**BISHOPSTONE PARISH COUNCIL 586**

**Minutes of the Parish Council held at Bishopstone Parish Hall at 7:30 p.m.**

**on Monday 17th May 2021**

**Those present:** Val Brodin (Chair), Nigel Crisp, Douglas Stevens, Andy Clark, Tom Green, Helen L’Abbate, Julian Cooke, Jaine Blackman (Clerk).

1. **Public Question Time** Two members of the public were in attendance. They raised concerns about approval of planning application **S/21/0174**. It was explained the PC, which opposed the application, had sought advice from a barrister over the decision and was told there was no further action it could take. The residents were assured the PC would be watchful of further applications. **ACTION:** Council to consider inviting planning officers to a meeting to talk about how “tilted balance” decisions are made but will take advice from Cllr Thomas on the issue.

**The meeting opened at 7.54pm.**

1. **Approved Apologies** Gary Sumner, Ian Thomas, Gill May.
2. **Election of Chair** Cllr Stevens presided. Cllr Crisp nominated Cllr Brodin who agreed to stay on as Chair and was unanimously elected.
3. **Election of Vice Chair and signing of Acceptance of Office** Cllr Crisp nominated Cllr Thomas, seconded by Cllr Cooke and unanimously agreed.

Councillors signed their acceptances of office and the clerk countersigned. They gave their records of election expenses and registers of interest to the clerk. **ACTION:** Clerk to deliver paperwork to SBC.

**Subcommittees** To remain the same apart from: Finance – Cllr Cooke to step down and Cllr L’Abbate to join; Cllr Clark to be PC’s representative to Hinton Parva village hall committee. A new ‘Policies’ subcommittee was created, to be the responsibility of Cllrs L’Abbate and May.

**Meeting dates** The following meeting dates were agreed: **2021** 7th June Hinton Parva; 5th July Bishopstone; 2nd August Hinton Parva; 6th September Bishopstone; 4th October Hinton Parva; 1st November Bishopstone; 6th December Hinton Parva. **2022** 10th January Bishopstone; 7th February Hinton Parva; 7th March Bishopstone; 4th April Hinton Parva.

1. **Declarations of Interest** None.
2. **Minutes of Last Meetings 12th April 2021**  Proposed by Cllr Cooke, seconded by Cllr Stevens, and agreed.
3. **Matters Arising** Cllr Green reported he had approached SBC officer Suzanne Coles re traffic measures and was waiting to hear from her.

**ACTION:** Clerk to chase up concerns from PC to SBC regarding building work at Waylands and stables’ use on Bodyhorse Hill.

1. **Planning**

**S/OUT/20/0533** Outline application for the erection of up to 220 no. dwellings, commercial facilities up to 300 sq.m. (Use Classes A1/ A2/A3/A4/A5/ B1 & D1) and 2.2 ha land for a primary school with associated parking, landscaping, drainage and heritage trail; access not reserved. Revised documents.

**S/21/0698** Erection of 1 no. dwelling and garage at land adjacent to Upper Farm, Hinton Parva Lane, Hinton Parva. **ACTION:** Clerk to send objection letter asap.

**S/RES/21/0584/EDSN** Provision of areas of open space and principal landscaping - Reserved Matters from previous outline permission S/OUT/16/0021 at Redlands

Eastern Villages.

**S/RES/21/0607/EDSN** Construction of internal spine road - Reserved Matters from outline permission S/OUT/16/0021 at Redlands Eastern Villages.

**LATE RECEIPT OF PLANNING NOTIFICATIONS**

**S/HOU/21/0491** Installation of 11no. solar PV panels to front of roof at 5 Cues Lane, Bishopstone. Comments by 1/6. Councillors noted their previous objection to a retrospective application for solar panels on the house next door, which had been granted with conditions. **ACTION:** Chair to consult Cllr Thomas re drafting a letter of objection for clerk to send.

**S/HOU/21/0652** Conversion of an existing double garage into a home office including the

raising of the existing roof, the addition of roof-lights, the demolition of a single storey lean-to and the erection of a two storey extension at Charlbury Cottage, Icknield Way Bishopstone. Comments by 4/6. **ACTION:** Response to be delegated to Cllr Thomas.

**PENDING DETERMINATION**

**S/OUT/18/1943** A Hybrid Planning Application for a Science Park and associated works to include full details of 33,507 sqm (GIA) of Use Class B1c (light industrial), with associated access, parking, landscaping and drainage and an outline proposal for up to 32,281 sqm (GIA) of Use Class B1b (research and development) and up to 16,400 sqm (GIA) B1c (light industrial), with associated access, parking, landscaping and drainage (all matter reserved). Inlands Farm, The Marsh, Wanborough, Swindon, SN4 0AS.

**S/RES/21/0498/EDSN** Erection of 79no. dwellings and associated works - Reserved Matters from previous outline permission S/OUT/16/0021. Redlands (Phase 1)

Eastern Villages.

**S/RES/21/0454/EDSN** Erection of 81no. dwellings and associated works - Reserved Matters from previous outline permission S/OUT/16/0021. Redlands (Phase 1) Eastern Villages.

**S/21/0411** Construction of a pond at Home Farm, Hinton Parva Lane Hinton.

**S/OUT/20/0160** Outline application for mixed use development comprising up to 358 dwellings and a mixed use hub of up to 1,550sqm (use classes A1/A2/A3/A4/A5 and D1)

with associated works. Details of the access from the Southern Connector Road to be determined with all other matters reserved (Revised details) at Foxbridge Village, New Eastern Villages Wanborough Road.

**S/20/1497** Erection of 2no. dwellings and associated works at land adjacent to 1 Whatleys Orchard, Bishopstone.

**S/20/1598** Erection of 1no. dwelling without compliance with conditions 9, 10 & 12 from previous permission S/12/1585 at land adjacent To Forty Cottage.

**S/OUT/17/1990** Outline planning application (with means of access to the A420 not reserved) for up to 1,550 homes; education provision including a 10 form entry secondary school and a 3 form entry primary school with attendant sports pitches; a sports hub and open space; a park and ride; a local centre up to 1,000sqm including classes A1, A2, A3, A4, A5 and D1 uses; public open space/green infrastructure; new informal and formal recreation spaces, the formation of a new permanent access from the A420 and a temporary construction access from the A420. Great Stall East - Land South Of The A420, South Marston Swindon.

**S/OUT/19/0582** Outline planning application for 2,500 homes at Lotmead site.

**GRANTED**

**S/HOU/20/1710** Erection of a detached outbuilding at Tricklebrook, Church Lane Bishopstone.

**S/TWC/21/0561/LAND** Works to trees in a conservation area at 4 Newtown Cottages, Newtown Lane, Bishopstone.

**S/TWC/21/0642/LAND** Works to trees at The Lynchets, Icknield Way, Bishopstone.

**S/21/0174** Extension of The Chalet and change of use of the land for use as a single dwelling house, The Chalet , Church Row Hinton Parva. Revised application.

**REFUSAL** – NONE

**APPEAL** - NONE

1. **Report from Ward Cllr Gary Sumner**

The Chair reported that Cllr Sumner was still in discussions with Openreach and she was hoping to go with him to a meeting to discuss fibre broadband provision for Bishopstone on 28th May.

Cllr Sumner had told her he had received a complaint from a parishioner in the City that her fibre broadband was not working because of trees which may be on SBC property. He will let the chair know if they turn out to be on PC property.

1. **Fibre broadband**  Previously discussed (agenda item 9).

1. **Works at The City -** Cllr Brodin reported that Cllr Thomas intended to speak to SBC regarding the need for more Tarmac.

1. **Local Plan** Nothing to report.

1. **Annual Governance Statement 2019-2020** Agreed and signed.
2. **Ratification of Accounts and Certificate of Exemption from Audit**  Agreed and signed.
3. **Newsletter/Parish Times** Cllr Stevens reported that the PCC would no longer fund the parish newsletter, in which the Parish Times appears, after July’s issue. After discussion, Cllr Cooke proposed that the Parish Council take over the print costs after PCC funding ceased, seconded by Cllr Clark and agreed. **ACTION:** Cllr Crisp to inform the editor Mogs Boon and discuss the way forward.
4. **Traffic and road safety in the villages** Cllr Brodin reported that SBC was prepared to do a speed count at Bodyhorse Hill and Hinton Parva Lane. **ACTION:** Clerk to inform SBC to go ahead, requesting half term dates be avoided.
5. **Key Area updates**

**Finance** Nothing to report.

**Footpaths and Highways** Nothing to report.

**Pond & Island** Cllr Stevens reported a parishioner had requested more maintenance at an area of land by the pond. It was unclear if it was the responsibility of the parish or borough council. **ACTION:** Cllr Stevens to check with Cllr Thomas on lengthman’s responsibilities.

**Hinton Parva Village Hall** Cllr Brodin reported a successful outside event.

**Bishopstone Village Hall** Nothing to report.

**Hinton Parva Charities** Nothing to report.

**Bishopstone United Charities** Nothing to report.

**Trees** Nothing to report.

**Russley Park Liaison** Nothing to report.

**Planning** Nothing to report.

**Website/IT** Nothing to report.

**Responsible Financial Officer** Clerk reported that £339.61 had been paid to Mr Jan Brodin for expenses in regard to the refurbishment of the Hinton Parva telephone box (agenda item 5, 12/4/21) and two new councillor courses had been booked and paid for at £30 each with WALC (item 12, 2/11/20). Confirmation regarding use of PCC grant still awaited. A VAT rebate of £1,449.67 had been applied for and the Parish Precept payment of £6,424.75 and Council Tax support of £221.50 had been received from SBC. The graveyard maintenance grant of £1,225 had been received and an invoice for work at The Wyncies sent to SBC.

1. **GDPR** The Chair reminded councillors to be careful with people’s personal data.
2. **Community Safety** It was noted that a number of burglaries and thefts from cars had taken place in the area.
3. **Accounts to be paid:** see Appendix 1. Agreed.
4. **Correspondence** There were no requests to see correspondence.

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1. **Parishioners Feedback/Complaints**

Cllr Stevens raised the issue of missing fingerposts. **ACTION:** Clerk to chase up.

Cllr Crisp proposed a recognition should be made to thank Jan Brodin for his work restoring the old telephone box. It was agreed a bottle of whisky should be bought. **ACTION:** Cllr Crisp to purchase and give receipt to RFO.

1. **Date and Venue of Next Meeting** The next meeting date is 7th June 2021 to take place at Bishopstone Village Hall at 7.30pm. Covid regulations permitting.

**Because of the hall’s Covid procedures it was noted that a maximum of five members of the public could be allowed to attend and this will be publicised with the next agenda.**

The meeting closed at 10.05pm.

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| **Accounts to be paid**  **SUPPLIER**  Jaine Blackman Clerk’s salary - no need for ratification agreed by Council  Allbuild Lengthman’s invoice - no need for ratification agreed by Council  Community First: Insurance premium | APPENDIX 1 | **Amount**  £372.75  £425.50 (£354.58 plus £70.92 VAT @ 20%)  £158.26 |