**BISHOPSTONE PARISH COUNCIL 617**

**Minutes of the Parish Council meeting held at Bishopstone Village Hall**

**on Monday 6th December 2023 at 7.30pm**

**Those present:** Val Brodin (Chair), Nigel Crisp, Julian Cooke, Steve Bell, Gary Pass, Lucille McGrath, Gill May, Jaine Blackman (clerk).

1. **Public Question Time** No members of the public attended.
2. **Approved Apologies** Ian Thomas, Tom Green, Gary Sumner (ward councillor).
3. **Declarations of Interest** None.
4. **Minutes of Last Meeting 6th November 2023** Proposed by Cllr Cooke, seconded by Cllr Bell and agreed.
5. **Matters Arising ACTION:** Councillors to provide clerk with information to send to Cllr Sumnerregarding suspected breaches of planning permission at a stables.

**ACTION:** Cllr McGrath to ask Cllr Sumner to provide SBC’s recent speed survey figures for Bishopstone to use for Speedwatch. **ACTION:** Clerk to request figures from Julie Furneval and Sam Wright at SBC.

1. **Planning**

**S/PAOTH/23/1377** Prior Approval notification for the change of use of a Dutch Barn to provide 1no. Large dwellinghouse (Class C3) at West Hinton Farm, Hinton Parva Lane Hinton Parva. **ACTION: Clerk to write to SBC with no objection.**

**S/HOU/23/1385** Erection of a tennis court with surround fencing and family swimming pool with retractable cover, stone paved surround and adjoining terrace at Hill Manor House, Hatchet Hill, Hinton Parva. **ACTION: Clerk to write to SBC with no objection.**

**PENDING DETERMINATION**

**S/HOU/23/1274** Erection of a single storey rear extension with balcony above, 2no dormer windows and external staircase at Newhaven, Church Walk Bishopstone**.**

**S/HOU/23/1211** Erection of single storey side and rear extensions at The Folly, Nell Hill, Bishopstone.

**S/23/1069** Demolition of existing chalet, erection of 1no. dwelling (Class C3), retention ofgarage and ancillary accommodation and associated works at The Chalet, Church Row Hinton Parva.

**S/HOU/23/0391** Erection of a detached outbuilding/ home office at Hergest Ridge, Cues Lane, Bishopstone.

**S/23/0837** Change of use of land from agricultural to private equestrian (retrospective).

at land at White Hill, Hinton Parva.

**S/HOU/23/0958** Conversion of existing garage to a residential annex and erection of rear dormer window at The Old Inn, Bodyhorse Hill, Hinton Parva.

**S/23/0190** Change of use from agricultural to residential land and erection of 1 no. dwelling (class C3) with detached garage at land adjacent to Westhill House, Hinton Parva.

**Redlands Eastern Villages** applications numbers S/RES/21/0584/EDSN; S/RES/21/0607/EDSN; S/RES/21/0498/EDSN; S/RES/21/0867/EDSN **Redlands Phase 2** S/OUT/22/1415, S/RES/23/0026/EDSN; **Foxbridge** S/OUT/20/0160; **New Eastern Villages** S/OUT/23/0456; **Lotmead** S/23/0438

**GRANTED**

**S/HOU/23/1134** Erection of a single storey outbuilding for home office and storage purposes at 1 Little Hinton Farm Cottages, Little Hinton Lane, Hinton Parva.

**S/23/0961** Erection of a Stable Building at Land To The North Of The Grove, Hinton Parva Lane, Hinton Parva.

1. **Report from Ward Cllr Gary Sumner**

Cllr Sumner had no further updates on verge cutting in New Road (which hadn’t been done in October as promised) and the irregular dwelling at Hinton Springs.

1. **20mph consultation and school safety zone**

The Chair reported on the 20mph and school safety zone public meeting. The School Safety Zone plans were looked at again by SBC and modified after comments from residents. The 20mph zone has also been changed. The updated plans will now go out for consultation.

1. **Lengthman’s contract**  Arrangements have been made to obtain a further quote at the beginning of January 2024.
2. **Fibre broadband** The Chair said some residents in Hinton Parva have been connected but others are still waiting. Some unexpected problems have apparently been encountered requiring additional civil engineering works and associated traffic controls, which Openreach says SBC won’t allow until February. She is still liaising with Openreach to get the poles near The Mission and Church Walk moved. **ACTION:** Clerk to ask Cllr Sumner if anything can be done to accelerate the road closure. **POST MEETING UPDATE:** SBC has no record of any road closure application since November. Chair will contact Openreach to clarify.
3. **Pond and Island inspection of culverts and wall** A resident reported problems on his property which he feared might be caused by water from the pond or the piped water system. Parish Council records show that SBC inspected the road structure in 2014. With new road schemes being proposed, councillors considered that due diligence demands a survey of the supporting structure. **ACTION:** Clerk to request an inspection from SBC. **ACTION:** Clerk to write to Church Commissioners requesting a schematic of the private water supply in the region of the pond and mill.
4. **Key Area updates**

**Finance** Cllr Crisp presented his six-monthly report:

At 8/12 through the year the council’s financial position is stable and we retain significant reserves.  Although spending so far this financial year has required subsidy from reserves (~1.5K), it is anticipated that lower spend for the remainder of the year will contribute to reserves (~1.5K) resulting in reserves being broadly flat at 20.5K with the possibility of a slight increase

Opening Reserve Balance = £20,581

**Income Statement** (Full year): Precept £13005; CIL £1392; CTG  £443; Closed churchyard £1275; Wyncies Landscape  £1167 Total = £17,282

**Expenditure** (to date): Clerk  £3780; Lengthman £3432; PCC £2550; Village Halls £600; Subs/Admin/Misc  £658  Total= £11,020

**Predicted Expenditure** (Full year): Repairs to steps in Bishopstone £1000: 4 months spend (Clerk, lengthman, misc) £4000

**Spend to date** £11020  Total = £16,020

Other Financial matters:

The Tax base has increased for 24/25 by 2.9% meaning that our precept will rise by this amount if we don’t increase our request,

The RFO’s accounts have been verified with bank statement 29/9/23 as per audit requirement.

Councillors suggested allowances have been published for 24/25, we need to decide if to take payment (£2.5K impact) or continue on a voluntary basis. **Cllr Crisp proposed** that councillors continue to serve on a voluntary basis and not take their allowances: unanimously passed.

Following the recent publication of NALC’s pay levels, the Clerk’s pay has been increased and backdated to 1st April as per contract. (LC1) 11 at 35 hours a month is now £472.50.

Cllr Crisp was thanked for his report.

**Footpaths and Highways** Work is underway to replace the retaining boards which are failing badly at several places alongside the path through The Dingle. An extra £275 was agreed as more work needed to be done outside the original quote.

**Pond & Island** Nothing to report.

**Hinton Parva Village Hall** The hall is still being dried out after flooding.

**Bishopstone Village Hall** Nothing to report.

**Hinton Parva Charities** Nothing to report.

**Bishopstone United Charities** Nothing to report.

**Trees** Nothing to report.

**Planning** Nothing to report.

**Website/IT** There is an issue with the clerk’s email address with the current web services provider. **ACTION:** Cllr Crisp to investigate.

**Policies** Nothing to report.

**School Liaison** Nothing to report.

**Responsible Financial Officer** Nothing to report.

1. **GDPR** Chair reminded councillors not to share anyone’s personal data (identifying information) without the individual’s express consent.
2. **Community Safety** Nothing to report.
3. **Accounts to be paid:** see Appendix 1.
4. **Parishioners Feedback/Complaints**. Cllr Crisp reportedpostal services have improved with a new postman in Hinton Parva and flooding issues at The Mission have been resolved. An offer of a resident’s trees for the pond and island area was declined.
5. The next meeting date is 15th January, 2024 at Bishopstone Village Hall at 7.30pm. Any changes will be posted on noticeboards, website and Facebook.

The meeting closed at 8.41pm.

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| **APPENDIX 1**  **Accounts to be paid**  **SUPPLIER**  Jaine Blackman Clerk’s salary - no need for ratification agreed by Council  Allbuild Lengthman’s invoice - no need for ratification agreed by Council  1&1 Internet host services - no need for ratification agreed by Council |  | **Amount**  £472.50  £457.90 (£381.58 plus £76.32 VAT @ 20%)  £4.80  (£4 plus 80p VAT @ 20%) |