**BISHOPSTONE PARISH COUNCIL 588**

**Minutes of the Parish Council held at Bishopstone Parish Hall at 7.30 p.m.**

**on Monday 5th July 2021**

**Those present:** Val Brodin (Chair), Ian Thomas, Nigel Crisp, Douglas Stevens, Helen L’Abbate, Andy Clark, Jaine Blackman (Clerk).

1. **Public Question Time** No members of the public were in attendance. The meeting was opened after a Covid briefing from Cllr Brodin.
2. **Approved Apologies** Julian Cooke, Tom Green, Gill May.
3. **Declarations of Interest** None.
4. **Minutes of Last Meetings 7th June 2021**  Proposed by Cllr Stevens, seconded by Cllr Thomas, and agreed subject to two small amendments .
5. **Matters Arising** Cllr Brodin had received complaints about the state of village graveyards and had informed parishioners that maintenance was the responsibility of the Parochial Church Council. **ACTION:** RFO to pay balance of the PC’s maintenance grant to the PCC for 2021-22. [See item 13 below].
6. **Planning**

**LATE RECEIPT OF PLANNING NOTIFICATIONS**

**S/21/0940** Demolition and conversion of existing barns and erection of 2no. new

buildings to create 5no. dwellings, with associated garages, landscaping,

ancillary development and repairs to Grade II Listed wall without compliance

with conditions 3, 15, 19, 20, 21, 22 and 23 from previous permission

S/18/1709 at Prebendal Farm, Icknield Way, Bishopstone.

**ACTION:** Clerk to write to SBC with no objection, subject to construction and traffic management plans being put in place prior to any significant demolition and construction.

**S/LBC/21/1119** Demolition and conversion of existing barns and erection of 2no. new buildings to create 5no. dwellings, with associated garages, landscaping,

ancillary development and repairs to Grade II Listed wall without compliance

with condition 3 from previous listed building consent S/LBC/18/1710 at Prebendal Farm, Icknield Way, Bishopstone.

**PENDING DETERMINATION**

**S/21/0698** Erection of 1 no. dwelling and garage at land adjacent to Upper Farm, Hinton Parva Lane, Hinton Parva.

**S/RES/21/0584/EDSN** RedlandsEastern Villages.

**S/RES/21/0607/EDSN** Redlands Eastern Villages.

**S/HOU/21/0652** Conversion of an existing double garage, the demolition of lean-to and the erection of a two storey extension at Charlbury Cottage, Icknield Way Bishopstone.

**S/OUT/18/1943** Science Park at Inlands Farm, The Marsh, Wanborough.

**S/RES/21/0498/EDSN** Erection of 79no. dwellings. Redlands (Phase 1) Eastern Villages.

**S/RES/21/0454/EDSN** Erection of 81no. dwellings. Redlands (Phase 1) Eastern Villages.

**S/OUT/20/0160** Up to 358 dwellings and a mixed use hub at Foxbridge Village, New Eastern Villages Wanborough Road.

**S/20/1598** Erection of 1no. dwelling without compliance with conditions 9, 10 & 12 from previous permission S/12/1585 at land adjacent To Forty Cottage.

**ACTION:** Cllr Thomas to draft letter for clerk to send to SBC regarding landscaping conditions.

**S/OUT/17/1990** Up to 1,550 homes at Great Stall East - Land South Of The A420, South Marston Swindon.

**S/OUT/19/0582** 2,500 homes at Lotmead site.

**S/OUT/20/0533** Up to 220 no. dwellings at Foxbridge Village North.

**S/21/0732** Change of use of 2no. redundant agricultural buildings, amending permissions S/PAG2R/20/0798 and S/PAG2R/21/0204 at West Hinton Farm, Hinton Parva Lane, Hinton Parva.

**S/RES/21/0867/EDSN** Redlands Phase 2. Erection of 102no. dwellings and associated works.

**S/HOU/21/0744** Erection of a single storey rear extension, porch and replacement of roof at Crossways , Hinton Parva Lane, Hinton Parva.

**GRANTED**

**S/HOU/21/0491** Installation of 11no. solar PV panels to front of roof at 5 Cues Lane, Bishopstone.

**S/21/0411** Construction of a pond at Home Farm, Hinton Parva Lane Hinton Parva.

**S/TWC/21/0881/LAND** Works to tree within a Conservation Area at Church View, Church Lane, Bishopstone.

**S/TWC/21/0694/LAND** Works to trees and hedge within a Conservation Area at The Old Vicarage, Church Lane, Bishopstone.

**S/TWC/21/0985/LAND** Works to trees within a Conservation Area at The Old Mill, Hocker Bench, Bishopstone.

**WITHDRAWN**

**S/20/1497** Erection of 2no. dwellings and associated works at land adjacent to 1 Whatleys Orchard, Bishopstone.

**APPEAL**

**S/OUT/18/1943** A Hybrid Planning Application for a Science Park and associated works at Inlands Farm, The Marsh, Wanborough.

The Chair was given approval to speak about traffic issues on behalf of the PC at the public inquiry in September.

1. **Report from Ward Cllr Gary Sumner**

There was no report from Cllr Sumner.

1. **Fibre broadband**  Cllr Brodin gave an update on meetings and correspondence with OpenReach and SBC officers in the PC’s drive for superfast broadband for the villages. A revised quote received in May did not take into account the consolidation requested by the PC last October. The Chair has asked for new quotes for Hinton Parva alone and the parts of Bishopstone not currently covered or planned for. She is also pressing for clarification of what is planned by OpenReach/BT for Bishopstone.

1. **Local Plan** Cllr Brodin reported that the plan will be out for consultation on 29th July.
2. **Parish Council Governance**

**i Local Governance Review** It was not considered that the parish needed to be considered for any boundary changes.

**ii Swindon Local Councils Protocol (2021)** Cllr Crisp proposed that the Swindon Local Councils’ Forum proposal to replace the previous protocol with a new, shorter version be accepted. Seconded by Cllr Clark and agreed.

1. **Parish Times/Newsletter** Cllr Crisp gave an update. **ACTION:** Clerk to agenda for review at October’s meeting.
2. **Traffic and road safety in the villages** It was agreed the Lengthman should be engaged to repair a damaged concrete pillar at the pond. Cllr Brodin reported that SBC was seeking views on its updated Road Safety Strategy.

**ACTION:** Cllr Thomas to ask Lengthman to repair pillar.

**ACTION:** Cllr Green to be asked to respond to SBC’s road safety survey/consultation.

1. **Key Area updates**

**Finance** In response to Cllr Crisp, clerk confirmed HMRC had been informed of the tax issue regarding the former clerk’s “gratuity” payment and PKF Littlejohn, the external auditor, had been sent the PC’s declaration of exemption.

**Footpaths and Highways** Cllr Thomas was still pushing SBC to add more Tarmac at The City and was waiting for a quote from the Lengthman to fill in holes at The Dingle. Cllr Stevens reported that a landowner had stated it was too dangerous to clear an overgrown permissive path which there had been complaints about and had refused an offer for the PC’s Lengthman to do the work free of charge.

**ACTION:** Cllr Thomas to establish the legal status of the path.

**Pond & Island** Nothing to report.

**Hinton Parva Village Hall** Cllr Brodin reported that new flower planters were to be installed.

**Bishopstone Village Hall** Nothing to report.

**Hinton Parva Charities** Nothing to report.

**Bishopstone United Charities** Nothing to report.

**Trees** Nothing to report.

**Russley Park Liaison** Nothing to report.

**Planning** Nothing to report.

**Website/IT** Nothing to report.

**Responsible Financial Officer** Clerk reported that the AGAR paperwork had been uploaded to the parish website and financial records for the exercise of public rights had been made available from 16th June to 15th July. The SBC grant of £1,225 for the closed graveyard had been received and passed on to the PCC. Following confirmation that the PC’s grant would be used solely for maintenance of the graveyards, the first instalment of £575 was also paid. It was proposed by Cllr Crisp, seconded by Cllr L’Abatte and agreed, that in future the PC’s maintenance grant be paid in full at the beginning of the financial year and the RFO should now pay the remainder of £650. The RFO was chasing up the outstanding invoice for The Wyncies with SBC. **ACTION:** RFO to pay £650 to PCC.

1. **GDPR** The Chair was informed that archived emails from old addresses needed to be deleted.
2. **Community Safety** Cllr Brodin reported that Wiltshire Police had been in contact regarding forensic property marking kits. It was agreed that it was not something the PC wanted to be involved with.
3. **Accounts to be paid:** see Appendix 1. Pre-approved.
4. **Correspondence** There were no requests to see correspondence.

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1. **Parishioners Feedback/Complaints**

Cllr Crisp reported complaints of large, speeding lorries delivering to a Hinton Parva farm. **ACTION:** Cllr Crisp to speak with farmer to try to avoid future problems.

1. **Date and Venue of Next Meeting** The next meeting date is 2nd August 2021 to take place at Hinton Parva Village Hall at 7.30pm. Covid regulations permitting.

**Because of the hall’s Covid procedures it was noted that a maximum of five members of the public could be allowed to attend and this will be publicised with the next agenda should protective measures still be required.**

The meeting closed at 9.37pm.

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| **Accounts to be paid**  **SUPPLIER**  Jaine Blackman Clerk’s salary - no need for ratification agreed by Council  Allbuild Lengthman’s invoice - no need for ratification agreed by Council  PCC grant 2nd instalment. Final for 2021/22 | APPENDIX 1 | **Amount**  £372.75  £425.50 (£354.58 plus £70.92 VAT @ 20%)  £650 |