**BISHOPSTONE PARISH COUNCIL 598**

**Minutes of the Parish Council held at Bishopstone Parish Hall at 7.30 p.m.**

**on Monday 9th May, 2022**

**Those present:** Val Brodin, Ian Thomas, Nigel Crisp,Julian Cooke, Doug Stevens, Helen L’Abbate, Gill May, Andy Clark, Jaine Blackman.

1. **Public Question Time** One member of the public was in attendance. She queried whether some of the PC’s reserves could be put to community use. Councillors confirmed that proposals from the community would be welcomed and carefully considered. She also commented on planning application S/HOU/22/0554 saying it was out of keeping with the surroundings and would impact on the view from The Dingle.
2. **Approved Apologies** Tom Green, Gary Sumner (borough councillor)
3. **Election of Chair** Cllr Thomas took the chair.Cllr Brodin was proposed by Cllr Crisp, seconded by Cllr May and agreed unanimously.
4. **Election of Vice Chair** Cllr Thomas was proposed by Cllr Stevens, seconded by Cllr May and agreed unanimously.

**Subcommittees** Cllr L’Abbate said she was standing down from the council due to work and personal commitments. She was thanked for her service. Cllr Clark took over the Website. Other areas of responsibility remained the same.

**Meeting dates** The following dates were agreed: **2022** 6th June **Hinton Parva;** 4th July **Bishopstone;** 8 th August **Hinton Parva;** 5th September **Bishopstone;** 3rd October **Hinton Parva;** 7th November **Bishopstone;** 5th December **Hinton Parva. 2023** 9th January **Bishopstone;** 6th February **Hinton Parva;** 6th March **Bishopstone;** 3rd April **Hinton Parva**

1. **Declarations of Interest** Cllr Stevens on planning application S/HOU/22/0591.
2. **Minutes of Last Meeting 4th April 2022** Proposed by Cllr May, seconded by Cllr Cooke, and agreed.
3. **Matters Arising**

**ACTION:** Clerk to ask Cllr Sumner to urge action on dangerous Chestnut tree at the junction of West End Lane and Icknield Way.

 **ACTION:** Cllr May to draft explanatory information for residents regarding solar panels.

 **ACTION:** Cllrs Brodin and Green to investigate sites for a mobile speed indicator unit.

1. **Planning**

**S/HOU/22/0554** Erection of a first floor side extension at Waylands, Cues Lane,

 Bishopstone.

 **ACTION:** Cllr Thomas to draft a letter for clerk to write to SBC to object to the proposal.

**ACTION:** Clerk to inform SBC that the PCC’s comments had been wrongly attributed to the parish council on its website.

**S/22/0461** Demolition of The Chalet and erection of 1no. dwelling without compliance with condition 2 (Approved Drawings) from previous permission S/21/1426 at The Chalet, Church Row, Hinton Parva.

 **ACTION:** Cllr Thomas to draft a letter for clerk to write to SBC to object to the proposal.

**S/HOU/22/0591** Erection of new stables at The Old Vicarage, Church Lane, Bishopstone **ACTION:** Cllr Thomas to draft a letter for clerk to write to SBC asking for conditions to be imposed if SBC is minded to grant permission.

 **LATE RECEIPT OF PLANNING NOTIFICATIONS**

 **S/22/0687** Erection of 1no. dwelling and garage/ workshop without compliance with

 condition 2 (Approved Drawings) from previous permission S/21/0698 at Upper Farm,

 Hinton Parva Lane, Hinton Parva

**ACTION:** Clerk to write to SBC: No objection.

**PENDING DETERMINATION**

**S/HOU/22/0359** Erection of a detached garage at One Acre, High Street, Bishopstone.

 **S/LBC/21/1675** Installation of replacement windows at Poveys Cottage, Tuckers Lane,

 Hinton Parva.

**S/HOU/22/0378** Erection of a single storey rear extension at Poveys Cottage, Tuckers Lane Hinton Parva.

**S/LBC/22/0432** Erection of a single storey rear extension at Poveys Cottage, Tuckers Lane Hinton Parva.

**S/22/0401** Erection of 1no. dwelling, detached garage and associated works - Variation of Condition 2 (Plans List) from Planning Permission S/19/0821 at Netherwater, City Corner, Hinton Parva.

**S/22/0047** Retention of alterations to former agricultural building to provide stables and erection of a farm machinery storage building at land to the north of Grove Cottages, Hinton Parva Lane, Hinton Parva.

**S/OUT/20/0160** Foxbridge Village, New Eastern Villages. Revised documents.

**S/AMEND/21/0809/SASM** Non-material amendment to previous permission S/HOU/20/0950 and previous consent S/LBC/20/0951 to allow a change of glazing design on the 1980's kitchen extension to multipaned casements at Somerset Farm House, Church Row, Hinton Parva.

 **Redlands Eastern Villages** applications numbers S/RES/21/0584/EDSN;

S/RES/21/0607/EDSN; S/RES/21/0498/EDSN; S/RES/21/0454/EDSN**;** S/RES/21/0867/EDSN Redlands Phase 2

**Foxbridge Village**, New Eastern Villages Wanborough Road. S/OUT/20/0160. S/OUT/20/0533

**Lotmead** S/OUT/19/0582

**Great Stall East** S/OUT/17/1990

**GRANTED**

**S/TWC/22/0454/LAND** Works to trees in a conservation area at The Coombes, Nell Hill, Bishopstone

**S/TWC/22/0312/LAND** Works to various trees within a conservation area at Snowberry House, Church Row, Hinton Parva

**S/TWC/22/0440/LAND** Works to trees in a conservation area at The Lynchetts, Icknield Way, Bishopstone

**REFUSED**

**WITHDRAWN**

**S/LBC/21/1900** Removal of entrance hall projection, erection of a one-and-a-half-storey linked rear extension, associated landscape works and insertion of stud partition to create study on ground floor at Hergest Ridge, Cues Lane Bishopstone.

**S/21/1899** Erection of a one-and-a-half-storey linked rear extension and associated landscape works at Hergest Ridge, Cues Lane Bishopstone.

1. **Report from Ward Cllr Gary Sumner** Cllr Sumner emailed to say: “The request for a 30mph limit on Bodyhorse Hill remains on a list of member requests which the Highways department are considering and I will receive an update on priority in the coming months.The 20mph speed safety zone request has been submitted but closing dates for the scheme are 26th June after which all schemes will be considered for next steps.”

**ACTION:** Clerk to write to SBC asking for the width restriction signs on Bodyhorse Hill to be reinstated in positions that had been agreed with the parish council.

1. **Fibre broadband** Chair reported continuing frustration dealing with Openreach and that residents are facing further problems with jackdaws nesting on the Three mast. She has been working with Three and MP Robert Buckland to try to resolve the issues.

1. **Local Plan** Nothing new to report.
2. **Traffic and road safety in the villages**.

Chair reported more volunteers were needed for Speed Watch to enable regular checks.

1. **Parish Transfer of Services Deed**

**ACTION:** Chair to find out more about what SBC has in mind for the parish and report back.

1. **AGAR** RFO presented the AGAR forms which were approved by councillors, proposed by Cllr Crisp, seconded by Cllr Clark, and signed by the Chair and RFO. Sincere thanks were given to parishioner Paul Bailey who performed the internal audit.

**ACTION:** Clerk to submit Certificate of Exemption to external auditor and commence the public rights period.

**ACTION:** Cllr Crisp to obtain honorarium for Mr Bailey.

1. **Grant to PCC**

**ACTION:** RFO to pay £1,225 grant towards graveyard maintenance (to match SBC’s grant for the closed graveyard). This was based on 2021-22 figures and if the SBC grant for 2022-23 is higher, the difference will be paid.

1. **Key Area updates**

**Finance** Nothing to report

**Footpaths and Highways** **ACTION:** Clerk to request Cllr Sumner raises the issue of dangerous damage to the road between Badgerstown and White Hill with SBC as a matter of urgency.

**Pond & Island** Cllr Stevens reported that a commemorative willow tree was to be planted on the island and two dead cherry trees needed to be felled. A resident had raised concerns over another tree on the island.

**ACTION:** Clerk to inform concerned resident that the tree had been examined and had been deemed healthy.

**ACTION:** Cllr Thomas to enquire with lengthmanthe cost of removing the cherry trees.

**Hinton Parva Village Hall** Nothing to report.

**Bishopstone Village Hall** Nothing to report.

**Hinton Parva Charities** The Chair said children in Hinton Parva and Bishopstone were to get a commemorative gift for the Jubilee from the Little Hinton Educational Foundation. **ACTION:** Clerk to publicise in Parish Times.

**Bishopstone United Charities** Nothing to report.

**Trees** **ACTION:** Clerk to request Cllr Sumner chases up request to SBC for action to be taken regarding a chestnut tree at the junction of West End Lane and Icknield Way.

**Russley Park Liaison** Nothing to report.

**Planning** Nothing to report.

**Website/IT** Cllr Clark to take over responsibility.

**Policies** Cllr L’Abbate had created an updated schedule and highlighted issues to be addressed.

**Responsible Financial Officer** RFO reported she had applied for a £1,243.43 VAT refund. She confirmed the grants to the village halls, at £275, had been paid. She raised the issue of whether questions to the council still needed to be raised three days in advance.

**ACTION:** Notice period – initiated during Covid restrictions - to be dropped.

1. **GDPR** Nothing to report.
2. **Community Safety** Cllr Cooke reported an increase in hare-coursing. Residents are urged to call 999 if they see powerful flashlights being used in fields at night.

**ACTION:** Clerk to publicise in Parish Times.

1. **Accounts to be paid:** see Appendix 1. A vote was taken on whether to pay the full contribution to SBC for works done at The City or hold some back until repairs have been done to the path. It was agreed by four votes to three that the sum would be paid in full.

**ACTION:** Clerk to pay invoice.

**ACTION:** Cllr Thomas to ask Cllr Sumner to help facilitate repairs.

1. **Correspondence** It was agreed the Chair would post information about an SBC initiative for young people (Preparing For Adulthood roadshow) on Facebook.
2. **Parishioners Feedback/Complaints** Cllr Stevens informed councillors that a resident was installing bollards outside their home to replace those removed by utilities workers.
3. The next meeting date is 6th June, 2022 at Hinton Parva Village Hall. Any changes will be posted on noticeboards, website and Facebook.

The meeting closed at 9.34pm

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| **Accounts to be paid****SUPPLIER**Jaine Blackman Clerk’s salary - no need for ratification agreed by CouncilAllbuild Lengthman’s invoice - no need for ratification agreed by CouncilSBC contribution towards costs to works at The City | APPENDIX 1 | **Amount**£394.80£425.50 (£354.58 plus £70.92 VAT @ 20%) £2,000 |