**BISHOPSTONE PARISH COUNCIL 608**

**Draft minutes of the Parish Council held at Bishopstone Parish Hall at 7.30pm**

**on Monday 6th February 2023**

**Those present:** Val Brodin, Ian Thomas, Nigel Crisp, Julian Cooke, Gill May, Tom Green, Lucille McGrath, Jaine Blackman (clerk).

1. **Public Question Time** Two members of the public attended to talk about planning application S/23/0190.
2. **Approved Apologies** Doug Stevens, Gary Sumner (borough councillor).
3. **Declarations of Interest** None*.*
4. **Minutes of Last Meeting 6th February 2023** Proposed by Cllr Green, seconded by Cllr McGrath and agreed.
5. **Matters Arising ACTION:** Clerk to chase up Parish Council’s request for tree survey at The Dingle with SBC.
6. **Planning**

**S/HOU/22/0892** Erection of two-storey side and front extension at: 2 Grove Cottages, Hinton Parva Lane, Hinton Parva**.**

**S/LDE/23/0127** Certificate of Lawfulness (existing) for the demolition and conversion of existing barns and erection of 2no. new buildings to create 5no. dwellings, with associated garages, landscaping, ancillary development and repairs to Grade II Listed wall without compliance with conditions 3, 15, 19, 20, 21, 22 and 23 from previous permission S/18/1709 at Prebendal Farm, Icknield Way, Bishopstone. **ACTION:** Clerk to write to SBC with no objection but expressing concern the farmhouse is empty and deteriorating and requesting SBC requires the applicant to state when work will commence.

**LATE RECEIPT OF PLANNING NOTIFICATIONS**

**S/23/0190** Change of use from agricultural to residential land and erection of 1 no. dwelling (class C3) with detached garage at land adjacent to Westhill House, Hinton Parva. **Comments by 22/3**

**ACTION:** Clerk to write to SBC objecting to the application on principle as the proposed site is outside the rural settlement boundary and in open countryside. Also to state that should they be minded to approve the principle, the PC would request a cross section through the site and an environmental study.

 **PENDING DETERMINATION**

 **S/AMEND/22/1808/RACH** Non-material amendment to previous permission S/20/0415 –

 Changes to face masonry brick type.

 **S/HOU/22/0892** Erection of a two storey rear extension at 2 Grove Cottages, Hinton

Parva Lane Hinton Parva.

 **Redlands Eastern Villages** applications numbers S/RES/21/0584/EDSN;

 S/RES/21/0607/EDSN; S/RES/21/0498/EDSN; S/RES/21/0867/EDSN

 Redlands Phase 2 S/OUT/22/1415, S/RES/23/0026/EDSN

**Foxbridge Village**, New Eastern Villages Wanborough Road. S/OUT/20/0160.

**APPEAL**

**S/21/1291** Erection of 2no. dwellings and associated works at land adjacent to Manor Down Farm, Whatleys Orchard, Bishopstone.

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**7 Report from Ward Cllr Gary Sumner**

Cllr Sumner emailed to say the further call for sites, regarding the Local Plan, was open for consultation to the 30th March and that he was doing a ward walk with the Head of Highways on 9th March when he will raise items already on his list. There was no news from enforcement on the illegal dwelling.

1. **Broadband** Chair reported that Openreach had now carried out a full physical survey and the villages’ voucher scheme is now with its planning department. It looks like it is on track for delivery by April 2024.

**ACTION:** Chair to write piece for the Parish Times for clerk to include. Clerk to take off the agenda.

1. **Casual vacancy** The Chair reminded councillors of the procedure for filling the vacancy left by the resignation of Cllr Clark and informed them she had written an article to go in the Parish Times in the hope of avoiding another costly election.
2. **Key Area updates**

**Finance** Nothing to report.

**Footpaths and Highways ACTION:** Clerk to request SBC clears the drains at Hinton Springs. Also to request the white lines be painted as the lack of them is presenting a danger.

It had been reported that the dog bin in New Town Lane had been filled to overflowing. The matter had been reported to the lengthman and resolved. It was proposed by Cllr Thomas, seconded by Cllr Green, and agreed that all five Bishopstone bins be emptied weekly (some had been fortnightly).

**Pond & Island** Nothing to report.

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**Hinton Parva Village Hall** Nothing to report.

**Bishopstone Village Hall** Nothing to report.

**Hinton Parva Charities** Nothing to report.

**Bishopstone United Charities** Nothing to report.

**Trees** The oak sapling is being watered every week and is being looked after by the lengthman.

**ACTION:** Cllr McGrath to liaise with the school on a possible dedication ceremony with pupils involved to coincide with the Coronationand to get quotes for a plaque for “The King’s Oak”.

**Russley Park Liaison** Nothing to report.

**Planning** Nothing to report.

**Website/IT** Nothing to report.

**Policies** Cllr May is working on an updated policy schedule.

**School liaison** Cllr McGrath said the pupils enjoyed taking part in the villages’ litter picks. She asked for a donation to school to help buy equipment for use on the island.

**ACTION:** Cllr McGrath to liaise with the school to get their appeal for equipment published in the next parish newsletter.

**Responsible Financial Officer** The RFO requested she attend a WALC financial training session at a cost of £30. The request was granted.

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1. **GDPR** Chair reminded councillors to be very careful with people’s personal data.
2. **Community Safety** PCSO Justine Trueman had informed the Chair thatno crimes had been reported in the parish in the past month. She had been given details of who to contact to arrange meetings for residents at the village halls.
3. **Accounts to be paid:** see Appendix 1. Proposed by Cllr Thomas, seconded by Cllr McGrath and agreed.
4. **Parishioners Feedback/Complaints** Cllr McGrathreported a resident had complained about horse manure bonfires. The resident was advised to contact environmental health at SBC. Clerk reported that a resident affected by storm damage to a tree had thanked the parish council for its prompt action.
5. The next meeting date is 3rd April, 2023 at Hinton Parva Village Hall. Any changes will be posted on noticeboards, website and Facebook.

The meeting closed at 8.47pm.

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| **Accounts to be paid****SUPPLIER**Jaine Blackman Clerk’s salary - no need for ratification agreed by CouncilAllbuild Lengthman’s invoice - no need for ratification agreed by Council1&1 Internet host services - no need for ratification agreed by CouncilNigel Crisp: Hinton Parva defibrillator installationJeremy Bird: Russley Park defibrillator installation    Allbuild Invoice 2480: to install oak tree and fencing (not including delivery charge) - no need for ratification agreed by Council | APPENDIX 1 | **Amount**£429.80£425.50 (£354.58 plus £70.92 VAT @ 20%)£1.20£5.15£114.14£1,682.28 (£1,401.90 plus £280.38 VAT @ 20%) |