
- 10. Local Plan – no updates.**

#### **11. Key Area updates**

**Finance** Cllr Crisp proposed the clerk's salary be increased to match new NALC guidelines and that back pay should be made from April 2020, when the rates changed. Seconded by Cllr Thomas and agreed. **ACTION:** Clerk and Cllr Crisp to liaise.

**Footpaths and Highways – no updates.**

**Pond & Island** Cllr Stevens had received an email from a resident regarding the way work was carried out at the pond. **ACTION:** Clerk to reply to resident and put environmental impact of council works on a future agenda.

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**Hinton Parva Village Hall** – planned carol event cancelled due to Covid restrictions.

**Bishopstone Village Hall** – nothing to report.

**Hinton Parva Charities** – nothing to report.

**Bishopstone United Charities** The Chair explained the history and workings of the charity. The Parish Council nominates three of the trustees, one being the former parish clerk who now wishes to step down. Cllr Stevens volunteered to become a trustee in her place and was duly nominated. **ACTION:** Clerk to write to former councillor Karolyn Tapper, who has moved from the village, to see whether she wants to carry on as a trustee of this charity.

**Trees** Nothing to report.

**Russley Park Liaison** Nothing to report.

**Planning** Cllr Green was thanked for attending the Ridgeway Liaison meeting.

**Website/IT** Issues with emails were reported and possible ways forward considered. **ACTION:** Clerk to put on agenda next month.

**Responsible Financial Officer** The clerk requested continued membership of SLCC at £112 per annum, which was agreed. A cheque for £50.71 had been received from The Ridgeway Link after it ceased to operate.

- 12. Precept 2021-2022** Cllr Crisp presented budgetary figures and proposed that the precept be maintained at its current rate, seconded by Cllr Thomas. Cllr Stevens counter-proposed that the precept be decreased by £6.75 but failed to get a seconder. Cllr Crisp's proposal was carried by seven votes to one. This will be the eighth year that the parish precept has not been increased.
- 13. Communication and Community Engagement policy annual review** **ACTION:** Cllrs May and L'Abbate circulated updated communications policy and methods. Cllr May proposed they were accepted and Cllr Crisp seconded. Carried unanimously.
- 14. Privacy Policy annual review** The Chair had researched current legislation and guidelines and Chair recommended keeping with the current policy. It was proposed by Cllr Crisp, seconded by Cllr Thomas and agreed. **ACTION:** To be put on agenda to be reviewed in a year.
- 15. Defibrillator review** The Clerk reported on options for Bishopstone's current defibrillator. It was proposed by Cllr Stevens, seconded by Cllr Crisp and carried that ownership should revert to the Parish Council when the warranty expires in February. The Parish Council to maintain it as at present and review in future as need arises. **ACTION:** Clerk to inform South West Ambulance Service Trust of decision.
- 16. GDPR** Discussed under item 14.

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**17. Community Safety** Flytipping issues had been reported by councillors.

**18. Accounts to be paid:** December's accounts were agreed. Cllr Stevens proposed, Cllr Crisp seconded.

**19. Correspondence** Cllr Stevens requested to see item 23. **ACTIONS:** Clerk to provide this. Clerk to include information about the Bobby Van in next Parish Times. Clerk drew attention to letters from Voluntary Action Swindon and Plastic Free Swindon regarding their campaigns. **ACTION:** Clerk to reply.

**20. Parishioners Feedback/Complaints**

Bodyhorse Hill: Surface water drains flooding near village hall every time it rains

**ACTION:** Clerk to report to SBC. Cllr Green to advise on wording.

Complaint about satellite dish in Bishopstone conservation area.

**ACTION:** Cllr Thomas to check if it was agreed in planning permission.

Dangerous parking by railings at Bishopstone pond at weekends

**ACTION:** Cllr Green to speak to Royal Oak representative to ask them to publicise alternative parking locations

**21. Date and Venue of Next Meeting** The next meeting date is 4<sup>th</sup> January, 2020 to take place online. **ACTION:** Cllr Green to set up Teams meeting and send out invitations.

The meeting closed at 10.05 pm.

APPENDIX 1

<b>Accounts to be paid SUPPLIER</b>	<b>Amount</b>
Jaine Blackman Clerk's salary	£372.75
Allbuild Lengthman's invoice - no need for ratification agreed by Council	£425.50 (£354.58 plus £70.92 VAT @ 20%)
Allbuild invoice 1842: pollarding willows	£1,440 (£1,200 plus £240 VAT @ 20%)

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