**BISHOPSTONE PARISH COUNCIL 618**

**Minutes of the Parish Council meeting held at Bishopstone Village Hall**

**on Monday 15th January 2023 at 7.30pm**

**Those present:** Val Brodin (Chair), Nigel Crisp, Julian Cooke, Lucille McGrath, Gill May, Jaine Blackman (clerk).

1. **Public Question Time** No members of the public attended.
2. **Approved Apologies** Gary Pass, Steve Bell, Ian Thomas, Tom Green, Gary Sumner (ward councillor). The Chair reported that Cllr Green had resigned his seat. He was thanked for his service. **ACTION:** Clerk to begin casual vacancy procedure.
3. **Declarations of Interest** None.
4. **Minutes of Last Meeting 4th December 2023** Proposed by Cllr McGrath, seconded by Cllr Crisp and agreed.
5. **Matters Arising** Nothing outstanding.
6. **Planning**

 **LATE RECEIPT OF PLANNING NOTIFICATIONS**

**S/23/1482** Installation of solar panels at former That Hovel, Oxon Place, Bishopstone. **ACTION:** Clerk to write to SBC with no objection.

**PENDING DETERMINATION**

**S/HOU/23/1385** Erection of a tennis court with surround fencing and family swimming pool with retractable cover, stone paved surround and adjoining terrace at Hill Manor House, Hatchet Hill, Hinton Parva.

**S/HOU/23/1274** Erection of a single storey rear extension with balcony above, 2no dormer windows and external staircase at Newhaven, Church Walk Bishopstone**.**

**S/HOU/23/0391** Erection of a detached outbuilding/ home office at Hergest Ridge, Cues Lane, Bishopstone.

**S/23/0837** Change of use of land from agricultural to private equestrian (retrospective).

at land at White Hill, Hinton Parva.

**S/HOU/23/0958** Conversion of existing garage to a residential annex and erection of rear dormer window at The Old Inn, Bodyhorse Hill, Hinton Parva.

**S/23/0190** Change of use from agricultural to residential land and erection of 1 no. dwelling (class C3) with detached garage at land adjacent to Westhill House, Hinton Parva.

**Redlands Eastern Villages** applications numbers S/RES/21/0584/EDSN; S/RES/21/0607/EDSN; S/RES/21/0498/EDSN; S/RES/21/0867/EDSN **Redlands Phase 2** S/OUT/22/1415; **Foxbridge** S/OUT/20/0160; **New Eastern Villages** S/OUT/23/0456; **Lotmead** S/23/0438

**GRANTED**

**S/PAOTH/23/1377** Prior Approval notification for the change of use of a Dutch Barn to provide 1no. Large dwellinghouse (Class C3) at West Hinton Farm, Hinton Parva Lane Hinton Parva.

**S/23/1069** Demolition of existing chalet, erection of 1no. dwelling (Class C3), retention of garage and ancillary accommodation and associated works at The Chalet, Church Row Hinton Parva.

**S/HOU/23/1211** Erection of single storey side and rear extensions at The Folly, Nell Hill, Bishopstone.

**REFUSED**

**S/AGRI/23/1477** Prior Approval Application for the erection of an agricultural building for the storage of machinery at Badgerstown Racing Stables, Hatchet Hill, Hinton Parva

**S/AGRI/23/1478** Prior Approval Application for the erection of an agricultural building for the storage of hay and straw at Badgerstown Racing Stables, Hatchet Hill, Hinton Parva.

1. **Report from Ward Cllr Gary Sumner**

Cllr Sumner had no further update on the irregular dwelling at Hinton Springs. **ACTION:** Clerk to report to Cllr Sumner that another building appears to have been put up on the site.

He emailed to say: “No update on Bodyhorse Hill but I’ve reported the gravel bumps there - we lost the Head of Highways last week and I’m waiting to find out where ongoing requests site now.

School safety zone going to be sent today (15/1) for a Cabinet Member decision note. The 20mph is integral so that is being chased - one will not happen before the other in terms of implementation.

Regarding the request for a survey by the pond. As non-essential expenditure at a time when people’s homes have been flooded and are awaiting drainage asset repairs I doubt that will get anywhere.”

Regarding the verge cutting on New Road, Cllr Sumner passed on an email from SBC’s grounds supervisor saying rural verge cuttings had been temporarily suspended due to a defect with the hired side arm unit used for this work.

1. **20mph consultation and school safety zone**

After the well-attended public meetings on both schemes and subsequent revisions to the proposals for the school safety zone, the written responses to the SBC formal consultation were one in favour, three against and Cllr Sumner is taking the school scheme forward. Cllr Thomas had requested that the parish council object to a footpath on the plan. It was decided that residents had made their preferences known.

There was no further update on the 20mph scheme but councillors were pleased it was being considered in conjunction with the school safety zone.

1. **Lengthman’s contract**  A further quote had been obtained and another is awaited.
2. **Fibre broadband** The Chair had enquired about why Openreach couldn’t get permission from SBC to do works until February and discovered no application had been made. Since then Cllr Sumner reported: “Openreach have a permit for works on Hatchett Hill and Church Row 8th to 12th April.”

**ACTION:** Chair to contact Openreach executive complaints team to try to accelerate all works and connect those which are possible without further roadworks.

1. **Pond and Island inspection of culverts and wall** **ACTION:** Clerk to follow-up request for an inspection from SBC. **ACTION:** Clerk to chase up Church Commissioners regarding the request for a schematic of the private water supply in the region of the pond and mill. POST MEETING NOTE: Schematic now received.
2. **Draft protocol** Discussion postponed until next month.
3. **Precept** It was unanimously approved that the precept would remain the same for the 11th year running. #of band Ds 342.6 x £39.08 = £13,388.81
4. **Key Area updates**

**Finance** Nothing to report.

**Footpaths and Highways** Cllr Thomas reported by email that some of the recent work to the path at The Dingle had been redone. The lengthman had removed a tree which had fallen on the steps of the footpath past the graveyard in Hinton Parva leading to the main road.

**ACTION:** Clerk to contact SBC to report that part of the road surface at Short Drove, City Corner, had been washed away and was dangerous.

**Pond & Island** Nothing to report.

**Hinton Parva Village Hall** The hall has suffered minor flooding again.

**Bishopstone Village Hall** Nothing to report.

**Hinton Parva Charities** Nothing to report.

**Bishopstone United Charities** Nothing to report.

**Trees** Nothing to report.

**Planning** Nothing to report.

**Website/IT** Nothing to report.

**Policies** Nothing to report.

**School Liaison** Nothing to report.

**Responsible Financial Officer** Nothing to report.

1. **GDPR** Chair reminded councillors not to share anyone’s personal data (identifying information) without the individual’s express consent and to destroy notes containing personal data once an issue has been resolved.
2. **Community Safety** Nothing to report.
3. **Accounts to be paid:** see Appendix 1.
4. **Parishioners Feedback/Complaints**. Cllr May volunteered to check Bishopstone’s defibrillator monthly. Councillors thanked Mr Finch for his help with this in recent years.
5. The next meeting date is 5th February, 2024 at Bishopstone Village Hall at 7.30pm. Any changes will be posted on noticeboards, website and Facebook.

The meeting closed at 8.52pm.

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|  **APPENDIX 1****Accounts to be paid****SUPPLIER**Jaine Blackman Clerk’s salary - no need for ratification agreed by CouncilAllbuild Lengthman’s invoice - no need for ratification agreed by Council1&1 Internet host services - no need for ratification agreed by CouncilInformation Commissioner’s Office: Data Protection fee - no need for ratification agreed by CouncilJaine Blackman: Mr Finch’s thank you gift |  |  **Amount**£472.50£457.90 (£381.58 plus £76.32 VAT @ 20%)£4.80(£4 plus 80p VAT @ 20%) £40 £28 |