**BISHOPSTONE PARISH COUNCIL 614**

**Minutes of the Parish Council meeting held at Hinton Parva Village Hall**

**on Monday 4th September 2023 at 7.30pm**

**Those present:** Val Brodin (Chair), Ian Thomas (Vice Chair), Nigel Crisp, Gill May, Julian Cooke, Tom Green, Lucille McGrath, Jaine Blackman (clerk).

1. **Public Question Time** The resident making planning application S/HOU/23/0958 attended.to explain the plan. A resident attended to address the PC regarding planned development at West Hinton Farm. A resident came to ask questions about the SBC plans for a 20mph limit in Bishopstone. Gary Pass, applicant for the vacant parish seat, addressed councillors.
2. **Approved Apologies** Steve Bell.
3. **Declarations of Interest** None
4. **Minutes of Last Meeting 7th August 2023** Proposed by Cllr Brodin, seconded by Cllr Crisp and agreed.
5. **Matters Arising**

**Casual Vacancy**: The matter of co-opting a councillor was brought forward. After discussion it was unanimously agreed that Mr Gary Pass should be co-opted and after he signed the declaration of acceptance of office, he joined the meeting.

1. **Planning**

**S/23/0837** Change of use of land from agricultural to private equestrian (retrospective)

at land at White Hill, Hinton Parva. **Comments by 2/9 ACTION**: Clerk to write to SBC with no objection but asking for a condition that it be used for private use only and not commercial activities.

Concern was expressed that a stables facility, at a different address, is being used commercially although it has planning conditions requiring only private use. This had been investigated by Enforcement previously and no evidence found. **ACTION:** Councillors to provide evidence for clerk to send to SBC’s enforcement officer.

**S/23/0961** Erection of a Stable Building at land to the north of The Grove, Hinton Parva Lane, Hinton Parva. **ACTION:** Clerk to write to SBC with no objection but asking whether there is consent for equestrian use or if it is classified as agricultural land.

**LATE RECEIPT OF PLANNING NOTIFICATIONS**

**S/HOU/23/0958** Conversion of existing garage to a residential annex and erection of rear dormer window at The Old Inn, Bodyhorse Hill, Hinton Parva. **ACTION:** Clerk to write to SBC with no objection to the principle but pointing out that the plans do not conform to SBC’s design guide. Should planning permission be permitted the PC would ask for a condition to be imposed that it only be used as ancillary to the main dwelling.

**PENDING DETERMINATION**

**S/HOU/23/0678** Installation of solar panels to the south and east facing roof of the dwelling at Winding Wood, Icknield Way Bishopstone.

**S/23/0190** Change of use from agricultural to residential land and erection of 1 no. dwelling (class C3) with detached garage at land adjacent to Westhill House, Hinton Parva.

**Redlands Eastern Villages** applications numbers S/RES/21/0584/EDSN; S/RES/21/0607/EDSN; S/RES/21/0498/EDSN; S/RES/21/0867/EDSN **Redlands Phase 2** S/OUT/22/1415, S/RES/23/0026/EDSN; **Lotmead** S/23/0438; **Foxbridge** S/OUT/20/0160; **New Eastern Villages** S/OUT/23/0456

**GRANTED**

**S/HOU/23/0761** Erection of a car port at Lower Farm House, Lower Farm Lane Bishopstone.

**REFUSED**

**S/HOU/23/0718** Extension to existing garage to provide home office at Charlbury Cottage Icknield Way Bishopstone.

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1. **Report from Ward Cllr Gary Sumner**

Cllr Sumner did not attend the meeting. **ACTION:** Clerk to write to Cllr Sumner expressing disappointment he had not attended or sent a report or his apologies.

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1. **20mph consultation** Cllr Green had received a message from Cllr Sumner saying due to objections by residents in the informal consultations the 20mph scheme proposed by SBC might not be taken further. A full update has been requested.

“School Safety Zone”: Possible parking restrictions in Hockerbench proposed by SBC were discussed. Councillors felt the plans were misguided, ill-informed and a waste of officer resources. They expressed dismay that the scheme had already been publicised. **ACTION:** Cllr Green to draft a letter for clerk to send to Cllr Sumner.

1. **Policies** The schedule of policy reviews was discussed.It was noted that residents could ask the clerk for copies ofpolicies and other public documents if they could not access them on the villages’ website. **ACTION:** Clerk to send Environment policy to councillors. **ACTION:** Cllr May to update policies schedule.
2. **Lengthman’s contract**  **ACTION:** Cllrs Thomas and Cllr Cooke to show a potential contractor who had contacted the parish council what the work involves and ask them to tender. **ACTION:** Clerk and councillors to investigate other possible contractors.
3. **Casual vacancy** Brought forward to Matters arising.
4. **Election cycle** **ACTION:** Clerk to write to SBC supporting plans to streamline the voting procedure to hold all elections at the same time.
5. **Key Area updates**

**Finance** Nothing to report.

**Footpaths and Highways** Cllr Cooke reported it was uncertain who owned a blocked bridleway at Horpit which a resident had complained about but it was not the responsibility of the PC. It has been reported to SBC. The lengthman has quoted £2,820 plus VAT at 20 per cent to replace the retaining boards which are failing badly at several places alongside the path through The Dingle.

**ACTION:** Cllrs Thomas and Cooke to obtain further quotes.

A resident had asked for advice regarding closure of a footpath at The City to allow an oil tank to be replaced. **ACTION:** Clerk to suggest to resident that she puts an advance notice on the community Facebook site, informs the school and makes notices to put up on the day.

**Pond & Island** Nothing to report

**Hinton Parva Village Hall** The hall is being redecorated.

**Bishopstone Village Hall** Nothing to report.

**Hinton Parva Charities** Nothing to report.

**Bishopstone United Charities** Councillors agreed that Doug Stevens should carry on as the parish council’s representative.

**Trees** Nothing to report.

**Russley Park Liaison** **ACTION:** Clerk to remove from agenda as Cllr Pass lives in Russley Park.

**Planning** Nothing to report.

**Website/IT** **ACTION ACTION:** Cllr Pass to create a council email address.

**Policies** Nothing to report.

**School Liaison** **ACTION:** Cllr McGrath to speak with the school regarding progress on the shed for the island and road safety and obtain other updates.

**Responsible Financial Officer** Nothing to report.

1. **GDPR** Chair reminded councillors not to share anyone’s personal data (identifying information) without the individual’s express consent.
2. **Community Safety** Chair reported that there had been more volunteers for Speed Watch. An enforcement officer had attended at the bottom of Hatchett Hill, where the parish council believed speeding is a problem, to evaluate the situation; sadly it did not meet the police criteria to become an additional Speed Watch location.

Clerk had contacted Cllr Sumner again regarding the sign on the wrong side of the road at the top of Body Horse Hill and also asking for an update on the parish council’s request for a 30mph limit on the whole of Body Horse Hill, which was made more than a year ago, but had received no response.

1. **Accounts to be paid:** see Appendix 1.
2. **Parishioners Feedback/Complaints**.

Cllr Crisp reported postal deliveries were only being made sporadically in Hinton Parva. **ACTION:** Clerk to write to Royal Mail requesting data from the past six months on how many deliveries have been missed in Bishopstone and Hinton Parva. Cllr Pass said there were no issues in Russley Park. The clerk advised she had answered queries from residents regarding solar panels in the High Street, the Dingle path, the effects of Eastern villages and a blocked bridleway.

The invoice for materials for painting the railings between Hinton Manor and The Mission was received. Councillors confirmed that this expenditure should be reimbursed.

1. The next meeting date is 2nd October, 2023 at Bishopstone Village Hall at 7.30pm. Any changes will be posted on noticeboards, website and Facebook.

The meeting closed at 9.50pm.

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| **APPENDIX 1**  **Accounts to be paid**  **SUPPLIER**  Jaine Blackman Clerk’s salary - no need for ratification agreed by Council  Allbuild Lengthman’s invoice - no need for ratification agreed by Council  1&1 Internet host services - no need for ratification agreed by Council |  | **Amount**  £429.80  £457.90 (£381.58 plus £76.32 VAT @ 20%)  £4.80  (£4 plus 80p VAT @ 20%) |