**BISHOPSTONE PARISH COUNCIL 610**

**Minutes of the Parish Council meeting held at Hinton Parva Village Hall**

**on Monday 15th May 2023 at 7.30pm**

**Those present:** Val Brodin, Nigel Crisp, Doug Stevens, Julian Cooke, Lucille McGrath, Steve Bell, Jaine Blackman (clerk).

**Public Question Time** No members of the public were present.

1. **Approved Apologies** Ian Thomas, Gill May, Tom Green, Gary Sumner (borough councillor).
2. **Election of Chair** Cllr Crisp took the chair.Cllr Brodin was proposed by Cllr Cooke, seconded by Cllr McGrath and agreed unanimously.
3. **Election of Vice Chair** Cllr Thomas was proposed by Cllr McGrath, seconded by Cllr Stevens and agreed unanimously.**Subcommittees**. Cllr Brodin to take responsibility for Hinton Parva Village Hall. Other areas of responsibility remained the same.**Meeting dates** The following dates were agreed: **Dates of meetings** The dates of the PC’s meetings for 2023/24 were agreed: **2023** 5th June **Bishopstone,** 3rd July **Hinton Parva,** 7th August **Bishopstone,** 4th September **Hinton Parva,** 2nd October **Bishopstone,** 6th November **Hinton Parva,** 4th December **Bishopstone, 2024** 8th January **Hinton Parva,** 5th February **Bishopstone,** 4th March **Hinton Parva,** 1st April **Bishopstone.**
4. **Declarations of Interest** Cllr Stevens regarding Charlbury Cottage.
5. **Minutes of Last Meeting 3rd April 2023** Proposed by Cllr Bell, seconded by Cllr Crisp and agreed.
6. **Matters Arising**

 **ACTION:** Cllrs to send Cllr Sumner pictures of flooding at Hinton Springs and lack of white lines.

Cllr Brodin asked for reimbursement of expenses for the Coronation Oak ceremony of £26.66.

**ACTION:** Clerk to pay Cllr Brodin.

Cllr Cooke asked that volunteers be reimbursed for paint for the railings in Hinton Parva

**ACTION:** Clerk to receive receipts and pay.

Cllr Brodin reported that the applicant has withdrawn their non-material amendment application for building work apparently not within scope of the planning consent at Charlbury Cottage.

**ACTION:** Clerk to ask Cllr Sumner for an update.

**ACTION:** Cllr Thomas to give an update on Oxon/Oxen Place at next meeting.

**ACTION:** Bin for Charlbury Hill to be installed by Cllr Brodin.

1. **Planning**

**S/LBC/23/0392** Erection of a detached outbuilding/ home office. At: Hergest Ridge, Cues Lane, Bishopstone. **ACTION:** Clerk to contact Cllr Thomas for comments. Clerk to write to SBC with no objection subject to the Conservation Officer’s concerns and recommendations being met. Also, if officers are minded to approve the application, that there be conditions put in place that it would not be used as a separate dwelling but ancillary to the main dwelling.

**S/OUT/20/0160** Outline application for mixed use development comprising up to 320 dwellings and a mixed use hub of up to 1,550sqm (use classes A1/A2/A3/A4/A5 and D1) with associated works. Details of the access from the Southern Connector Road to be determined, with all other matters reserved (revised details). Land At Foxbridge Village (south) New Eastern Villages, Wanborough Road, Wanborough.

**S/OUT/23/0456** Outline planning permission for up to 275 dwellings (use class C3) including the provision of affordable homes, together with pedestrian and cycle connections, landscaping, surface water drainage, open space to include play areas, allotments and other supporting infrastructure (including utilities) and engineering works including groundworks at land east Of Wanborough Road (Green Land), New Eastern Villages**.**

**S/AMEND/23/0421/JP** Netherwater, City Corner, Hinton Parva, Non-Material Amendment to previously approved Planning Permission S/22/0401 - relating to the orientation of the roof gables.

**LATE RECEIPT OF PLANNING NOTIFICATIONS**

S/23/0438 Outline Planning Application (means of access off Wanborough Road not reserved) for demolition and/or conversion of existing buildings and redevelopment to provide up to 2,500 homes (Use Class C3) at Lotmead Site, Eastern Villages. Revised documents. Variation of conditions 9, 10, 41, 42, 43, 46 and 47 from previous permission S/OUT/19/0582.

 **PENDING DETERMINATION**

 **S/23/0190** Change of use from agricultural to residential land and erection of 1 no.

 dwelling (class C3) with detached garage at land adjacent to Westhill House, Hinton Parva.

 **S/AMEND/22/1808/RACH** Non-material amendment to previous permission S/20/0415 –

 Changes to face masonry brick type.

 **S/HOU/22/0892** Erection of a two storey rear extension at 2 Grove Cottages, Hinton Parva Lane,

Hinton Parva.

 **Redlands Eastern Villages** applications numbers S/RES/21/0584/EDSN;

 S/RES/21/0607/EDSN; S/RES/21/0498/EDSN; S/RES/21/0867/EDSN

 Redlands Phase 2 S/OUT/22/1415, S/RES/23/0026/EDSN

 **GRANTED**

 **S/HOU/22/0892** Erection of two-storey side and front extension at: 2 Grove Cottages,

 Hinton Parva Lane Hinton Parva**.** Revised documents

 **APPEAL**

 **S/21/1291** Erection of 2no. dwellings and associated works at land adjacent to Manor Down Farm, Whatleys Orchard, Bishopstone.

 **REFUSED**

 **S/HOU/22/0554** Erection of a first floor side extension at Waylands, Cues Lane, Bishopstone.

1. **Report from Ward Cllr Gary Sumner**

Cllr Sumner emailed a report regarding the proposed 20mph zone. He had reported issues about the Hinton communal septic tank to Cllr Brodin and SBC had written to the residents concerned.

**ACTION:** Chair to inform Cllr Green of comments from the meeting. Cllr Green to examine 20mph proposals and report to next meeting.

1. **Key Area updates**

**Finance** After her annual review, it was proposed by Cllr Crisp that the clerk’s pay scale be increased to LC1 (11) (£12.50 an hour) backdated to April. Seconded by Cllr McGrath and agreed.

**Action:** RFO to change standing order and pay back pay.

**Footpaths and Highways** Nothing to report.

**Pond & Island** Nothing to report.

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**Hinton Parva Village Hall** Nothing to report.

**Bishopstone Village Hall** There had been drainage issues.

**Hinton Parva Charities** Nothing to report.

**Bishopstone United Charities** Nothing to report.

**Trees** Nothing to report.

**Russley Park Liaison** Residents have reported speeding issues on a bridleway and have asked the Parish Council to help fund signage. **ACTION:** Cllr Crisp to liaise and come back with a proposal.

**Planning** Nothing to report.

**Website/IT** The PC’s Facebook page had corrupted and a new one will have to be created. **ACTION:** Chair and Cllr McGrath to create and be admins, giving admin rights to Cllr Crisp and Clerk.

**Policies** Nothing to report.

**School liaison** Nothing to report.

**Responsible Financial Officer** The RFO reported she had claimed back £1,666.04 VAT and presented The Wyncies invoice for £1,167.22 to SBC. The PC’s insurance is due to expire at the end of May. The new quote (underwritten by Zurich through Community First) is for £137.12 for a year or £130.27 a year set for three years. The SBC grant for the closed graveyard of £1,275 has been received. The new invoice from Allbuild (£5,494.80 to be paid in 12 monthly instalments) had been received, an increase of £325 for extra dog bin emptying.

**ACTION:** RFO to renew insurance.

**ACTION:** Clerk to pass on the graveyard grant to the PCC.

**ACTION:** Clerk to change standing order to Allbuild and back pay increased amount from April.

1. **GDPR** Chair reminded councillors not to share anyone’s personal data (identifying information) with out the individual’s express consent.
2. **Community Safety** The PCSOs were commended on their help at the tree-naming ceremony.

**ACTION:** Clerk to put account of ceremony in PT, Chair to provide words and pictures Cllr McGrath to provide copy of poem.

Cllr Cooke reported youths speeding through village with no helmets. Evidence was given to Police by a resident but no action was taken. **ACTION:** Chair to liaise with assigned PCSO to find out why there was no action.

1. **Accounts to be paid:** see Appendix 1.
2. **Parishioners Feedback/Complaints** Nothing to report.
3. The next meeting date is 5th June, 2023 at Bishopstone Village Hall at 7.30pm, preceded by the Parish Assembly at 7pm. Any changes will be posted on noticeboards, website and Facebook.

The meeting closed at 9pm.

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| **Accounts to be paid****SUPPLIER**Jaine Blackman Clerk’s salary - no need for ratification agreed by CouncilAllbuild Lengthman’s invoice - no need for ratification agreed by Council1&1 Internet host services - no need for ratification agreed by CouncilCllr McGrath for Coronation plaque - no need for ratification agreed by Council | APPENDIX 1 | **Amount**£429.80£425.50 (£354.58 plus £70.92 VAT @ 20%)£4.80£40.99 |