**BISHOPSTONE PARISH COUNCIL 619**

**Minutes of the Parish Council meeting held at Bishopstone Village Hall**

**on Monday 5th February 2023 at 7.30pm**

**Those present:** Val Brodin (Chair), Ian Thomas, Nigel Crisp, Gary Pass, Steve Bell, Gary Sumner (ward councillor), Jaine Blackman (clerk).

1. **Public Question Time** No members of the public attended.
2. **Approved Apologies** Gill May, Lucille McGrath, Julian Cooke.
3. **Declarations of Interest** Cllr Pass re agenda item 9 and Cllr Thomas regarding a neighbour’s proposed planning application he had been asked to bring to the meeting.
4. **Minutes of Last Meeting 15th January 2023** Proposed by Cllr Crisp and agreed.
5. **Matters Arising** The Chair explained the process of the casual vacancy for the empty seat.Chair gave an update on fibre broadband.

**ACTION:** Chair to write an update on fibre for clerk to include in Parish Times.

**ACTION:** Chair to draft letter for clerk to send to parish liaison at SBC expressing disappointment over the lack of action on the dangerous gravel mound in the road at Hinton Springs.

1. **Planning**

 **S/OUT/23/1514** Outline application for the erection of up to 80 dwellings and open space with all matters reserved other than means of access. Redlands Phase 2, Redlands Farm Wanborough Road.

**PENDING DETERMINATION**

**S/23/1482** Installation of solar panels at former that hovel, Oxon Place, Bishopstone.

**S/HOU/23/1385** Erection of a tennis court with surround fencing and family swimming pool with retractable cover, stone paved surround and adjoining terrace at Hill Manor House, Hatchet Hill, Hinton Parva.

**S/HOU/23/1274** Erection of a single storey rear extension with balcony above, 2no dormer windows and external staircase at Newhaven, Church Walk Bishopstone**.**

**S/HOU/23/0391** Erection of a detached outbuilding/ home office at Hergest Ridge, Cues Lane, Bishopstone.

**S/23/0837** Change of use of land from agricultural to private equestrian (retrospective) at land at White Hill, Hinton Parva.

**S/23/0190** Change of use from agricultural to residential land and erection of 1 no. dwelling (class C3) with detached garage at land adjacent to Westhill House, Hinton Parva.

**Redlands Eastern Villages** applications numbers S/RES/21/0584/EDSN; S/RES/21/0607/EDSN; S/RES/21/0498/EDSN; S/RES/21/0867/EDSN **Redlands Phase 2** S/OUT/22/1415; **Foxbridge** S/OUT/20/0160; **New Eastern Villages** S/OUT/23/0456; **Lotmead** S/23/0438

**GRANTED**

**S/HOU/23/0958** Conversion of existing garage to a residential annex and erection of rear dormer window at The Old Inn, Bodyhorse Hill, Hinton Parva.

1. **Report from Ward Cllr Gary Sumner**

Cllr Sumner reported that SBC had closed the case of the alleged irregular dwelling at Hinton Springs due to lack of evidence. **ACTION:** Cllr Sumner to forward clerk the email from planning enforcement regarding closure of the case and evidence required.

He said he was still chasing information on the 20mph scheme and the 30mph request for Bodyhorse Hill.

Regarding the verge cutting on New Road, Cllr Sumner said rural verge cuttings were still suspended due to a missing side arm unit used for this work.

1. **20mph consultation and school safety zone**

No further update.

1. **Lengthman’s contract**  Quotes had been obtained from two other contractors but the best price was obtained from the current lengthman and it was decided to renew his contract for another three years. **ACTION:** Cllr Thomas to update lengthman’s new contract for clerk to send to Allbuild.
2. **Draft protocol** The draft protocol between Swindon Borough Council and parishes was discussed and agreed. The clerk reported that SBC is hoping to devolve a number of services to parishes in October. Plans will be presented at the Swindon Local Council’s Forum on 15th February.
3. **Precept** The precept form to be submitted to Swindon Borough Council was signed. **ACTION:** Clerk to send to SBC.
4. **Key Area updates**

**Finance** Nothing to report.

**Footpaths and Highways** Cllr Thomas suggested a litter pick. A date of Sunday 25th February was agreed**.** Residents to meet at both village halls at 10.30am. **ACTION:** Clerk to put in Parish Times and arrange for litter collected to be picked up by SBC.

Cllr Pass had been contacted by a resident regarding slurry water from a farmer’s manure slab running onto Gore Lane leaving large puddles of dirty smelling water which is damaging the road. **ACTION:** Clerk to report issue and suggest to residents that they do too.

**Pond & Island** Nothing to report.

**Hinton Parva Village Hall** The hall is still not able to be used due to flood damage.

**Bishopstone Village Hall** Nothing to report.

**Hinton Parva Charities** Nothing to report.

**Bishopstone United Charities** Nothing to report.

**Trees** Nothing to report.

**Planning** Cllr Thomas presented a neighbour’s proposed planning scheme but it was decided the council could not comment until a formal application was made.

**Website/IT** Nothing to report.

**Policies** Nothing to report.

**School Liaison** Nothing to report.

**Responsible Financial Officer** Nothing to report.

1. **GDPR** Chair reminded councillors not to share anyone’s personal data (identifying information) without the individual’s express consent and to destroy notes containing personal data once an issue has been resolved. She was thanked for securely shredding dispensable documents from the archive room.
2. **Community Safety** Nothing to report.
3. **Accounts to be paid:** see Appendix 1.
4. **Parishioners Feedback/Complaints**. Cllr Crisp said a sign had fallen down at Body Horse Hill. **ACTION:** Cllr Crisp to report to SBC.

Chair reported she had welcomed the new rector Steve Paynter on behalf of the parish council at a recent ceremony.

1. The next meeting date is 4th March, 2024 at Bishopstone Village Hall at 7.30pm. Any changes will be posted on noticeboards, website and Facebook.

The meeting closed at 8.50pm.

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|  **APPENDIX 1****Accounts to be paid****SUPPLIER**Jaine Blackman Clerk’s salary - no need for ratification agreed by CouncilAllbuild Lengthman’s invoice - no need for ratification agreed by Council1&1 Internet host services - no need for ratification agreed by CouncilAllbuild to remove fallen tree - no need for ratification agreed by Council |  |  **Amount**£472.50£457.90 (£381.58 plus £76.32 VAT @ 20%)£4.80(£4 plus 80p VAT @ 20%) £118.80 (£99 plus £19.80 VAT @ 20%)  |