**Those present:** Val Brodin (Chair), Ian Thomas, Nigel Crisp, Douglas Stevens, Gill May, Andy Clark, Tom Green, Helen L’Abbate, Julian Cooke, Gary Sumner, Jaine Blackman (Clerk).

1. **Public Question Time** No members of the public were in attendance.
2. **Approved Apologies** None.
3. **Declarations of Interest** None.
4. **Minutes of Last Meetings 1st March 2021**  Proposed by Cllr Green, seconded by Cllr L’Abbate, and agreed.
5. **Matters Arising** The Chair reported work to refurbishthe newly-adopted Hinton Parva telephone box was ongoing and it was to be used as a seed exchange as well as a book exchange. Cllr Crisp proposed the parishioner undertaking the work should be reimbursed for materials. Seconded by Cllr Clark and unanimously agreed.

1. **Planning**

**S/21/0174** Extension of The Chalet and change of use of the land for use as a single dwelling house, The Chalet , Church Row Hinton Parva. Revised application.Comments by 15/4. **ACTION:** Clerk to write to SBC objecting to the proposal and backing the concerns of the Conservation Officer.

**S/OUT/18/1943** A Hybrid Planning Application for a Science Park and associated works to include full details of 33,507 sqm (GIA) of Use Class B1c (light industrial), with associated access, parking, landscaping and drainage and an outline proposal for up to 32,281 sqm (GIA) of Use Class B1b (research and development) and up to 16,400 sqm (GIA) B1c (light industrial), with associated access, parking, landscaping and drainage (all matter reserved). Inlands Farm, The Marsh, Wanborough, Swindon, SN4 0AS. Inquiry to be held online o**pening on 15th June 2021. ACTION:** Clerk to write to Wanborough Parish Council expressing support of its Planning Enquiry submissions but declining to make any further submissions.

**S/RES/21/0498/EDSN** Erection of 79no. dwellings and associated works - Reserved Matters from previous outline permission S/OUT/16/0021. Redlands (Phase 1)

Eastern Villages.

**S/RES/21/0454/EDSN** Erection of 81no. dwellings and associated works - Reserved Matters from previous outline permission S/OUT/16/0021. Redlands (Phase 1) Eastern Villages.

**S/21/0411** Construction of a pond at Home Farm, Hinton Parva Lane Hinton Parva (comments by 22/4). **ACTION:** Clerk to write to SBC giving full support to the application.

**LATE RECEIPT OF PLANNING NOTIFICATIONS**

**S/OUT/20/0160** Outline application for mixed use development comprising up to 358 dwellings and a mixed use hub of up to 1,550sqm (use classes A1/A2/A3/A4/A5 and D1)

with associated works. Details of the access from the Southern Connector Road to be determined with all other matters reserved (Revised details) at Foxbridge Village, New Eastern Villages Wanborough Road. (Comments by 7/5). **ACTION:** Cllr Green to examine the plans.

**PENDING DETERMINATION**

**S/HOU/20/1710** Erection of a detached outbuilding at Tricklebrook, Church Lane Bishopstone.

**S/OUT/20/0533** Outline application for the erection of up to 220 no. dwellings, commercial facilities up to 300 sq.m. (Use Classes A1/ A2/A3/A4/A5/ B1 & D1) and 2.2 ha land for a primary school with associated parking, landscaping, drainage and heritage trail; access not reserved. Notice of further or environmental information.

**S/20/1497** Erection of 2no. dwellings and associated works at land adjacent to 1 Whatleys Orchard, Bishopstone.

**S/20/1598** Erection of 1no. dwelling without compliance with conditions 9, 10 & 12 from previous permission S/12/1585 at land adjacent To Forty Cottage.

**S/OUT/17/1990** Outline planning application (with means of access to the A420 not reserved) for up to 1,550 homes; education provision including a 10 form entry secondary school and a 3 form entry primary school with attendant sports pitches; a sports hub and open space; a park and ride; a local centre up to 1,000sqm including classes A1, A2, A3, A4, A5 and D1 uses; public open space/green infrastructure; new informal and formal recreation spaces, the formation of a new permanent access from the A420 and a temporary construction access from the A420. Great Stall East - Land South Of The A420, South Marston Swindon.

**S/OUT/19/0582** Outline planning application for 2,500 homes at Lotmead site.

**GRANTED**

**S/PAG2R/21/0204** Prior Approval application for the change of use of agricultural barn to 1no. dwelling (Class C3) at West Hinton Farm, Hinton Parva Lane, Hinton Parva.

**S/20/1396** Erection of two storey front extension and replacement porch without compliance with condition 4 from previous permission S/HOU/20/0499 at Swedish House, 2 The Forty, Bishopstone.

**S/TWC/21/0485/LAND** Works to trees within a Conservation Area at Curtis House, Cues Lane, Bishopstone.

**REFUSAL** – NONE

**APPEAL** - NONE

1. **Report from Ward Cllr Gary Sumner**

Cllr Sumner commented on agenda item 11 and spoke in support of a 20mph speed limit in the Bishopstone School area.

Fibre broadband: would report back after he had a meeting with OpenReach to discuss how its new scheme could work for the parish. Councillors stressed the frustration of parishioners not knowing when – and if – a scheme would be implemented. It was agreed a Parish Councillor could take part in further discussions with OpenReach and that other options be explored. **ACTION:** Cllr Crisp to look in to USO.

Local Plan: Cllr Sumner said the final review was scheduled for mid July for submission in October and adoption by the latter part of 2022.

1. **Fibre broadband**  Previously discussed (agenda item 7).

1. **Works at The City**

Cllr Thomas was thanked for his work on the scheme. He reported a need for more tarmac. **ACTION:** Cllr Thomas to discuss with SBC contact.

1. **Local Plan** Nothing to report.
2. **Traffic and road safety in the villages** Cllr Green was thanked for his detailed report which stated: The existing parking on Icknield Way is considered hazardous with the potential to result in vehicle / pedestrian collisions.

Consultation should be undertaken with the local highway authority with regard to responsibilities and parking restrictions, in conjunction with the owner of the Old Mill.

The instruction of a 20mph zone in the centre of the village, with associated traffic calming, is warranted.

**ACTION:** SBC to be approached with regard to a scheme being developed under its new Road Safety Strategy. Chair to contact Cllr Sumner to arrange a site meeting with SBC Traffic Manager Suzanne Coles and Cllr Green in advance of consulting with the village on the proposals and then making a formal approach to SBC.

1. **Key Area updates**

**Finance** Cllr Crisp reported that the year-end audit was underway and gave a summary of the annual finances.

**Footpaths and Highways** Nothing to report.

**Pond & Island** Cllr Stevens reported a waterpipe was leaking. **ACTION:** Clerk to write to Thames Water.

**Hinton Parva Village Hall** Closed due to Covid restrictions. Cllr Brodin noted a community café event was to be held on 24th April, outdoors.

**Bishopstone Village Hall** Closed due to Covid restrictions.

**Hinton Parva Charities** Nothing to report.

**Bishopstone United Charities** Nothing to report.

**Trees** Cllr Thomas to meet with a specialist to examine a tree on the island, which was of concern to a resident.

**Russley Park Liaison** Nothing to report.

**Planning** Concerns were raised over work being done to Waylands in Bishopstone’s Conservation Area, and on the use of stables on Body Horse Hill.

**ACTION:** Clerk to enquire with SBC if planning permission had been applied for at Waylands.

**ACTION:** Clerk to contact SBC about possible breach of planning conditions.

**Website/IT** Nothing to report.

**Responsible Financial Officer** Clerk confirmed the audit was underway.

1. **GDPR** The Chair reminded councillors to be aware of the need to keep people’s personal information secure.
2. **Community Safety** Nothing to report.
3. **Elections 2021 and future meetings**

Councillors discussed the rules and regulations pertaining to elections, following advice received from the electoral officer.

**ACTION:** Clerk to contact all candidates asking for a photograph and brief words to publish on the village website to help residents identify those nominated. Photos and words to be with the clerk by Sunday 18th April.

1. **Accounts to be paid:** see Appendix 1. Proposed by Cllr Cook, seconded by Cllr Crisp and agreed with the exceptions of the newsletter grant (£450) and PCC grant 1st instalment (£575) which were put on hold. **ACTION:** Newsletter to be an agenda item in May as there is uncertainty over its future. **ACTION:** Clerk to pay PCC grant once she receives confirmation the 2020-2021 grant was spent only on graveyard maintenance.
2. **Correspondence** No requests to see any correspondence.

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1. **Parishioners Feedback/Complaints**

Cllrs Crisp and Brodin had been approached with worries about speeding cars on Church Row, Hinton Parva, and residents had suggested cones as a solution.

**ACTION:** Cllr Brodin to ask Cllr Sumner whether cones can be provided.

Cllr Brodin had been contacted for advice on parking and planning matters by the owner of the Old Mill. It was agreed he could put up signs on the railings by the pond at weekends advising people of parking spaces at The Royal Oak for Ridgeway walkers. **ACTION:** Cllr Green to look in to the legality of placing cones next to the pond to discourage parking.

1. **Date and Venue of Next Meeting** The next meeting date is 17th May, 2021 to take place at Bishopstone Village Hall. The Annual Parish Assembly will take place at 7pm followed by the Parish Council meeting at 7.30pm. Covid regulations permitting.

**Because of the hall’s Covid procedures it was noted that a maximum of five members of the public could be allowed to attend and this will be publicised with the next agenda.**

The meeting closed at 10.14pm.

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| **Accounts to be paid**  **SUPPLIER**  Jaine Blackman Clerk’s salary - no need for ratification agreed by Council  Allbuild Lengthman’s invoice - no need for ratification agreed by Council  Allbuild invoice 1882 To mulch path as agreed  WALC/NALC subscription fees  Hinton Parva Village Hall grant  Bishopstone Village Hall grant  PCC Bishopstone and Hinton Parva – newsletter contribution  PCC grant 1st instalment  Swindon Area Committee membership fee (subsidiary of WALC) | APPENDIX 1 | **Amount**  £372.75  £425.50 (£354.58 plus £70.92 VAT @ 20%)  £630 (£525 plus £105 VAT @ 20%  £270.30  (WALC £185  NALC £39.40  VAT@ 20% £45)  £275  £275  £450  £575  £15 |