**BISHOPSTONE PARISH COUNCIL 612**

**Minutes of the Parish Council meeting held at Hinton Parva Village Hall**

**on Monday 3rd July 2023 at 7.30pm**

**Those present:** Val Brodin, Ian Thomas, Nigel Crisp, Julian Cooke, Steve Bell, Gill May, Jaine Blackman (clerk).

1. **Public Question Time** A resident attended to ask questions about the planned 20mph speed limit consultation. He was informed that it is in the hands of SBC and urged to comment on its website. **ACTION:** Clerk to pass on resident’s concern to Cllr Sumner that the SBC consultation was poorly structured and misleading. Also to inform Cllr Sumner that the parish council was disappointed it was not given prior notice of the consultation being made public and given a chance to work collaboratively with him to present the proposals and process to residents.
2. **Approved Apologies** Doug Stevens, Lucille McGrath, Tom Green, Gary Sumner (borough councillor).
3. **Declarations of Interest** None.
4. **Minutes of Last Meeting 5th June 2023** Proposed by Cllr Cooke, seconded by Cllr Crisp and agreed.
5. **Matters Arising**

The gully at Hinton Springs is now completely blocked with silt. **ACTION:** Clerk to inform SBC

**ACTION:** Resident who raised the issue is to canvas people who live in Oxon Place on a possible name change to Oxen Place.

**ACTION:** Installation of new Charlbury Hill bin yet to be completed. VB/NC

1. **Planning**

**S/HOU/23/0641** Erection of a single-storey infill extension, conversion of garage into living accommodation and installation of a flue to west elevation at 1 Whatleys Orchard, Bishopstone. **ACTION:** Clerk to write to SBC with no objection.

**LATE RECEIPT OF PLANNING NOTIFICATIONS**

**S/HOU/23/0718** Extension to existing garage to provide home office at   
Charlbury Cottage, Icknield Way, Bishopstone **Comments by 23/7 ACTION:** Cllr Thomas to draft a letter forClerk to send to SBC asking for conditions to be imposed if permission was to be granted.

**PENDING DETERMINATION**

**S/HOU/23/0498** Erection of a two storey rear extension, erection of a bay window, replacement windows, removal of chimney stack, heat pump installation and associated

landscape works at: Hill Manor House, Hatchet Hill, Hinton Parva.

**S/23/0190** Change of use from agricultural to residential land and erection of 1 no. dwelling (class C3) with detached garage at land adjacent to Westhill House, Hinton Parva.

**Redlands Eastern Villages** applications numbers S/RES/21/0584/EDSN; S/RES/21/0607/EDSN; S/RES/21/0498/EDSN; S/RES/21/0867/EDSN **Redlands Phase 2** S/OUT/22/1415, S/RES/23/0026/EDSN; **Lotmead** S/23/0438; **Foxbridge** S/OUT/20/0160; **New Eastern Villages** S/OUT/23/0456

**S/LBC/23/0392** Erection of a detached outbuilding/ home office. At: Hergest Ridge, Cues Lane, Bishopstone.

**GRANTED**

**S/HOU/22/0892** Erection of a two storey rear extension at 2 Grove Cottages, Hinton

Parva Lane Hinton Parva.

**S/AMEND/23/0421/JP** Netherwater, City Corner, Hinton Parva, Non-Material Amendment to previously approved Planning Permission S/22/0401 - relating to the orientation of the roof gables.

**APPLICATION WITHDRAWN**

**S/AMEND/22/1808/RACH** Non-material amendment to previous permission S/20/0415 –Changes to face masonry brick type.

**APPEALS DISMISSED**

**S/21/1291** Erection of 2no. dwellings and associated works at land adjacent to Manor Down Farm, Whatleys Orchard, Bishopstone.

**S/HOU/22/0554** Erection of a first floor side extension at Waylands, Cues Lane, Bishopstone.

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1. **Report from Ward Cllr Gary Sumner**

Cllr Sumner emailed a report:

**20mph:** Now out to consultation. **ACTION:** Clerk to write to SBC asking for a traffic manager to attend a public meeting in Bishopstone to explain the scheme to residents and give them an opportunity to ask questions.

**School Safety Zone for Bishopstone Primary School:** I met Julie Furneval who is the officer leading on School Safety Zones at Bishopstone Primary School on the 13th June together with the head teacher. Julie and I walked along the High Street and bumped into Tim Finney. He again confirmed he is happy to let parents use his car park morning and afternoon (the offer has been made previously but he said nobody does).

We gained a lot of information from the Head Teacher who confirmed that 65% of pupils are from outside Bishopstone and that some travel from as far as Faringdon and Broad Hinton – even Wanborough and Badbury Park.

One or twice a week they will walk to the church and Julie will supply him with hi vis vests for all students. Some residents within the village drive their children to school.

They enter via the side gate to the City and there are visibility issues with the shrubs/hedges on the village hall site causing danger.

They will now do more studies of both morning and afternoon periods but because of after school sessions on some days the traffic issues are less. Some parents sit in their cars with the engines running which is an air quality issue.

Julie will liaise with Sam who runs the 20mph zones as the two may complement each other. The flashing signs would be replaced and remotely controlled.

There is every chance that the SSEZ would happen as this is year 4 of the project and Julie wants to complete 23 this year. She will come back to me with detailed proposals once their investigation is completed.

**ACTION:** Clerk to inform school that the PC believes the shrubs/hedge issue is a residential garden and suggests the school asks the resident to cut them back.

**Illegal Dwelling – Hinton Springs:** Planning enforcement have acknowledged (ref: EN/23/0135) and will keep me up to date with progress.

**Charlbury Cottage:** I visited the site with residents and note that the new application is now validated and live to consider the ‘as built’ application. S/HOU/23/0718

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1. **Key Area updates**

**Finance** Nothing to report.

**Footpaths and Highways** There have been reports of overgrown verges. Cllr Cooke said he had trimmed some and would be trimming more in preparation for harvest.

**Pond & Island** Nothing to report.

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**Hinton Parva Village Hall** Nothing to report.

**Bishopstone Village Hall** Gully had been emptied of silt.

**Hinton Parva Charities** Under 25s are being invited to apply for an educational bursary.

**Bishopstone United Charities** Nothing to report.

**Trees** Nothing to report.

**Russley Park Liaison** Nothing to report.

**Planning** Nothing to report.

**Website/IT** **ACTION:** Cllr Crisp said thefree website domain had come to an end and would now cost £16 a year.

**Policies** Cllr May presented updated Privacy and Communications and engagement policies and methods of communications. **ACTION:** Clerk to put on the agenda for next month.

**School Liaison** Nothing to report.

**Responsible Financial Officer** The RFO reported that the Wyncies invoice of £1,167.22 had been paid and a VAT refund of £2.80 received.

1. **GDPR** Chair reminded councillors not to share anyone’s personal data (identifying information) without the individual’s express consent.
2. **Community Safety ACTION:** Chair to ask speeding enforcement officer to attend the bottom of Hatchett Hill where speeding is a problem.
3. **Accounts to be paid:** see Appendix 1.
4. **Parishioners Feedback/Complaints** Two residents had complained about the crowing of a cock. It was decided it was not a parish council matter.

**ACTION:** Clerk to write to Cllr Sumner informing him the diversion signs for the closed

Wanborough Road have disappeared and asking for them to be reinstated.

1. The next meeting date is 7th August, 2023 at Bishopstone Village Hall at 7.30pm. Any changes will be posted on noticeboards, website and Facebook.

The meeting closed at 9pm.

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| **APPENDIX 1**  **Accounts to be paid**  **SUPPLIER**  Jaine Blackman Clerk’s salary - no need for ratification agreed by Council  Allbuild Lengthman’s invoice - no need for ratification agreed by Council  1&1 Internet host services - no need for ratification agreed by Council |  | **Amount**  £429.80  £457.90 (£381.58 plus £76.32 VAT @ 20%)  £4.80  (£4 plus 80p VAT @ 20%) |