**BISHOPSTONE PARISH COUNCIL 597**

**Minutes of the Parish Council held at Hinton Parva Parish Hall at 7.30 p.m.**

**on Monday 4th April, 2022**

**Those present:** Val Brodin, Nigel Crisp,Julian Cooke, Doug Stevens, Helen L’Abbate, Gill May, Andy Clark, Gary Sumner, Jaine Blackman.

1. **Public Question Time** No members of the public were in attendance.
2. **Approved Apologies** Tom Green, Ian Thomas.
3. **Declarations of Interest** None
4. **Minutes of Last Meeting 7th March 2022** Proposed by Cllr Cooke, seconded by Cllr Crisp, and agreed.
5. **Matters Arising**

**ACTION:** Clerk to chase up SBC regarding inspection of chestnut tree at the junction of West End Land and Icknield Way.

**ACTION:** Clerk to contact Thames Water regarding mess left after repair of leak near Bishopstone Village Hall.

**ACTION:** Clerk to chase up SBC regarding leak at The Mission Hall.

1. **Planning**

 **S/HOU/22/0359** Erection of a detached garage at One Acre, High Street, Bishopstone.

 **ACTION:** Clerk to inform SBC No objection but notes the application references out of

 date design plans and heritage statement which may need to be updated for the case

 officer to make a decision.

 **S/LBC/21/1675** Installation of replacement windows at Poveys Cottage, Tuckers Lane,

 Hinton Parva. **ACTION:** Clerk to inform SBC No objection.

 **LATE RECEIPT OF PLANNING NOTIFICATIONS**

**S/HOU/22/0378** Erection of a single storey rear extension at Poveys Cottage, Tuckers Lane Hinton Parva.

**ACTION:** Clerk to inform SBC No objection.

**S/LBC/22/0432** Erection of a single storey rear extension at Poveys Cottage, Tuckers Lane Hinton Parva.

**ACTION:** Clerk to inform SBC No objection.

**S/22/0401** Erection of 1no. dwelling, detached garage and associated works - Variation of Condition 2 (Plans List) from Planning Permission S/19/0821 at Netherwater, City Corner, Hinton Parva.

**ACTION:** Clerk to inform SBC No objection.

**S/22/0461** Demolition of The Chalet and erection of 1no. dwelling without compliance with condition 2 (Approved Drawings) from previous permission S/21/1426 at The Chalet, Church Row, Hinton Parva.

**ACTION:** Clerk to request SBC grants more time to comment on the plan.

**PENDING DETERMINATION**

**S/22/0047** Retention of alterations to former agricultural building to provide stables and erection of a farm machinery storage building at land to the north of Grove Cottages, Hinton Parva Lane, Hinton Parva.

**S/OUT/20/0160** Foxbridge Village, New Eastern Villages. Revised documents.

**S/21/1899** Erection of a one-and-a-half-storey linked rear extension and associated landscape works at Hergest Ridge, Cues Lane Bishopstone.

**S/LBC/21/1900** Removal of entrance hall projection, erection of a one-and-a-half-storey linked rear extension, associated landscape works and insertion of stud partition to create study on ground floor at Hergest Ridge, Cues Lane Bishopstone.

**S/AMEND/21/0809/SASM** Non-material amendment to previous permission S/HOU/20/0950 and previous consent S/LBC/20/0951 to allow a change of glazing design on the 1980's kitchen extension to multipaned casements at Somerset Farm House, Church Row, Hinton Parva.

 **Redlands Eastern Villages** applications numbers S/RES/21/0584/EDSN;

S/RES/21/0607/EDSN; S/RES/21/0498/EDSN; S/RES/21/0454/EDSN**;** S/RES/21/0867/EDSN Redlands Phase 2

**Foxbridge Village**, New Eastern Villages Wanborough Road. S/OUT/20/0160. S/OUT/20/0533

**Lotmead** S/OUT/19/0582

**Great Stall East** S/OUT/17/1990

**GRANTED**

**S/HOU/21/0652** Conversion of an existing double garage into a home office including the raising of the existing roof, the addition of roof-lights, the demolition of a single storey lean-to and the erection of a two storey extension at Charlbury Cottage, Icknield Way Bishopstone. Revised plan.

**S/TWC/22/0212** Works to trees within a conservation area at Brookside Cottage, The City, Bishopstone.

**S/TWC/22/0152/LAND** Works to trees in a conservation area at Granary House, 12 Whatleys Orchard, Bishopstone.

**S/TWC/22/0158/LAND Works** to trees in a conservation area at Royal Oak, Cues Lane, Bishopstone.

**S/PAOTH/21/1985** Creation of 5 no. ponds at Eastbrook Farm, Icknield Way Bishopstone. **(Approval not required)**

 **REFUSED - none**

1. **Report from Ward Cllr Gary Sumner** Cllr Sumner reported the Project Gigabit consultation was open and Bishopstone and Hinton Parva postcodes were included as anticipated. **ACTION:** Cllr Sumner to provide Chair with information on postcodes.

He also noted that the closure of Wanborough Road (not SBC works) would affect Bishopstone residents and there will need to be parking restrictions on Church Road to allow an alternative route via Pack Hill.

A new consultation on the Local Plan would start in December.

He was informed about solar panels being installed on homes in The Wyncies apparently without planning consent, which the PC has reported previously.

**ACTION:** Clerk to email Cllr Sumner regarding the matter for him to raise with SBC.

1. **Fibre broadband** Councillors expressed their frustration at Openreach and further delays to the revised costing for a Gigabit voucher scheme

**ACTION:** Chair to document her dealings with BT and Openreach to send to MP Robert Buckland with a request he raises the matter with the Secretary of State responsible for the scheme.

1. **Local Plan** Covered at agenda item 7.
2. **Traffic and road safety in the villages**.

Chair reported her research into Speed Indicator Devices (SIDS). It was agreed she could talk further with suppliers and obtain quotes.

**ACTION:** Cllr Green to suggest sites for a mobile unit.

**ACTION:** Clerk to contact Suzanne Coles of SBC to enquire about procedures.

1. **Article 4 Direction re solar panels**

Councillors agreed, with one objection, that they were content with the current position with regard to the Article 4 Direction covering Bishopstone. This requires residents to seek planning permission if they wish to install solar panels in the conservation area. **ACTION:** Cllr May to draft explanatory information for residents

**ACTION:** Residents to be reminded of the need for planning consent, using all channels of communication available to the PC

1. **Key Area updates**

**Finance** The clerk was asked to leave the room while councillors discussed a proposed pay scale change to LC1 (10) following her annual review. Agreed.

Cllr Crisp informed the clerk the invoice to SBC for work at the Wyncies for 2022/23 should be £974.31. **ACTION:** Clerk to raise invoice.

**Footpaths and Highways** Nothing to report.

**Pond & Island** **ACTION:** Cllr Stevens had received a request from a bereaved family to plant a memorial tree on the island, which was agreed in principle by councillors. **ACTION:** Cllr Stevens in consultation with Cllr Thomas to suggest location and type of tree, to be ratified by the parish council.

**Hinton Parva Village Hall** Nothing to report.

**Bishopstone Village Hall** Nothing to report.

**Hinton Parva Charities** Nothing to report.

**Bishopstone United Charities** Nothing to report.

**Trees** Covered under matters arising.

**Russley Park Liaison** Nothing to report.

**Planning** Nothing to report.

**Website/IT** Cllr Crisp reported uploading historical Bishopstone photographs to the website.

**Policies** Nothing to report. **ACTION:** Cllr L’Abbate to send councillors policies schedule.

**Responsible Financial Officer** RFO reported she had begun the 2021/22 audit process and was applying for a £1,138.43 VAT refund. She raised the question of grants to the village halls, which were agreed at £275. It was agreed the PCC grant would be put on hold until confirmation of spending of last year’s grant and what SBC was awarding for the closed churchyard. **ACTION:** RFO to pay village hall grants.

1. **GDPR** The Chair continues to go through old records and dispose of expired documents.
2. **Community Safety** Chair reported impressive moves to ensure more police involvement with the villages, including support for Speed Watch, more regular patrols, liaison with the school and setting up a Touch Point at Bishopstone Village Hall.
3. **Accounts to be paid:** see Appendix 1.

Agreed, apart from PCC grant awaiting confirmations.

1. **Correspondence** Nothing to report.
2. **Parishioners Feedback/Complaints** Nothing to report.
3. The next meeting date is 9th May, 2022 at Bishopstone Village Hall. Any changes will be posted on noticeboards, website and Facebook. Note the Annual Parish Meeting starts at 7pm; Parish Council meeting 7.30pm

The meeting closed at 10.04pm

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| **Accounts to be paid****SUPPLIER**Jaine Blackman Clerk’s salary - no need for ratification agreed by CouncilAllbuild Lengthman’s invoice - no need for ratification agreed by CouncilHinton Parva Village Hall GrantBishopstone Village Hall GrantPCC Grant | APPENDIX 1 | **Amount**£379.40£425.50 (£354.58 plus £70.92 VAT @ 20%)£275£275£1,225  |