**BISHOPSTONE PARISH COUNCIL 602**

**DRAFT MINUTES**

**of the Parish Council held at Bishopstone Parish Hall at 7.30pm**

**on Monday 5th September 2022 to be confirmed at October’s meeting**

**Those present:** Val Brodin, Nigel Crisp, Tom Green, Julian Cooke, Lucille McGrath, Gill May Jaine Blackman (clerk).

1. **Public Question Time** No members of the public were in attendance.
2. **Approved Apologies** Ian Thomas, Doug Stevens, Andy Clark, Gary Sumner (borough councillor).
3. **Declarations of Interest** Cllr Cooke regarding planning application S/22/1236. Cllr Green regarding planning application S/HOU/22/0554.
4. **Minutes of Last Meeting 8th August 2022** Proposed by Cllr McGrath, seconded by Cllr Green, and agreed.
5. **Matters Arising**

**OUTSTANDING ACTIONS:** Cllr May to draft explanatory information for residents regarding solar panels.

Cllrs Stevens and Thomas to relocate dog mess bin to the signed path near the mirror at West End Lane.

For borough issues see agenda item 7.

1. **Planning**

**S/HOU/22/1215** Erection of a single storey rear extension, conversion of garage to

habitable space and Solar panels on roof at 5 The Mews, Russley Park.

**ACTION:** Clerk to inform SBC NO OBJECTION.

**S/HOU/22/0554** Erection of a first floor side extension at Waylands, Cues Lane,

Bishopstone. Revised documents. **ACTION:** Clerk to send response by 11/9.

**LATE RECEIPT OF PLANNING NOTIFICATIONS**

**S/22/1236** Erection of a lean-to extension to existing farm building to provide storage at

Little Hinton Farm, Hinton Parva. **ACTION:** Clerk to inform SBC NO OBJECTION

**PENDING DETERMINATION**

**S/HOU/22/1069**, **S/HOU/22/1070**, **S/HOU/22/1085**, **S/HOU/22/1086**, **S/HOU/22/1093,**

**S/HOU/22/1144**, **S/HOU/22/1147, S/HOU/22/1145, S/HOU/22/1146** Installation of solar

PV panels at The Wyncies/High Street, Bishopstone.

**S/22/0871** Demolition of existing outbuilding and erection of garage and store to the

dwelling granted under permission S/21/0698 at Upper Farm, Hinton Parva Lane, Hinton Parva.

**S/HOU/22/0892** Erection of a two storey rear extension at 2 Grove Cottages, Hinton

Parva Lane Hinton Parva.

**S/22/0758** Erection of 1no. dwelling and garage/ workshop (revision to garage/ workshop

approved on previous permission S/21/0698) at land adjacent To Upper Farm, Hinton

Parva.

**S/HOU/22/0591** Erection of new stables at The Old Vicarage, Church Lane, Bishopstone

**S/LBC/21/1675** Installation of replacement windows at Poveys Cottage, Tuckers Lane,

Hinton Parva.

**S/HOU/22/0378** Erection of a single storey rear extension at Poveys Cottage, Tuckers Lane Hinton Parva. **S/LBC/22/0432** Erection of a single storey rear extension at Poveys Cottage, Tuckers Lane Hinton Parva.

**Redlands Eastern Villages** applications numbers S/RES/21/0584/EDSN;

S/RES/21/0607/EDSN; S/RES/21/0498/EDSN; S/RES/21/0454/EDSN**;** S/RES/21/0867/EDSN Redlands Phase 2

**Foxbridge Village**, New Eastern Villages Wanborough Road. S/OUT/20/0160.

**Lotmead** S/OUT/19/0582

**Great Stall East** S/OUT/17/1990

**GRANTED**

**S/TWC/22/1022/LAND** Works to Trees within a Conservation Area at land to the east of

Church View, Church Lane, Bishopstone

**APPEAL**

**S/OUT/20/0533** Outline application for the erection of up to 220 no. dwellings, commercial facilities up to 300 sq.m. (Use Classes A1/ A2/A3/A4/A5/ B1 & D1) and 2.2 ha land for a primary school with associated parking, landscaping, drainage and heritage trail; access to Southern Connector Road not reserved at Foxbridge, Wanborough.

**S/21/1291** Erection of 2no. dwellings and associated works at land adjacent to Manor Down Farm, Whatleys Orchard, Bishopstone.

**7 Report from Ward Cllr Gary Sumner** Cllr Sumner emailed responses from SBC officers

regarding verge cutting and damage to the road between Badgerstown and White Hill.

The response from Highways operations is also below. He said SBC was unlikely to

write to landowners reminding them of their duty to keep signage unobscured unless

there was evidence they are not complying with the rules. He asked for evidence.

**ACTION:** Cllr Cooke to give clerk details of an obscured sign for her to pass on to Cllr

Sumner.

Verges reply: *Rural verges are no longer 'blanket mowed' in line with the directive issued by cabinet rural verges are being allowed to 're-wild' with only areas that present a hazard, line of sight issues and lead ups to traffic signage being mowed - This may well give the appearance of being 'hap hazard' but I can assure you that it is not the case. - the areas being mown fit in with the criteria mentioned above.*

Damaged road reply: *Highways Operations have no plans for works at the moment. The Highways Inspector will continue to monitor site for any safety critical defects during our regular inspections and any defects will be raised accordingly.*

**ACTION:** Clerk to ask for Cllr Sumner to request an independent road safety audit be carried out on the damaged highway near Badgerstown. Also to inform him that warning cones are missing and with overgrown verges drivers can’t see the edge of the road.

1. **Fibre broadband** Chair reported that the voucher scheme is going ahead and are Openreach are working on a build plan. **ACTION:** Chair to post update on Facebook.
2. **Operation London Bridge ACTION:** Chair to create a plan of action and assign roles. **ACTION:** Clerk to put out a call for Royal memories from our villages in the Parish Times.
3. **Key Area updates**

**Finance** Cllr Crisp reported that the previous five-year term had expired and proposed staying with the new SAAA central external auditor appointment arrangements. This will run for five years. Cllr Green seconded the proposal and it was agreed.

**Footpaths and Highways**

**ACTION:** Clerk to ask Cllr Sumner to request SBC deals with an overgrown hedge that is encroaching on the road and making parking difficult on the High Street between The Wyncies and Poveys Place. Councillors will cut back projecting branch in the same hedge.

**ACTION:** Clerk to ask Cllr Sumner to request SBC Highways department reinspect New Road between The Forty and the Bourton Road due to the deteriorating state of surfacing. Also to point out that with verges unmowed the passing places on this road are barely visible.

**ACTION:** Cllr Cooke to request National Trust and other landowners to use signage when cattle are on land with public rights of way.

**Pond & Island** Resident is concerned about a tree overhanging their garden. **ACTION:** Chair and Cllr McGrath to inspect and recommend action if needed.

.

**Hinton Parva Village Hall** Nothing to report.

**Bishopstone Village Hall** Nothing to report.

**Hinton Parva Charities** Nothing to report.

**Bishopstone United Charities** Nothing to report.

**Trees** Nothing to report.

**Russley Park Liaison** Nothing to report.

**Planning** Nothing to report.

**Website/IT** Nothing to report.

**Policies** Nothing to report. **ACTION:** Clerk to send Cllr May the schedule of policies for review.

**Responsible Financial Officer** RFO reported that she had submitted the PC’s redeclaration of compliance to The Pensions Regulator: this lasts for three years. She was having difficulties finding anyone at SBC to take responsibility for The Wyncies invoice, submitted in April. **ACTION:** RFO to keep chasing invoice and seek help from Cllr Sumner.

1. **GDPR** Chair reminded councillors to delete personal data after dealing with residents’ issues.
2. **Community Safety ACTION:** Chair to check if someone not on the parish council can be a Speed Watch team leader or deputy.
3. **Accounts to be paid:** see Appendix 1.
4. **Parishioners Feedback/Complaints**

Following complaints about overgrown hedges and paths in The Wyncies the lengthman will be sending a team to deal with it this week.

**ACTION:** Clerk to contact Cllr Thomas to ask the Lengthman to take a look at works needed in Hinton Parva.

**ACTION:** Cllr McGrath to supply head teacher’s contact details for Clerk to invite him to attend a PC meeting to meet councillors

**ACTION:** Litter pick to be arranged on Sunday 2nd October, 10am at village halls.

**ACTION:** Clerk to purchase spare pads for the defibrillator. Cllr Crisp to investigate potential sites and costs for defibrillators in Hinton Parva and Russley Park and present a proposal to PC. Clerk to put on next month's agenda.

1. The next meeting date is 3th October, 2022 at Hinton Parva Village Hall. Any changes will be posted on noticeboards, website and Facebook.

The meeting closed at 9pm.

|  |  |  |
| --- | --- | --- |
| **Accounts to be paid**  **SUPPLIER**  Jaine Blackman Clerk’s salary - no need for ratification agreed by Council  Allbuild Lengthman’s invoice - no need for ratification agreed by Council  1&1 Internet host services - no need for ratification agreed by Council  Charge for by-election held on 19th July, 2022 - no need for ratification agreed by Council | APPENDIX 1 | **Amount**  £394.80  £425.50 (£354.58 plus £70.92 VAT @ 20%)  £1.20  £2,048.88 |