**BISHOPSTONE PARISH COUNCIL 613**

**Minutes of the Parish Council meeting held at Bishopstone Village Hall**

**on Monday 7th August 2023 at 7.30pm**

1. **Those present:** Val Brodin (Chair), Nigel Crisp, Steve Bell, Jaine Blackman (clerk).
2. **Public Question Time** There were no members of the public present.
3. **Approved Apologies** Ian Thomas, Gill May, Julian Cooke, Tom Green, Lucille McGrath, Gary Sumner (borough councillor).
4. **Declarations of Interest** None.
5. **Minutes of Last Meeting 3rd July 2023** Proposed by Cllr Crisp, seconded by Cllr Bell and agreed.
6. **Matters Arising**

Cllr Cooke was thanked for cutting down overhanging foliage at Hinton Springs.

1. **Planning**

**S/HOU/23/0761** Erection of a car port at Lower Farm House, Lower Farm Lane Bishopstone.

**ACTION:** Clerk to write to SBC with No objection.

**LATE RECEIPT OF PLANNING NOTIFICATIONS**

**S/HOU/23/0678** Installation of solar panels to the south and east facing roof of the dwelling at Winding Wood, Icknield Way Bishopstone.

**ACTION:** Clerk to write to SBC with No objection.

**PENDING DETERMINATION**

**S/23/0190** Change of use from agricultural to residential land and erection of 1 no. dwelling (class C3) with detached garage at land adjacent to Westhill House, Hinton Parva.

 **S/HOU/23/0718** Extension to existing garage to provide home office at Charlbury Cottage Icknield Way Bishopstone.

**Redlands Eastern Villages** applications numbers S/RES/21/0584/EDSN; S/RES/21/0607/EDSN; S/RES/21/0498/EDSN; S/RES/21/0867/EDSN **Redlands Phase 2** S/OUT/22/1415, S/RES/23/0026/EDSN; **Lotmead** S/23/0438; **Foxbridge** S/OUT/20/0160; **New Eastern Villages** S/OUT/23/0456

**S/LBC/23/0392** Erection of a detached outbuilding/ home office. At: Hergest Ridge, Cues Lane, Bishopstone.

**GRANTED**

**S/HOU/23/0498** Erection of a two storey rear extension, erection of a bay window, replacement windows, removal of chimney stack, heat pump installation and associated

landscape works at: Hill Manor House, Hatchet Hill, Hinton Parva.

**S/HOU/23/0641** Erection of a single-storey infill extension, conversion of garage into living accommodation and installation of a flue to west elevation at 1 Whatleys Orchard, Bishopstone.

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1. **Report from Ward Cllr Gary Sumner**

Cllr Sumner is away.

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1. **20mph consultation** The Chair reported that25 members of the public had attended a meeting on the subject, where feelings ran high. She had reminded attendees the parish council’s role is to facilitate the process and not express favour for any particular design. SBC officers will now collate residents’ views and an update will be issued in due course.
2. **Policies** Cllr May had presentedPrivacy, Communication and Engagement and Methods of communication reviews. They were approved unanimously. Discussion of the schedule of policy reviews was deferred to next meeting. **ACTION:** Chair to make suggested changes and clerk to upload to website.
3. **Verges** It was reported that Cllr Green had contacted Cllr Sumner with regards to New Road being overgrown and causing a danger. Cllr Sumner informed the parish council that SBC has a policy of re-wilding and has reduced verge cutting to sight-lines and entrances. A maintenance schedule has been requested and is still awaited from SBC.
4. **Casual vacancy** Chair has written an article for the newsletter and candidates for the vacancy are being sought.Anyone interested is urged to contact the parish clerk by Thursday 31st August with a view to a decision being made at the meeting on Monday 4th September.
5. **Key Area updates**

**Finance** Cllr Crisp confirmed he had seen the records and been given an update on the PC’s finances by the RFO.

**Footpaths and Highways** The retaining boards at several places alongside the path through The Dingle are failing badly and the lengthman has been asked for a quote for repairs.

**Action:** Clerk to put lengthman’s contract on the agenda for next month.

**Pond & Island** Cllrs Bell and Thomas to take special responsibility.

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**Hinton Parva Village Hall** The hall is being redecorated.

**Bishopstone Village Hall** Maintenance is being planned this month.

**Hinton Parva Charities** Nothing to report.

**Bishopstone United Charities** Nothing to report.

**Trees** Nothing to report.

**Russley Park Liaison** Nothing to report.

**Planning** Nothing to report.

**Website/IT** **ACTION:** Nothing to report.

**Policies** Nothing to report.

**School Liaison** Nothing to report.

**Responsible Financial Officer** Nothing to report.

1. **GDPR** Chair reminded councillors not to share anyone’s personal data (identifying information) without the individual’s express consent.
2. **Community Safety** Chair reported that an enforcement officer will attend the bottom of Hatchett Hill where speeding is a problem to evaluate the situation.

**ACTION:** Clerk to contact Cllr Sumner again regarding the sign on the wrong side of the road at the top of Body Horse Hill and also asking for an update on the parish council’s request for a 30mph limit on the whole of Body Horse Hill, which was made more than a year ago.

1. **Accounts to be paid:** see Appendix 1.
2. **Parishioners Feedback/Complaints**.

A resident had indicated they would attend next month’s meeting to address the PC regarding planned development at West Hinton Farm.

1. The next meeting date is 4th September, 2023 at Hinton Parva Village Hall at 7.30pm. Any changes will be posted on noticeboards, website and Facebook.

The meeting closed at 9pm.

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| **APPENDIX 1****Accounts to be paid****SUPPLIER**Jaine Blackman Clerk’s salary - no need for ratification agreed by CouncilAllbuild Lengthman’s invoice - no need for ratification agreed by Council1&1 Internet host services - no need for ratification agreed by CouncilIonos domain feeNigel crisp- Honorarium for Paul Bailey - no need for ratification agreed by Council  |  | **Amount**£429.80£457.90 (£381.58 plus £76.32 VAT @ 20%)£4.80(£4 plus 80p VAT @ 20%)£16 (inc £3.20 VAT @ 20%) £35 |